

Somerville High School Building Committee Meeting Minutes

PROJECT: Somerville HS Project
LOCATION: Somerville HS Gallery 81

MEETING DATE: September 13, 2016

ATTENDEES: *(Absent in Italics)*

- | | | | | |
|--------------------|---|--|---|--|
| <u>Bldg. Cmte:</u> | <input type="checkbox"/> Mayor Curtatone (JC) | <input type="checkbox"/> Tony Pierantozzi (TP) | <input type="checkbox"/> Tony Ciccariello (TC) | <input type="checkbox"/> Rob King (RK) |
| | <input type="checkbox"/> Steve Roix (SR) | <input type="checkbox"/> Mary Skipper (MS) | <input type="checkbox"/> Stan Koty (SK) | <input type="checkbox"/> John Oteri (JO) |
| | <input type="checkbox"/> Max Nadeau (MN) | <input type="checkbox"/> Ed Bean (EB) | <input type="checkbox"/> Vince McKay (VM) | <input type="checkbox"/> Tom Bent (TB) |
| | <input type="checkbox"/> Nelia Braga (NB) | <input type="checkbox"/> Adda Santos (AS) | <input type="checkbox"/> Mary-Jo Rossetti (MJR) | |
| <u>PMA:</u> | <input type="checkbox"/> Chris Carroll | <input type="checkbox"/> Chad Crittenden | <input type="checkbox"/> Sean Burke | <input type="checkbox"/> Walter Hartley |
| <u>SMMA:</u> | <input type="checkbox"/> Alex Pitkin | <input type="checkbox"/> Lorraine Finnegan | <input type="checkbox"/> Matt Rice | <input type="checkbox"/> Erin Prestileo |
| <u>Others:</u> | <input type="checkbox"/> SEE ATTACHED SIGN-IN SHEET | | | |

Meeting Chair SR called the meeting to order at 5:43P.M. Draft minutes from the 8/15/16 SBC meeting were reviewed. A motion to approve the corrected minutes was made by TC second by TB. No Discussion. Vote: Approved unanimously (8-0)

General

Item	Responsible	Due	Notes
9/09:01	SBC / PMA	9/26/16	General Update: Update 9/13/16: Development of the MOA for submission to MHC is underway, SMMA advised that they have a historic consultant onboard who can review prior to submission. SMMA provided a quick update on recent working groups, including MEPFP, ED Program, Exteriors and Site Design. A site visit was made to Ayer Shirley to review an in-use partial air-conditioned building during a 90 degree design day. The highest observed temperature in the building was 75-76 using City supplied heat guns, it was noted that circulation in the classrooms was exceptional, but the air in the corridors seemed stagnant, this is something that needs to be considered at SHS. TB inquired what the HVAC approach would be at the high bay shops, SMMA responded that they will work with their engineers to develop approach recommended for those unique spaces.
9/09:04	SBC / PMA / SMMA	9/26/16	Public Outreach: Update 9/13/16: Select members of the project team have accepted an invitation from Campaign for Somerville's Future to join them at events scheduled for 9/28 at Aeronaut Brewery and 10/5 at the VNA for the purposes of providing an information only presentation about the project.

Design

Item	Responsible	Due	Notes
9/09:07	ALL	9/26/16	Design Update: Update 9/13/16: SMMA reviewed the current floorplans, still working on refinements to bring the grossing factor down. Major changes included relocation of autotech from east side of building to the west side, some very light autotech related traffic would be expected at the loading dock loop in this scenario. MJR asked JO if drama & music have been engaged in the review of the auditorium, JO replied yes. MJR asked if SPED as currently designed allows for increased capacity, JO replied yes. Design presentation from the meeting attached to these minutes.
9/09:10	SMMA / SBC	9/26/16	Space Summary: Update 9/13/16: DESE letters of support are now in-hand. Further refinement of the space summary continues through SD.

Cost / Schedule

Item	Responsible	Due	Notes
9/09:11	PMA	9/26/16	Project Schedule: Update 9/13/16: The MSBA has revised their Board meeting schedule, they now meet on February 15 th instead of January 25 th . Schematic estimate set has been pushed to 10/14 to allow for additional working group meeting time before the package goes to the estimators. CM@R RFQ is now on the street, qualification packages are due from CMs on 9/28.

1/06:01	ALL	9/26/16	Project Budget: Update 9/13/16: No change, Schematic estimates available in mid November.
3/14:06	PMA / SMMA	9/26/16	Historic Process: Update 8/15/16: RK advised that the City is still awaiting a response from MHC. MJR asked if SHPC is still involved, RK responded that SHPC has drafted a MOA in anticipation of MHC's response. Update 9/13/16: MOA in development.
2/10:01	ALL	9/26/16	Public Comment: Update 9/13/16: No public comment opportunity in this meeting, quorum was lost at 6:45PM prior to public comments.

At 6:45PM TC noted the lack of a quorum. In light of this, the chair (SR) adjourned the meeting at 6:45PM.

Meeting Adjourned: 6:45P.M.

Next meeting dates are below.

9/26/16 5:30PM @ SHS

The author of these minutes assumes, to the best of his or her knowledge, that the above content of these Meeting Minutes depict all that transpired during this Project meeting. All attendees are required to address by memo or via e-mail, any omissions, errors or inconsistencies in the reporting of these Meeting Minutes, to the writer, within two (2) business days of receipt of these Meeting Minutes.

Prepared By: Chad Crittenden, PMA Consultants

Signed: Chad Crittenden

Date: 9/26/16