

CITY OF SOMERVILLE

FY2010 Proposed Budget Overview

DEPARTMENT OF PUBLIC WORKS

Stan Koty, Commissioner

June 23, 2009



Somerville



2009

1. Department of Public Works (DPW)

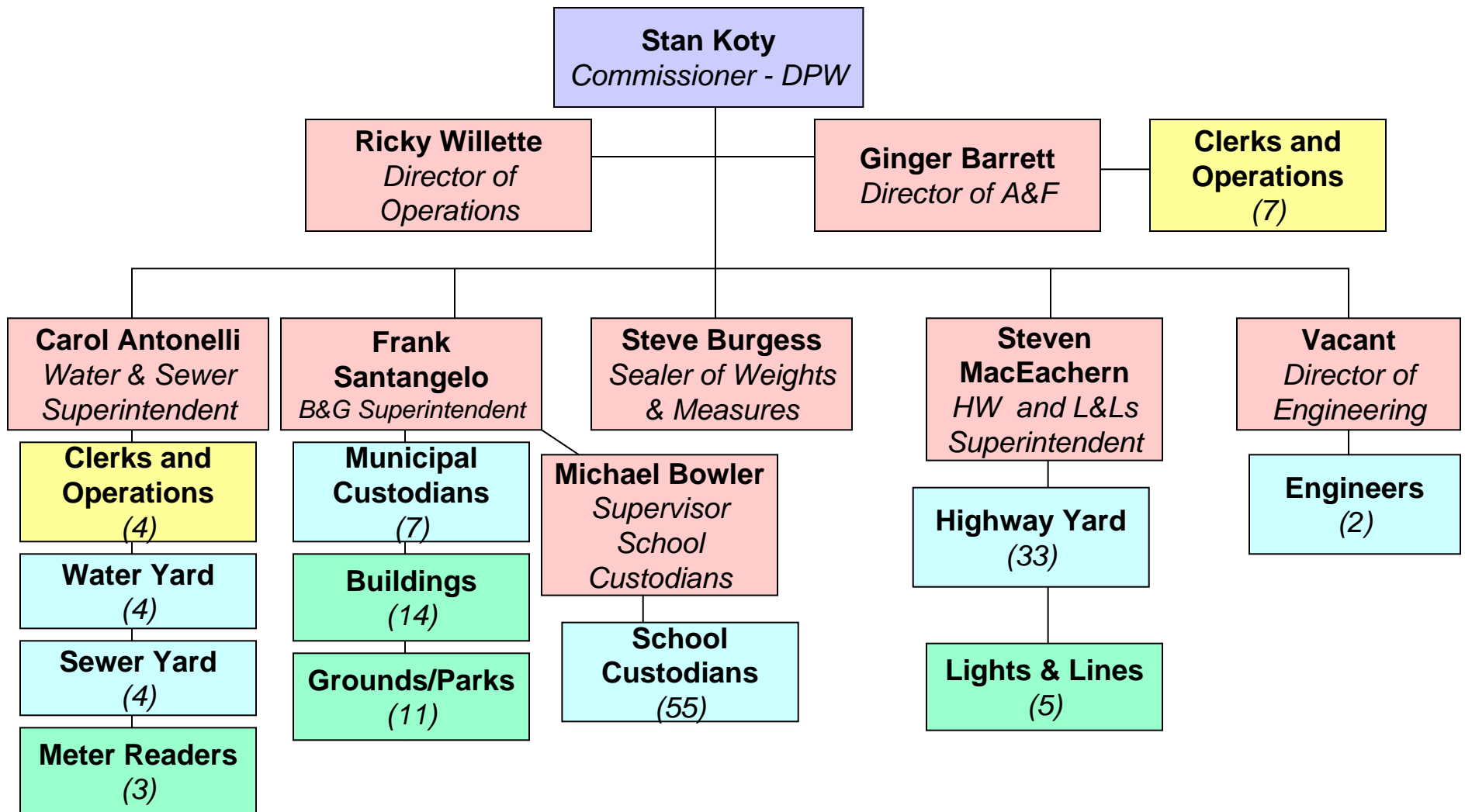
* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

DPW consists of the following divisions:

- Administration & Finance
- Buildings & Grounds (incl. School Custodians)
- Electric (Lights & Lines)
- Engineering
- Highways (incl. Sanitation, Snow Removal)
- Water & Sewer Enterprise
- Weights & Measures



2. DPW Organizational Chart



3. Administration & Finance

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 MAIN PRIORITIES:

- Continue to participate with the Solid Waste and Recycling Task Force to award, oversee and manage a new contract for hauling solid waste and recyclables.
- Oversee the contract process for a new electricity and natural gas agreement that continues to meet favorable terms.

Ongoing Priorities to Maintain A&F Services to:

- Provide leadership, oversight and support to DPW employees to facilitate the achievement of goals and outcomes.
- Provide customer service to Somerville residents and City departments.
- Process all invoices associated with municipal and school buildings and all public works projects.
- Process all construction and design contracts and funding for Public Works in compliance with M.G.L.



4. Administration & Finance

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

DPW-Administration				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES	\$ 525,384	\$ 529,963	\$ 481,020	-9%
ORDINARY MAINTENANCE	\$ 823,708	\$ 846,898	\$ 850,200	0.39%
CAPITAL OUTLAY				0%
GENERAL FUND EXPENDITURES	\$ 1,349,092	\$ 1,376,861	\$ 1,331,220	-3%

CHANGES BETWEEN FY09 AND FY10:

Personnel Services (PS) budget decrease by 9% due to:

- Non-union furloughs department-wide.
- Elimination of a current vacancy on the clerical staff.
- Reduction of one full-time clerical position.



5. Buildings & Grounds

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FY10 MAIN PRIORITIES:

- Continue to clean parks, playgrounds, and tot lots on a regular basis using sidewalk sweepers.
- Sealcoat, pave and repaint lines at several schoolyards throughout the city.
- Install new windows at the Brown School.
- Point and seal the east outside wall at the WHCS.
- Renovate the bathrooms at the WHCS.
- Add three new buildings to the maintenance rotation; the West and East Police Substation and the boat house.
- Maintain, repair and renovate City parks and properties.
- Re-point the Public Safety Building.



6. Buildings & Grounds

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

DPW-Buildings & Grounds				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES	\$ 1,781,950	\$ 1,766,955	\$ 1,675,400	-5%
ORDINARY MAINTENANCE	\$ 5,661,294	\$ 7,352,648	\$ 6,784,794	-8%
CAPITAL OUTLAY				
GENERAL FUND EXPENDITURES	\$ 7,443,244	\$ 9,119,603	\$ 8,460,194	-7%

CHANGES BETWEEN FY09 AND FY10:

PS budget decrease by 5% due to:

- Non-union furlough (superintendent).
- Elimination of two full-time positions.

OM budget decrease by 8% due to:

- Cutting costs by \$50,000 in floor covering R & M, \$25,000 in paving, \$12,000 in HVAC maintenance, \$10,000 in sundry supplies, and other reductions.
- Energy use reductions (\$270,000 in electricity, \$120,000 in oil, \$40,000 in natural gas).



7. B&G – School Custodians

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 PRIORITIES:

Maintain level of services to:

- Clean school buildings on a routine basis.
- Respond to service requests for such cleaning in a timely manner.

DPW-School Custodians				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES	\$ 2,199,216	\$ 2,428,500	\$ 2,483,025	2%
ORDINARY MAINTENANCE				
CAPITAL OUTLAY				
GENERAL FUND EXPENDITURES	\$ 2,199,216	\$ 2,428,500	\$ 2,483,025	2%

CHANGES BETWEEN FY09 AND FY10:

PS budget increase by 2% due to:

- Step raises for 11 employees.
- Increased longevity payments for 10 employees.
- Elimination of one vacant position.



8. Electric (Lights & Lines)

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 PRIORITIES:

- Install new wireless fire control boxes.
- Install 3 wireless emergency call boxes along bike path.
- Continue to work with utility companies to decrease the number of double poles.



9. Electric (Lights & Lines)

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

DPW-Electric				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES	\$ 306,877	\$ 352,541	\$ 305,876	-13%
ORDINARY MAINTENANCE	\$ 75,852	\$ 96,000	\$ 86,000	-10%
CAPITAL OUTLAY	\$ -	\$ 30,000	\$ 30,000	0%
GENERAL FUND EXPENDITURES	\$ 382,729	\$ 478,541	\$ 421,876	-12%

CHANGES BETWEEN FY09 AND FY10:

PS budget decrease by 13% due to:

- Not filling a current vacancy during FY10.

OM budget decrease by 10% due to:

- Reducing expenditures for repairs of traffic control lighting and park lighting in FY10. Some expenses will be charged to the appropriate revolving funds.



10. Engineering

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 PRIORITIES:

- Coordinate a DEP investigation of dry weather flows in drain system.
- Continue to provide CSO quarterly reports for combined sewer overflow.
- Review Assembly Square Drive construction drawings.
- Review site development plans for the Somerville, Cambridge, Belmont Bikeway.
- Coordinate Algonquin gas line through Somerville.
- Investigate Innerbelt Miller's River watershed for pollutants.
- Continue to oversee Somerville Ave. fire alarm conduit project.
- Continue to organize road reconstruction for the water works street project (15 streets).



11. Engineering

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

DPW-Engineering				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES	\$ 59,245	\$ 98,549	\$ 83,891	-15%
ORDINARY MAINTENANCE	\$ 635	\$ 2,075	\$ 2,075	0%
CAPITAL OUTLAY				
GENERAL FUND EXPENDITURES	\$ 59,880	\$ 100,624	\$ 85,966	-15%

CHANGES BETWEEN FY09 AND FY10:

PS budget decrease by 15% due to:

- One temporary part-time position that was budgeted in FY09 is not budgeted in FY10.



12. Highways

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 PRIORITIES:

- Install 20 recycling containers throughout city squares.
- Install 60 benches and 80 barrels.
- Plant 120 new trees.
- Continue to work with OSPCD to complete the tree inventory system.
- Install 30 bike rings throughout city squares.



13. Highways

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

DPW-Highway				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES	\$ 1,640,059	\$ 1,839,508	\$ 1,681,623	-9%
ORDINARY MAINTENANCE	\$ 378,367	\$ 599,800	\$ 495,300	-17%
CAPITAL OUTLAY	\$ 36,698	\$ -	\$ -	
GENERAL FUND EXPENDITURES	\$ 2,055,124	\$ 2,439,308	\$ 2,176,923	-11%

CHANGES BETWEEN FY09 AND FY10:

PS budget decrease by 9% due to:

- Reducing wages in Highway by \$150,000 through the elimination of four positions, one of which is currently vacant.

OM budget decrease by 17% due to:

- Reductions of \$65,000 in professional and technical services, \$10,000 in repairs to vehicles, \$10,000 in signs and cones, and other line items (e.g. fence installation, repairs-highways, hardware & small tools, tools, tires and tubes, lumber and wood products).



14. Sanitation

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 PRIORITY:

- Secure a new contract for hauling of solid waste and recycling that furthers the City's Environmental Strategic Plan while providing quality service for the most competitive price.

DPW-Sanitation				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES				
ORDINARY MAINTENANCE	\$ 3,576,682	\$ 3,784,000	\$ 4,280,100	13%
CAPITAL OUTLAY				
GENERAL FUND EXPENDITURES	\$ 3,576,682	\$ 3,784,000	\$ 4,280,100	13%

CHANGE BETWEEN FY09 AND FY10:

- A 13% increase in the sanitation budget reflects the anticipated cost increases in hauling and tipping solid waste and recyclables.



15. Snow Removal

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 PRIORITY:

- Provide snow plowing, sanding and removal for safe passage for emergency vehicles and the general public.

DPW-Snow Removal				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES				
ORDINARY MAINTENANCE	\$ 678,066	\$ 500,000	\$ 500,000	0%
CAPITAL OUTLAY	\$ 55,674	\$ -	\$ -	
GENERAL FUND EXPENDITURES	\$ 733,740	\$ 500,000	\$ 500,000	0%

CHANGES BETWEEN FY09 AND FY10:

- No changes.



16. Water

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 PRIORITIES:

- Complete citywide installation of new wireless metering program and billing software system.
- Investigate feasibility of monthly/bi-monthly billing cycles.
- Purchase leak detection equipment to identify residential leaks and hydrant leaks.
- Continue to work cooperatively with other city departments to reduce unaccounted for hydrant water use by outside contractors with the use of hydrant meters.
- Continue to eliminate estimated reads to ensure the accuracy of bills issued and resultant revenues.



17. Water

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

DPW-Water				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES	\$ 792,089	\$ 1,168,188	\$ 1,241,032	6%
ORDINARY MAINTENANCE	\$ 275,824	\$ 419,599	\$ 520,230	24%
CAPITAL OUTLAY	\$ 1,287,162	\$ 1,426,000	\$ 1,746,000	22%
DEBT SERVICE	\$ 1,080,960	\$ 1,336,938	\$ 1,263,697	-5%
SPECIAL ITEMS	\$ 5,416,384	\$ 6,284,618	\$ 6,102,995	-3%
WATER ENT. FUND EXPENDITURES	\$ 8,852,419	\$ 10,635,343	\$ 10,873,954	2%

CHANGES BETWEEN FY09 AND FY10:

- PS increase by 6% due to new accounts payable position, increased number of employees eligible for longevity, workers comp, union step increases for 3 Water employees.
- OM increase by 24% due to new billing software and related training, increased use of external engineering and design services.
- Capital outlay increase by 22% for two water vehicles, additional water meters and work.
- Special items decrease by 3% from MWRA costs to the City.



18. Sewer

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 PRIORITIES:

- Clean and bait 2,500 catch basins citywide by September 30th, 2009.
- Assign an additional employee to better monitor the grease remediation program.
- Bring catch basin cleaning in-house.



19. Sewer

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

DPW-Sewer				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES	\$ 280,867	\$ 325,145	\$ 376,463	16%
ORDINARY MAINTENANCE	\$ 161,675	\$ 349,990	\$ 464,800	33%
CAPITAL OUTLAY	\$ 682,611	\$ 954,938	\$ 1,194,938	25%
DEBT SERVICE	\$ 1,020,579	\$ 1,013,301	\$ 1,005,382	-1%
SPECIAL ITEMS	\$ 11,802,980	\$ 12,037,009	\$ 12,684,457	5%
SEWER ENT. FUND EXPENDITURES	\$ 13,948,712	\$ 14,680,383	\$ 15,726,040	7%

CHANGES BETWEEN FY09 AND FY10:

- PS increase by 16% due to filling a previously vacant position.
- OM increase by 33% due to new billing software and related training, and increased use of external engineering and design services.
- Capital outlay increase by 25% for one vehicle, and for capital projects contingencies.
- Special items increase by 5% is the cost passed on to the City by MWRA.



20. Weights & Measures

* Fiscal Responsibility * Shared Sacrifice * Uphold Commitments and Values *

FY10 PRIORITIES:

- Incorporate scanner inspection as part of fieldwork.
- Continue to respond to customer complaints within a five-day period.

DPW-Weights & Measures				
ACCOUNT	FY2008 ACTUAL	FY2009 APPROVED	FY2010 PROPOSED	% CHANGE FY2009 - FY2010
PERSONNEL SERVICES	\$ 75,442	\$ 83,417	\$ 83,990	1%
ORDINARY MAINTENANCE	\$ 2,022	\$ 3,590	\$ 2,790	-22%
CAPITAL OUTLAY				
GENERAL FUND EXPENDITURES	\$ 77,464	\$ 87,007	\$ 86,780	0%

CHANGES BETWEEN FY09 AND FY10:

- A 22% decrease in OM reflects elimination of the budgeted amount for stationary.

