

Meeting Minutes
Somerville Arlington Homeless Providers Group Meeting
July 17, 2018

1. Introductions/Sign in
 - a. Joyce Tavon will be the lead on CoC planning, overall HUD NOFA process, and the CoC 2018 project applications; Laura Spark will be leading preparation of the CoC Consolidated application
2. Debrief CoC 2017 Application and Score vs. 2016 (Joyce)
 - a. Somerville CoC score increased by 20 points in 2017 vs. 2016 and 2015. It was helpful to have new projects because of reallocation of funds. Also scored better because of increased attention to details, data was more accurate and answers were exact. Because we are a small CoC any bit of data can throw off outcomes, but last year, most outcomes were good. However in project review and ranking we only scored 11 out of 18.
3. Overview of CoC 2018 Competition (Laura)
 - a. See attached FY 2018 CoC Competition: Somerville handout—note that prioritization of chronically homeless and most needy homeless families and youth is especially important this year (page 3, bottom) and also assessment of Racial Disparities, plus data on DV and homelessness (page 3, VI) is also important to provide.
 - b. HUD asks if CoC providers are doing VAWA and LGBTQ Equal Access trainings
4. New this year - DV New Project Bonus - overview and possible applications (Joyce)
 - a. If the CoC goes forward with a DV project this year it must be looked at carefully from a data perspective in order to answer HUD questions accurately
 - b. If a DV provider is gathering the documentation: can interpret fleeing/attempting to DV for Category 4 (HUD CoC homeless eligibility categories) and can be an oral statement from client. If not a DV provider, can be an oral statement and if safe for client can add a police report.
5. Reallocations, other new bonus application opportunities (Joyce)
 - a. HUD expects CoC to look at utilization of funds and project performance, and shift funds for best use.
6. CoC 2018 Competition Schedule (Joyce)
 - a. NOFA due 9/18/18. Heidi B. will be sending out a call for new projects with a sample letter of intent form. Agencies are invited to submit a one paragraph letter of intent plus budget, which will be due 8/3/18. Agencies will be notified on 8/7/18 about

whether their new project is approved to submit as part of the NOFA application. PDFs of renewal project applications are due 8/10/18, which includes applications for consolidation. Don't press submit in e-snaps yet, instead PDF all submissions to Heidi B. and Joyce T. by 8/10/18 for review by 8/17/18, the due date for applications to be submitted into e-snaps.

7. Project Ranking Plan - HUD priorities, plans for this year (Joyce)
 - a. Discussion concerning ranking tool used from last year produced some negative results; how to not replicate this for next year. Additional agencies that have no projects being ranked may be asked to join the ranking committee along with the City of Somerville, Town of Arlington and CoC consultant.

8. Agency updates and/or announcements
 - a. As 9/18/18 is NOFA deadline, it is proposed that September CoC meeting be on **9/11/2018**. **Next Meeting: August 21, 2018**