

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Consolidated Plan is designed to help local jurisdictions assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from three federal Community Planning and Development (CPD) formula block grant programs: The Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME) and Emergency Solution Grant (ESG) program. In the Consolidated Annual Performance and Evaluation Report (CAPER), grantees report on accomplishments and progress toward Consolidated Plan goals in the prior year.

The material covered in this report cover the fifth and final year of the 2013-2017 Consolidated Plan. The City of Somerville administered approximately \$ 3,176,695 in CPD funds:

- CDBG \$2,220,660
- HOME \$ 880,546
- ESG \$ 75,489 The following overarching goals adopted in the 2013-2017 Consolidated Plan guided the City in assigning the annual community priorities:
  - Family stabilization and job readiness;
  - Preserve and maintain existing affordable housing;
  - Reduce and end homelessness; and
  - Stabilize and revitalize diverse neighborhoods. The table below represents by unit of measure (e.g. housing units, persons assisted, number of beds, etc.) and update of the Consolidated Plan's five year expected strategic goals and actual program year outcomes.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Family Stabilization and Job Readiness	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2200	15129	687.68%	1000	3612	361.20%
Family Stabilization and Job Readiness	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	168				
Family Stabilization and Job Readiness	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	550	848	154.18%	0	0	
Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	30	35	116.67%			

Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	25	32	128.00%	45	31	68.89%
Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	1		0	0	
Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	120	28	23.33%	5	6	120.00%
Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	200	52	26.00%	20	11	55.00%
Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Housing for Homeless added	Household Housing Unit	0	2		0	0	
Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	

Reducing and Ending Homelessness	Homeless	HOME: \$423647 / ESG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	1020	1,020.00%			
Reducing and Ending Homelessness	Homeless	HOME: \$423647 / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	550	848	154.18%	70	0	0.00%
Reducing and Ending Homelessness	Homeless	HOME: \$423647 / ESG: \$	Homelessness Prevention	Persons Assisted		154		100	0	0.00%
Stabilize and Revitalize Diverse Neighborhoods	Affordable Housing Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1750	13163	752.17%			
Stabilize and Revitalize Diverse Neighborhoods	Affordable Housing Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				
Stabilize and Revitalize Diverse Neighborhoods	Affordable Housing Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	25	7	28.00%	5	3	60.00%

Stabilize and Revitalize Diverse Neighborhoods	Affordable Housing Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	145	178	122.76%	16	16	100.00%
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**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

In the final program year of the 2013-2017 Consolidated Plan the City continued to achieve results in meeting the goals and objectives set forth in the five year plan.

**Economic Development -Commercial Property Improvement** - The city was able to continue a steady pace of activity in the commercial property improvement program. In PY17, the city was able to complete 3 storefront projects along with continuing to advance. In total, these projects would assist an additional 25 small business in the city's key commercial districts. **Small Business Technical Assistance** - In PY17, the city continued to partner with the two Main Street organizations serving the key commercial districts of Lower Broadway and Union Square. These two organizations serve as critical resources for providing technical assistance to many of the small business micro enterprises in the area. In PY16, East Somerville Main Streets and Union Square Main Streets continued to work closely with neighborhood businesses to provide technical assistance on issues ranging from operational guidance, small business startup, marketing and customer retention, planning for ongoing and upcoming infrastructure changes, and managing the economic revitalization occurring in these neighborhoods due to the green line extension and Assembly Square development. Many of the local area businesses who benefit from these services are also owned by low income, minority, and immigrant households. In total, the two Main Streets programs were able to assist 17 microenterprises in PY16.

**Parks and Open Space-** The city remained committed to its goal of creating suitable living environments for its low to moderate income residents by creating additional new accessible open space in low to moderate income neighborhoods. In PY17, the city completed renovations at Hoyt Sullivan Park and Winter Hill Community School. **Urban Forestry** - In PY17, the city continued to expand its street tree planting program planting 80 trees citywide in various low to moderate income census tracts. The city is currently planning for another planting cycle with future years funding. The street tree planting program yields a number of benefits in providing a suitable living environment including storm water

management, shade, and noise and air pollution benefits.

**Public Services** – The majority of the public services carried out in the City of Somerville address the City’s goal of providing family stabilization and job readiness programs. In program year 2017 over 3,000 income eligible persons were assisted by these programs. These programs cover a range of services including supervised affordable childcare and after-school help for low income children of working families; leadership programming for future youth and adult community leaders; education and training to improve employment and housing opportunities; housing case management; health and wellness inclusionary programs to foster independence.

**Affordable Housing Narrative**

Preserve and Maintain Affordable Housing - The city continued to experience growing demand from its 100 homes programs. In the 2017-2018 program year the city was able to advance several properties to the rehabilitation phase along with continuing to jointly market its residential rehab program along with its lead abatement and energy efficiency programs. These marketing efforts have resulted in higher participation rates for the program. In program year 2017 the city completed 5 units and has an additional 10 units in either the construction or project bid phases. The city has also made progress in bringing larger longer term projects to completion including commencement of construction on the adaptive re-use project at the former MWRA pumping station site and securing final financing for 163 Glen St. Looking forward to future program years the city plans to begin rehab work on several of the 100 homes properties acquired as well as explore opportunities to utilize HUD funding sources towards the reconstruction and revitalization of the Clarendon Hill public housing site.

**Note: Accomplishment data noted in tables above subject to final confirmation.**

**CR-10 - Racial and Ethnic composition of families assisted**

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>
White	3,085	27	327
Black or African American	1,683	7	104
Asian	115	0	1
American Indian or American Native	5	0	2
Native Hawaiian or Other Pacific Islander	58	6	1
<b>Total</b>	<b>4,946</b>	<b>40</b>	<b>435</b>
Hispanic	249	16	72
Not Hispanic	4,697	24	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

**Narrative**

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## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	2,299,000	2,220,660
HOME	HOME	405,187	880,546
HOPWA	HOPWA		
ESG	ESG	423,647	75,489
Continuum of Care	Continuum of Care	1,771,441	
Housing Trust Fund	Housing Trust Fund	400,000	
Other	Other	2,152,199	

Table 3 - Resources Made Available

### Narrative

The City of Somerville receives federal grants from the Department of Housing and Urban Development (HUD) for three formula grant programs each year: The Community Development Block Grant (CDBG) program, the HOME Investment Partnership Act (HOME) program, and the Emergency Solutions Grant (HESG) program. For the program beginning July 1, 2016 – June 30, 2017, Somerville received \$2,299,000 in CDBG funds, \$405,187 in HOME funds and \$423,647 in HESG funds. During the same time period the City of Somerville expended \$2,220,660 in CDBG funds, \$880,546 in HOME funds and \$75,489 in HESG funds. In addition to these three primary CPD program fund sources, the City also receives funds from other federal and local sources including \$567,857 from the first year of the 2017 Lead Abatement grant, \$1,194,859 from the Affordable Housing Trust, and \$1,200,402 in local Community Preservation Act funds. The amounts shown do not include reprogrammed prior year funds and funds awarded to activities in prior years that were not spent until the 2017-2018 program year. Delays in expending prior year's funds on larger construction projects may have resulted for numerous reasons including weather related and construction cycle delays,

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City Wide	25	TBD	
East Somerville	25	TBD	
UNION SQUARE NRSA	25	TBD	
Winter Hill	25	TBD	

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The city continues to focus its programming in the East Somerville, Central Broadway, and Union Square



districts. The City is specifically focused on targeting economic development and infrastructure improvements in order to aid the local residents and small businesses in those districts that will be impacted by the forthcoming construction of the green line extension in these neighborhoods. The city was able to complete several large projects in program year 2017 including the following:

**Parks and Open Space** - The completed the much anticipated Hoyt Sullivan playground a state of the art adventured themed recreational playground targeted towards children with a strong focus on elements that promote an active lifestyle. Similarly the city also completed the Winter Hill Innovation school yard which also feature active play elements that promote an active lifestyle for youth. Both of these playgrounds are located in the central Broadway neighborhood.

**Economic Development** - The city remains focused on Union Square as a key business district that will significantly be impacted by the near term disruptions of green line construction. The city continues to work closely with the local Main Streets organizations to promote the commercial property improvement program as well as providing technical assistance to the small businesses that are most vulnerable to construction disruptions. In 2017 the city was able to complete 3 storefront projects and provide 6 micro enterprises with technical assistance in Union Square. East Somerville Main Streets also assisted an additional 10 micro-enterprises that operate in a neighborhood experiencing impacts from the strong commercial growth of the neighboring Assembly Row development.

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## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

City activities funded with CDBG, HOME and ESG also receive financial assistance from other sources including other federal and state programs. The tables below show the breakdown of funds leveraged. ESG sub-recipients are required to demonstrate a match for ESG funds. See ESG match attached below. The match this year totaled \$726,351. Public Service CDBG sub-recipients are encouraged to demonstrate a match, as well, and the amount totaled \$1,027,967. See match for Public Services attached below. In addition to the match tables displayed for public service agencies the City of Somerville aims to utilize matching requirements across all of its federal programs when possible. For example, Somerville was able to leverage a state funded PARC grant \$400K as well as \$400K in CPA funds for the Hoyt-Sullivan playground project. The city also requires a dollar for dollar private match from business or property owners on any storefront project above \$7,500. On affordable housing projects the city's Affordable Housing Trust fund receives an annual allocation from receipts collected on the city's Community Preservation Act surcharge fee and matching state funds. This total just over \$1,200,402 in program year PY17. Larger development projects also receive other sources of funding such as low income tax credits, and other state, local, and private financing.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

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2017-18 ESG Agency Match Contribution			
Agency	Award 2017-18	Match Amount	Source
CASPAR Inc 240 Albany St, Camb 02139	\$7,130.00	\$60,000.00	MA Dept of Public Health, MA Housing & Shelter Alliance (30K) & MIT in-kind (30K)
Catholic Charities, 270 Washington St, Som 02143	\$22,500.00	\$18,500.00	7K DHCD, 2K Citizen's Energy, 3.5K Greater Boston Food Bank, 3.5K Camb Com Foundation, 2.5K Catholic Charitable Bureau, DHCD
Catholic Charities, 270 Washington St, Som 02143	\$12,000.00	\$12,000.00	United Way 6K, FEMA 6K
Just-a-Start Corporation, 1035 Cambridge St, Cambridge 02141	\$55,000.00	\$120,000.00	9K Dept of Public Health, 1K Citizen's Energy Corp, 110K .AS in-kind
Respond, Inc  P O Box 555, Somerville 02143 (confidential shelter)	\$23,958.00  \$55,000.00	\$46,500.00  \$55,000.00	38,500 Dept of Public Health, 8,000 private donations  55,000 Cummings Foundation and individual donations
Som Homeless Coalition  family shlt: 50 Cross St, Somerville 02145 adult shlt: 14 Chapel St, Somerville 02144	\$62,076.00 \$25,400.00  \$139,433.00  \$6,750.00	\$132,793.00   \$267,158.00	15K Afford H Trust, 43,553 State DHCD, 74,240 fundraising/donations  Donations/fundraising
Administration SPCD, 93 Highland Ave, Som 02143	\$14,400.00	\$14,400.00	City Appropriations
<b>PY17 ESG Match Total</b>	<b>\$423,647.00</b>	<b>\$726,351.00</b>	

FY2017 Public Service Leverage				
Agency	Award PY17	Description	Match	Match amt
Boys & Girls Club, 5 Meacham St, Somerville 02145	\$8,800.00	Project Learn	United Way	8,800
Camb Health Alliance, 82 Highland Ave, Somerville 02143	\$4,000.00	Health Advisory & Racial Justic Work	MA Dep Pub Hlth	108,000
Center for Teen Empowerment, 165 Broadway, Somerville 02143	\$55,000.00	Youth Organizing Initiative	15,000 Shannor Som Safety, 100K C of Somerville, 5K United Way	120,000
Groundwork Somerville, 337 Somerville Ave, Somerville 02143	\$6,900.00	Green Team	60K various foundations, 33.5K Metro No Reg Employ Brd, 26K Com Preservation Act	119,550
MAPS MA Alliance Port. Speakers, 1046 Cambridge St, Cambridge 02139	\$5,000.00	Immigrant Integration Services	donations	5,000
Mystic Learning Services, 530 Mystic Ave, Somerville 02145	\$19,550.00	Empowering Competent Youth	32.5K Housing Auth, 23.5 Summer jobs, Dept Early Ed, Som Hlth Foundation	56,000
Respond Inc, P O Box 555, Somerville 02143	\$16,600.00	24 Hr Crisis Hotline	Dept of Public Health	19,217
SCM Com Corp, 167 Holland St, Somerville 02144	\$60,000.00	Elderly & Disabled Transportation	Cambridge CDBG	63,000
Som Community Corp, 81 Highland Ave, Somerville 02143	\$8,800.00	Som Peacemaker Project	Som Public Schools & Dept of Justice	170,000
Som Community Corp, 337 Somerville Ave, Somerville, MA 02143	\$29,000.00	First Source Jobs Workforce Development	Somerville Com Corp in-kind	29,000
Som Homeless Soup, 1 Davis Square, Somerville 02144	\$83,135.00	Food Pantry & Meal Program	58K Greater Bos Food Bk/Project Bread, 61.7K Som Homeless in-kind	119,700
Som Homeless, 1 Davis Square, Somerville 02144	\$14,800.00	Volunteer Prog Resource Center & Coordinated Entry	Som Homeless Coal in-kind	23,100
Somerville YMCA CIT/LIT, 101 Highland Ave, Somerville 02143	\$26,800.00	Counsel in Training/LIT	in-kind office & equipment for prog activities	23,000
Welcome Project, 530 Mystic Ave, Somerville 02145	\$10,120.00	Stepping Up to Somerville Promise	various foundations	95,000
xSom Arts Council, 50 Evergreen Ave, Somerville 02145	\$9,545.00	Art Without Walls	9K fees, 3K SHA, 2K Eastern Bk, 2.5 Summer jobs	17,600
xSom Health Dept, 50 Evergreen Ave, Somerville 02145	\$8,300.00	Som Cares about Prevention	MA Dep Pub Hlth	51,000
<b>17 PublicSvc Match Total</b>	<b>\$366,350.00</b>			<b>1,027,967</b>

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	15	0
Number of Non-Homeless households to be provided affordable housing units	100	25
Number of Special-Needs households to be provided affordable housing units	5	0
<b>Total</b>	<b>120</b>	<b>25</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	20	11
Number of households supported through The Production of New Units	25	25
Number of households supported through Rehab of Existing Units	20	11
Number of households supported through Acquisition of Existing Units	4	0
<b>Total</b>	<b>69</b>	<b>47</b>

Table 12 – Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

A number of large milestone projects were complete in program year 2017 marking another successful year in terms of achieving many of the affordable housing goals set in the five year plan. The completion and opening of the MWRA building in West Somerville added 25 units of much needed housing for the city's senior and disabled populations. In the eastern portion of town the city completed the acquisition of 163 Glen Street which will add an additional 4 units of low to moderate income housing steps away from the new green line extension stop. Rehabilitations of this property is currently underway. The city continues to experience strong momentum with its 100 homes program continuing to acquire properties that will be slated for rehab through the city's CDBG funded home rehab program. Lastly, the city remains committed to supporting low and moderate income households through the continued funding of the PASS tenant based rental assistance program. All of these accomplishments have made tremendous in roads to achieving the cities goals outlined in its 5 year plan. While the city is



enthusiastic about its recent successes with this program it also acknowledges that future success of the program could be muted if real estate values in the Metro Boston area continue to rise at the current rate.

**Discuss how these outcomes will impact future annual action plans.**

The city remains committed to taking a multi-faceted bold approach to addressing the dual challenge of increased housing demand and rising property values in Somerville. The city has been diligently exploring every avenue and resource available. The city has made initial steps in implementing some of the recommendations proposed by the 29 member Sustainable Neighborhoods Committee formed in PY15. The city has taken initial steps to institute a real estate transfer fee and impose stronger restrictions on condo conversions which decrease the supply of housing. In addition to implementing any recommendations that may result from this panel the city continues to search for creative funding sources and solutions to supplement its traditional housing programs. In other ongoing sources of support, the Somerville Affordable Housing Trust Fund was awarded \$1,200,402 in its third annual allocation of Community preservation act funds which is dedicated to creating affordable Housing opportunities within the city, including support of the 100 Homes initiative. In addition to these funding opportunities the city continues to support affordable housing production both through subsidized development and private development through the City’s Inclusionary Zoning Ordinance. The city remains both hopeful and confident that this multi-faceted approach will result in much needed relief in the area of affordable housing.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	0	5
Low-income	2	20
Moderate-income	2	0
<b>Total</b>	<b>4</b>	<b>25</b>

**Table 13 – Number of Households Served**

**Narrative Information**

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Somerville and the Continuum of Care in partnership with the Somerville Police Department have performed outreach to reach out to and engage the homeless population. Any resident who needs shelter, or who knows a person who is homeless and needs assistance can call 311 to be connected with homeless services. Outreach teams regularly visit areas which are often out of the way in search of the homeless. The teams build rapport with the homeless and try to engage them in services. Once trust is established, unsheltered persons may be ready to accept assistance and linkage to other services. Also, the Youth Harbor teams have been instrumental in reaching out to young adults experiencing homelessness in the community. They have worked in the schools and community and continue to work throughout the summer to identify and make contact with students, process referrals and field questions. Staff have addressed the unique challenges these high school students face and have helped them find some peace and stability in their lives while trying to locate and hold on to hope for the future and keep pushing forward.

The Somerville-Arlington Continuum of Care worked closely with Federal, State and local agencies to develop the CoC's Coordinated Entry model which includes a strong outreach and assessment component to sheltered and unsheltered homeless individuals and households with children. The Continuum of Care along with local homeless service providers practice the housing first strategies which include proactive outreach and engagement efforts, low barrier housing entry policies, rapid and efficient entry into permanent housing, voluntary supportive services and a focus on housing stability.

Homeless services for the City of Somerville are delivered via a community-based network of organizations that work together to assist homeless families and individuals move toward self-sufficiency. The homeless count conducted the latter part of January 2018 was conducted with countless volunteers in shelters and transitional housing programs throughout the City. Several agencies assisted in the coordination of conducting the 2018 point-in-time count. Through the Somerville-Arlington CoC, teams reach out to unsheltered homeless persons on the street to assess their needs and direct them to appropriate care and resources.

The City of Somerville and the COC agencies facilitate policy and planning to prevent and end homelessness via engaged members and strong committees addressing housing, health, coordinated entry, Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act and employment/income. Homeless prevention objectives included supported efforts to continue the CoC system for homeless through the provision of emergency shelters, transitional housing and permanent supportive housing services including housing for the chronically homeless and providing community

and supportive services for low and moderate income persons and those with special needs

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Several agencies within the Somerville-Arlington CoC receive funds from HUD, Department of Public Health, Housing and Shelter Alliance, Department of Children and Families, Veterans Administration, local foundations and private donations which provide emergency and transitional housing services. According to the 2018 point-in-time count, there were a total of 89 persons in emergency shelter and 10 unsheltered persons in Somerville. Persons receiving emergency and/or transitional housing services were assessed and connected to the appropriate temporary housing component while the permanent housing component was identified. While victims of domestic violence and youth may benefit from transitional housing resources, the majority of homeless persons are better served by permanent housing. The type of permanent housing depends on the assessment score of each household. Households with low barriers will be placed in a Rapid Re-Housing program while households with persons with disabilities or that meet the chronically homeless definition will be placed in permanent supportive housing.

Developing housing for homeless individuals is one of the most challenging aspects of affordable housing development. Many chronically homeless individuals need physical and mental health services, in addition to housing, which makes it extremely difficult for local providers to offer housing to homeless persons with the assurance that they will receive needed services in a timely and sufficient manner.

The City of Somerville was the recipient of ESG funds and Supplemental ESG Funding. The City issued an annual RFP to all homeless prevention and rapid re-housing providers, emergency and transitional housing providers. Approximately 68% of the ESG funds were awarded to programs designed to address rapid re-housing literally homeless person and to assist persons struggling to maintain their housing. Approximately 27% of the ESG funds were awarded to programs providing street outreach, shelter operations and essential services expenses. The Sub-recipient contracts related to this Supplemental ESG funding are for twenty-four months; the funds have been committed but not yet expended. The City is committed to assuring that the community facilities for the homeless provide decent, safe and sanitary residence. Because of the transient nature of shelter operations, these facilities incur significant wear and tear. It is important that the physical condition of these facilities remain high to provide good living conditions for the residents and maintain a standard of quality acceptable to surrounding properties and the community. If a goal is to keep the shelters open and beds filled, the 4 shelters receiving ESG funds did an excellent job. If a goal is to abolish homelessness in Somerville, that has not been achieved. Incomes for the people in question continue to lag. Rents have increased, vacancy rate is extremely low for affordable rental units and other expenses like child care, energy, transportation, health insurance and food continue to increase.

The City of Somerville is committed to working with housing and service providers to provide housing related resources needed to provide emergency and transitional housing for homeless persons.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City and the Somerville-Arlington CoC process and identify people who are homeless and most in need of permanent supportive housing services. Persons assisted include the chronically homeless, families with children, veterans and unaccompanied youth among other categories. The City and its partners continue to make progress in meeting its goals of reducing and ending homelessness.

The City has utilized ESG funds to address the urgent needs of the homeless and near homeless. The need for emergency and transitional housing is met using short-term shelters, scattered-site transitional housing units and dormitory-style transitional housing and Rental Assistance. Programs offer access to a broad range of other services including case management, employment assistance, life skills, health care, child care and transportation.

The incorporation of the Housing First Model seeks to improve and simplify local housing and service system making them easy to navigate, while targeting resources quickly and efficiently to the chronically homeless. An immediate connection to permanent supportive housing can ensure that the majority of homeless individuals remain housed, even among clients with severe substance abuse and mental health conditions. However, there is a lack of subsidized and affordable rental units in the area. Very few clients are able to afford to lease in market rent units. However, social service agencies have forged meaningful collaborations with local landlords to identify innovative strategies for housing the chronically homeless. Additionally, awarded providers must work closely with mainstream service providers (such as Social Service Administration, US Dept. of Veterans' Affairs, etc.) to enable clients to qualify for and increase their support system and improve their chances to overcome homelessness.

The Volunteers of America recently completed the construction of 22 transitional and 7 permanent units of housing to serve homeless veterans and to provide affordable housing which will include a full array of wrap around services for residents. Along with housing, the veterans will have access to mental health counseling, employment and healthcare referrals, life skills training, homeless services and recovery services to help them as they transition back into the community.

Multiple agencies, private and public, offer homeless prevention services to include rental assistance, fair housing services, utility assistance and budgeting skills. Other private and public agencies offer counseling and advocacy services to assist individuals and families who are homeless or at risk of homelessness. For example, Passages Case Management works with clients to enhance economic stability, family safety & stability, health care and civil rights. In addition, a Public Services funded 24 Hour Information & Referral Service Center connects at-risk residents with accurate, up to date social service contact information to enable them to advocate for themselves. Funding for these services

come from a combination of Federal, State, local and private sources.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

A variety of efforts were undertaken by the City and the CoC agencies to prevent homelessness. A combination of mainstream preventive services offered by different provider organizations have been adopted including emergency fuel assistance and food and meals programs, as well as, emergency rental assistance, financial assistance, utility assistance, housing relocation and stabilization services, counseling/advocacy and legal assistance. Each service was sought to help families in their home by offering services and support during times of financial and legal difficulty. ESG funds were used to provide short and medium term rental assistance to those at-risk of becoming homeless as well as literally homeless. Clients were offered follow-up case management services consisting of but not limited to, creating and maintaining an accurate budget, assistance increasing income (e.g. applying for public benefits), connecting to community resources (e.g. food pantries and clothing programs), and other referrals driven by the needs and goals of the clients. For the clients receiving funds for arrearages, case management was geared toward budgeting, increasing income, payment plans (if funding amount did not cover the full arrearage amount) and other factors surrounding rental payments to prevent future housing instability. Prevention assistance was in very high demand. One sub-recipient whose contract was for 24 months was able to commit all their prevention funds in 10 months. Fifteen households who received funds through this program continue to be stable in their units. Transition into independent living for the clients who received prevention assistance has been successful.

CDBG Public Service funds have helped community providers and residents access services, information, prevention and referral through the 24 Hour Information and Referral Hotline by providing accurate contact information on mainstream services and how to access them; Volunteer Coordination Program has provided trained volunteers at the shelters who have provided companionship, interaction with families and utilize the shelter's playroom to organize fund and educational activities for the children residing in the shelters; Domestic Violence staff have provided safety net planning and resources for DV victims, as well as assistance, in court proceedings; Immigrant Social Services have been provided by bilingual counselors for non-English speakers seeking services to assess their housing, health and education needs; Coordinated Entry has provided a whole host of qualitative services and system management for the entire CoC and provided outreach, case management and housing search assistance to approximately 84 homeless/at-risk people across the CoC. Public Service funding for ESOL Classes and workshops focused on understanding housing policies has helped individuals and families obtain and retain housing and avoid becoming homeless. Public Service funding has provided aftercare and follow-up services for low-income residents transitioning from system care.

Local service providers have provided education, employment and financial literacy by managing programs providing employment training and educational programs to promote financial stability and self-sufficiency.

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## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Somerville Housing Authority's 5 Year Plan, released in 2014, states the following strategy they will employ to address Housing Needs.

"The SHA will continue to review waitlist data and priorities to assure, to the maximum extent possible, the housing of eligible area applicants. SHA will continue to process emergency applications in conformance with approved policies. SHA will continue to participate in City of Somerville and area agency forums designed to inform area residents of affordable housing opportunities. SHA has recently completed a waitlist update to remove outdated applicants and allow focus on remaining applicants."

Waiting lists for all forms of public housing are very long. In addition, the Somerville Housing Authority is part of the Centralized Section 8 Waiting List. The list contains 1495 Somerville applicants and annual turnover is around 50 vouchers per year, meaning it would take close to 30 years to get through the list. There are currently no new Section 8 vouchers available.

Based on this data, the need for affordable rental housing in Somerville is overwhelming.

The City of Somerville will continue to rely on the Somerville Housing Authority to be the major provider of subsidized housing through public housing and vouchers. Most of the households on the SHA waiting lists cannot afford a rental unit on the private market and are therefore waiting for a subsidized unit to solve their housing needs. To that end, the priority of the City of Somerville to increase the number of subsidized affordable units, particularly rental units, is a main focus of this plan.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

With respect to management, each SHA building has a tenant association that assists in planning for the development's unique needs. SHA's Resident Services team has hosted many events to establish and maintain strong functioning associations. SHA also provides a share of operating funds and 25% of funds raised from laundry machine use to the tenant associations for their use as they see fit.

The City's Inclusionary Housing Program creates affordable rental and homeownership units via a minimum 12.5% requirement for properties building more than 6 units of new housing (and in larger projects above 8 and 17 units respectively, 17.5 and 20%). The Housing Division will continue to actively market these units via the SHA to encourage eligible residents to apply.

The City is actively encouraging increased homeownership among public housing residents as well. Given the high cost of ownership housing in Somerville (Median sales price for a single family home in Somerville in 2012 was \$412,500, and for a condominium \$383,000 according to Warren group data), most public housing residents can only afford ownership units through the City's Inclusionary

Housing Program. The SHA also offers a Homeownership Program that allows families with Section 8 vouchers to use their vouchers to help pay the mortgage on a home they buy and the SHA subsidizes the mortgage for 15 years after the purchase. Families who participate in their Family Self-sufficiency (FSS) program (which helps to prepare residents for owning their own home) have the first priority for homeownership slots. For state public housing, SHA was recently approved for a grant that is similar to their FSS Program called MASS LEAP where an account is created for tenants and funds are deposited when there are increases in rent based on increased earned income.

In addition, the Somerville Community Corporation, Somerville's CHDO, offers First-Time Homebuyer Education classes and Financial Literacy classes to help Somerville residents start saving for their goals. In addition, the City will continue to offer First-Time Homebuyer Assistance to income-eligible homebuyers purchasing property in Somerville, making homeownership more accessible.

### **Actions taken to provide assistance to troubled PHAs**

Fortunately, the SHA is not on HUD's list of troubled public housing authorities and is a solid partner in strategizing to provide the community with quality safe and affordable housing.

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## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Specific actions were taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing include providing adequate land for a variety of housing types through review by Zoning and land use updates, working to eliminate obsolete and prescriptive building code requirement, continuing to educate the public on the need for affordable housing and promoting a diversity of affordable housing programs , continuing to streamline the permitting and coordinating with local, state and federal agencies in implementing programs that support affordable housing. The City is supportive of the development of affordable housing and staff is available to meet with affordable housing developers to discuss options to expand affordable housing opportunities and strategies for extremely low, very low, low and moderate income households, and provide additional supportive services and homeless assistance throughout the community.

In addition the City convenes meetings of interested citizens, community organizers, low-income neighborhood residents and others including affordable housing advocates, social service agencies, homelessness housing advocates to allow citizens an opportunity to present their views on community needs. Information is disseminated using various print media outlets. The enforcement of both linkage fees and the Inclusionary Housing Ordinance help off-set the cost of affordable housing for low income workers and mitigate some of the need for increased affordable housing due to employment growth. Affordable housing developers are offered assistance to include financial incentives in the form of low interest loans, technical assistance to secure tax credits and pre-development assistance during the pre-construction phase.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City continues to educate the public on the need for affordable housing and promotes a variety of affordable housing programs. The City holds public meetings to inform citizens of housing programs. The City takes actions to eliminate identified gaps and to strengthen and coordinated the delivery system such as streamlining the permitting process, coordination social services with housing treatment areas and participating on committees involved in housing and social service delivery.

In addition to City operated and sub-recipient programs and activities, many local non-profits agencies help address obstacles in meeting underserved needs. These local non-profits also address the priorities in the Consolidated Plan and receive funding through public sources, private foundations, donations and fundraising. The main goal of all services is to help individuals gain self-sufficiency. A few are listed below.

Community Action Agency of Somerville (CAAS) helps to keep families and individuals in their home and prevent homelessness. CAAS also runs the Head Start program in Somerville

Somerville Community Corp offers Individual Development Accounts – matched savings account for income eligible persons for higher education or training, making it easier of low income individuals and families to achieve their goals

Greater Boston Legal Services provides free legal assistance to low-income families to help them secure some of their basic necessities of life

Various immigrant social services increase access and remove barriers to health education and social services through direct service, advocacy, leadership and community development.

Special Olympics provides a variety of Olympic-type sports for all children and adults with intellectual disabilities giving them opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendship with the community.

The City's Constituent Services allows residents to dial one number to make service requests and obtain valuable information about services. Calls are tracked and trends identified to better allocate resources.

The City's Family Outreach Program assists residents with family issue problems or who lack information about resources, benefits, services or programs available for low and moderate income residents.

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City has a HUD Lead Hazard Abatement grant, which it uses to provide forgivable loans to homeowners for all work necessary to bring a unit into full lead abatement compliance. The City has reached out to homeowners and landlords, including Section 8 landlords, to encourage use of the program. The City's lead program is a critical priority for the City because 2010 US ACS data indicates that almost 94% of the homes in Somerville were built before 1978 and 61% were built before and two-thirds of the units are in two or three family houses.

The City of Somerville is in full compliance with federal Title 1012/1013 regulations, Section J, which requires that lead based paint be addressed in all properties receiving Federal funds for housing rehabilitation. Safe work practices and all requirements under Title 1012/1013 have been fully integrated into existing housing rehabilitation programs, which are funded primarily with CDBG and HOME grants. A fully implemented plan for addressing lead based paint hazards has been in effect in the City since 2001. Somerville will continue to support and expand the Housing Rehabilitation and Lead Abatement programs, which rehabilitates the existing housing stock while often placing rent restrictions on apartments in multi-family homes. This is especially important in Somerville, where the majority of all

units are in two or three-family housing. Somerville's Lead Abatement program, which is funded by a Lead Hazard Control grant from HUD, has been recognized by HUD as a national model. The City is also developing materials to assist homeowners in abating lead paint found in soil on properties, especially in play areas. In July 2017, the city was awarded a new \$1.7M Lead Hazard Reduction Grant from HUD.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City collaborates with local social service agencies to continue efforts to reduce the number of families and individuals living in poverty. Staff focused primarily on supporting programs that raised household incomes and stabilize housing situations. Eliminating poverty is a clear concern of the City. Efforts are constantly underway to improve the quality of life and economic conditions for families, for example:

Public Service programs to assist those emerging from poverty. These include family stabilization services and information and referral including affordable child care, teen job readiness program, etc.

The City works with community development groups to support their efforts to train and uplift people in poverty and invest in economic development programs. The City partners with area agencies on economic development programs for low income neighborhoods. Using CDBG funds, the City has provided for small business assistance and has nurtured microenterprise development.

In 2016, local businesses were assisted and are thriving, 98 low income youth received employment/leadership training, over 2,500 income eligible children/families received nutritious food via the food bank, over 250 non-English speakers participated in ESOL classes to increase economic capacity for their families, over 150 person received housing counseling to remain permanently housed and assistance and hope was provided to many Somerville area residents. Additionally through public participation, citizens had opportunities in meetings throughout the year to offer suggestions on ways to reduce poverty.

Strategies to reduce poverty and maximize income include access to employment and non-employment cash benefits through provider staff training in SSI/SSDI, Outreach, Access and Recovery (SOAR) to assist clients applying for SSI and encouraging referrals to the One Stop and to Mass Rehab. Providers also work closely with the Somerville Community Corporation's First Source Jobs Program which connects job seekers with local employers and provides soft skills training, leadership development and one-on-one coaching (job search through post-placement). Strategies to access mainstream benefits for poverty level families through HUD funded projects include review of HMIS data on client income and benefits to analyze whether clients are getting all possible benefits. Staff assists with food stamp, Medicaid and other applications and Cambridge Somerville Legal Services assist with appeals of denials. HMIS data quality monitoring and analysis is another part of the actions to reduce the number of poverty level families.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

In the five year strategy, the City described the institutional structure, including private industry, non-profit organizations, and public institutions through which it will carry out the affordable and supportive housing strategy. The City assessed strengths and gaps in the delivery system and set forth a plan for improvement. The City aims to eliminate identified gaps and strengthen and integrate the delivery system by pursuing other funding sources for affordable housing as they become available.

The City developed and maintained strong supportive relationships with elected officials at all levels of government. Fiscal responsibility was maintained while developing strategic partnerships with housing advocates, private and nonprofit organizations, business and community groups and residents to exercise leadership in responding to the future of Somerville's housing and community development

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Housing and social service providers collaborate regularly through participation in the CoC's monthly meetings and its various subcommittee meetings. A City housing division staff member serves as the CoC Lead and is able to serve as a liaison between the City and housing and social service agencies. These meetings also include representatives from agencies serving a broader group of residents at the poverty level, such as Community Action Agency of Somerville, RESPOND, Cambridge and Somerville Legal Services, and others who provide non-housing services such as employment training, mental health counseling, veteran's services, elder services, financial literacy, immigration services and health services.

The CoC also maintains an inventory of housing, as well as, social service providers and includes details such as the subpopulation served as well as the services provided. Several social service agencies have offices located in public housing and attend general meetings of the housing authority to identify problems in advance and have the opportunity to help resolve a crisis immediately. Please see the Public Housing section of the Consolidated Plan for more information regarding the consultation and coordination with the local Public Housing Association, as well as information about the encouragement of public housing residents to become more involved in management of the properties and information about becoming future homeowners.

Developers of housing projects coordinate with the City, the SAHTF Somerville Affordable Housing Trust Fund and typically the Massachusetts Department of Housing and Community Development regarding the provision of state resources to City-supported projects, such as Massachusetts Affordable Housing Trust Funds, State HOME funds, LIHTC and other state housing funding resources. This includes participating in general discussions and consultations on overall housing goals at both the local and state level, as well as discussion with DHCD staff on specific housing development projects that are seeking multiple funding sources. In addition, the City and the Somerville-Arlington CoC coordinate with the State on ESG activities to ensure the best use of prevention and rapid rehousing resources. The CoC's development of the Coordinated Entry vulnerability tool, which assists in identifying risk factors, will help with strategies to reduce and end homelessness by bringing together providers through a

coordinated referral process to utilize ESG prevention and rapid rehousing funds, state Homebased rapid rehousing funds to divert imminently homeless families, as well as Emergency Food and Shelter Program funds through FEMA to assist with rent, mortgage and utility assistance.

The City also consults with MAPC on city planning efforts and also participates in regional efforts such as Inner Core planning meetings, a middle income housing study and the Metro Mayor's meetings. Also, there are several city-sponsored working groups, including the Union Square Civic Advisory Committee and the Sustainable Neighborhoods Working Group, that include a diverse membership from these different areas to coordinate planning efforts around housing and services within the city. The City also does outreach to these entities in planning for different neighborhoods through Somerville by Design.

The City created strategic partnerships to enhance the availability of resources and leverage services provided to low and moderate income residents and neighborhoods.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The Housing Division and Fair Housing Commission are primarily responsible for implementing the action steps. For the implementation timeline, the broader action steps have been categorized into near term, medium term and long term. Implementation efforts for some of the action steps will start in the near term, but will require significant time and continue to the medium or long term timelines. In the near term, the focus is on building the capacity of the Fair Housing Commission in terms of personnel, educational materials and financial resources. Also at this time, the city is completing a revised analysis of impediments to fair housing as it prepares for its submission of a formalized Affirmatively Furthering Fair Housing plan report to HUD due on October of 2017. For a complete copy of the current Implementation Plan, please contact the Housing Division.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City worked closely with all its sub-recipients in order to ensure that the goals and objectives of the HUD programs were adhered to and National Objectives were being met. The Mayor's Office of Strategic Planning (OSPCD) was responsible for both the financial and program monitoring of sub-recipient activities to provide assurances that the sub-recipients administered federal awarded funds in compliance with federal requirements, ensured that required audits were performed and sub-recipients took prompt corrective action on any audit finding and evaluated the impact of sub-recipient activities to comply with applicable federal regulations. OSPCD staff monitored CDBG Public Service and ESG contracts for compliance, financial management systems, timeliness and programmatic activity. Staff was committed to providing accurate unduplicated demographic information in IDIS to comply with HUD reporting requirements. Client demographics entered in HMIS for ESG participants was reviewed for data quality.

CDBG projects were assigned to a project manager who was responsible for the negotiation and execution of a contract to implement project activities. All contracts fully addressed all HUD, state and local requirement and included a detail project scope. The project manager, in conjunction with the compliance officer, was also responsible for contract compliance and project management representing the City as grantee. Ongoing technical assistance was provided throughout the contract period.

Sub-recipients entered into detailed agreements with the City to ensure all federal, state and local regulations and criteria were being adhered to and met. Monthly and/or quarterly desk audits of reports and supporting documentation from sub-recipients allowed the City to monitor progress each sub-recipient was making toward its year-end goal(s). On-site monitoring was conducted by OSPCD to further ensure that overall goals and objectives were being met, timelines were met and required records were maintained to demonstrate compliance with applicable regulations. City staff watched for potential of fraud, waste, mismanagement and/or other opportunities for potential abuse. Contract provisions were in place that provided for the suspension of funds, termination of the contract and disallowance of reimbursement requests during the program year based on performance deficiencies. City staff worked with sub-recipients to correct identified deficiencies through discussion and/or technical assistance, prior to imposing any sanctions.

The City also conducted on-site monitoring of federally funded construction projects to ensure compliance with Davis- Bacon wage laws.

Housing activities were also monitored with the assistance of Housing Inspectors and staff, and where appropriate, with the City's Building Inspectors. This allowed for multiple levels of oversight of various federally funded activities to ensure compliance with all local, state and federal requirements.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

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## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Somerville has not changed the objectives in its CDBG program and continues to strategically use CDBG funds to maximize leverage for infrastructure and public facility improvements, housing development and homeownership, public services, commercial revitalization, and planning and administrative activities. Somerville went through an extensive planning process where it identified a number of goals and objectives in the five year plan that were intended to guide the programs and activities undertaken to aid and serve the low to moderate income residents of the community. In this the third year, the city continuously assesses and reviews its policies, procedures and programs in order to improve on the effective and efficient delivery of its grant programs. There is continued need for CDBG funds to fulfill objectives in all the above categories hence no changes are recommended based on Somerville's experiences.

The City pursued all potential resources indicated in the Consolidated Plan by working with developers, non-profits and other government agencies to leverage a variety of funds for affordable housing projects and programs, opportunities for low and moderate income people to become homeowners, assistance to homeless persons, public service programs, job training and education, community development activities directed toward revitalizing neighborhoods and economic development.

The Office of Strategic Planning and Community Development continually seeks to revise and improve its programs to meet the needs and maximize the benefits and outcomes to the city's low to moderate income residents.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**



**CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

TBD

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

TBD

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

TBD

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

TBD

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	SOMERVILLE
<b>Organizational DUNS Number</b>	076621572

CAPER

**EIN/TIN Number** 046001414  
**Identify the Field Office** BOSTON  
**Identify CoC(s) in which the recipient or sub recipient(s) will provide ESG assistance** Somerville CoC

**ESG Contact Name**

**Prefix** 0  
**First Name** Alan  
**Middle Name** 0  
**Last Name** Inacio  
**Suffix** 0  
**Title** Director of Finance and Administration

**ESG Contact Address**

**Street Address 1** 93 Highland Avenue  
**Street Address 2** 0  
**City** Somerville  
**State** MA  
**ZIP Code** -  
**Phone Number** 6176256600  
**Extension** 2539  
**Fax Number** 0  
**Email Address** ainacio@somervillema.gov

**ESG Secondary Contact**

**Prefix** Ms  
**First Name** Elizabeth  
**Last Name** Twomey  
**Suffix** 0  
**Title** Compliance Officer  
**Phone Number** 6176256600  
**Extension** 2527  
**Email Address** etwomey@somervillema.gov

**2. Reporting Period—All Recipients Complete**

**Program Year Start Date** 07/01/2017  
**Program Year End Date** 06/30/2018

### 3a. Sub recipient Form – Complete one form for each sub recipient

**Sub recipient or Contractor Name:** CASPAR

**City:** Cambridge

**State:** MA

**Zip Code:** 02139, 4201

**DUNS Number:** 781700265

**Is sub recipient a victim services provider:** N

**Sub recipient Organization Type:** Other Non-Profit Organization

**ESG Sub grant or Contract Award Amount:** 7130

**Sub recipient or Contractor Name:** CATHOLIC CHARITIES

**City:** Boston

**State:** MA

**Zip Code:** 02210, 1276

**DUNS Number:** 108851049

**Is sub recipient a victim services provider:** N

**Sub recipient Organization Type:** Other Non-Profit Organization

**ESG Sub grant or Contract Award Amount:** 34500

**Sub recipient or Contractor Name:** RESPOND INC

**City:** Somerville

**State:** MA

**Zip Code:** 02143, 3032

**DUNS Number:** 121625057

**Is sub recipient a victim services provider:** Y

**Sub recipient Organization Type:** Other Non-Profit Organization

**ESG Sub grant or Contract Award Amount:** 113458

**Sub recipient or Contractor Name:** SOM HOMELESS COALITION

**City:** SOMERVILLE

**State:** MA

**Zip Code:** 02144,

**DUNS Number:** 847408804

**Is sub recipient a victim services provider:** N

**Sub recipient Organization Type:** Other Non-Profit Organization

**ESG Sub grant or Contract Award Amount:** 233659

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	79
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>79</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	3
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>3</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	374
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>374</b>

Table 18 – Shelter Information

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#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	454
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>454</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 21 – Gender Information

## 6. Age—Complete for All Activities

	<b>Total</b>
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 22 – Age Information

## 7. Special Populations Served—Complete for All Activities

### Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

Table 23 – Special Population Served

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	52,292
Total Number of bed-nights provided	47,660
Capacity Utilization	91.14%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The immediate needs of guests were addressed to include shelter, health & safety issues and other fundamental human needs. Guests received safe and stable emergency shelter. The programs met the nutritional needs and provided appropriate cooking facilities for all guests, particularly children. Shelters provided personal care items (linens, towels, toiletries). Shelters ensured all children received referral to up-to-date medical examinations and vaccinations to increase the likelihood of healthy development and growth and stabilized health conditions of all guests. Shelters ensured that all children attended school on a regular basis.



## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	0	0	17,969
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	5,557
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	4,282
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	171
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>27,979</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	710	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>710</b>	<b>0</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services	0	0	6,397
Operations	0	6,644	15,356
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>6,644</b>	<b>21,753</b>

Table 27 – ESG Expenditures for Emergency Shelter

#### 11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Street Outreach	0	0	0
HMIS	0	0	1,236
Administration	746	2,038	14,383

Table 28 - Other Grant Expenditures

#### 11e. Total ESG Grant Funds

Total ESG Funds Expended	2015	2016	2017
489	746	9,392	65,351

Table 29 - Total ESG Funds Expended

#### 11f. Match Source

	2015	2016	2017
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	7,000
State Government	0	0	121,053
Local Government	0	0	29,400
Private Funds	0	0	413,398

Other	0	0	155,500
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>0</b>	<b>0</b>	<b>726,351</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
	746	9,392	791,702

**Table 31 - Total Amount of Funds Expended on ESG Activities**