



Community Action Agency of Somerville  
66-70 Union Square, Ste. #104, Somerville, MA 02143  
*Working to End Poverty Where We Live*

tel:617.623.7370  
www.caasomerville.org  
fax:617.628.2512

## REGULAR MEETING

Community Action Agency of Somerville Board of Directors  
66-70 Union Square, Ste. 201, Somerville MA 02143  
October 25, 2016 6:30pm to 8:30pm  
**AGENDA**

- I. **Roll Call and Quorum (5 min.)**
- II. **CAAS Success Story (5 min.)**
- III. **Planned Board Votes (5 min.)**
  - a. Approve: September 27, 2016 board minutes
  - b. Approve: September, 2016 Credit Card Statements
- IV. **Review: Required financial and data reporting (10 min.)**
  - a. Review: September, 2016 Interim Financial Statements
  - b. Review: September, 2016 Head Start Nutrition and Attendance Reports
  - c. Board Development Update
- V. **Nominating Committee Report (5 min.)**
  - a. Update on Potential Board Members
  - b. Update on Community Board Member Elections
- VI. **Development Committee Report (10 min.)**
  - a. Track record, fundraising YTD
  - b. Names of possible donors to cultivate; Board suggestions for new donor names
  - c. Discuss: Board Commitment regarding involvement in development efforts
- VII. **Executive Director's Report (10 min.)**
  - a. Report on CAAS' role in Union Square redevelopment issues
- VIII. **Discussion (65 min.)**
  - a. Facilitated Discussion: Fundraising for a CAP Agency and the Board's Role
- IX. **Review Action Items (5 min.)**

**Refreshments will be provided.**