

C A P E R

JULY 1, 2013 –
JUNE 30, 2014



Somerville
Massachusetts



Consolidated Annual Performance and Evaluation Report

City of Somerville
MAYOR JOSEPH A. CURTATONE

MAYOR'S OFFICE OF STRATEGIC PLANNING
AND COMMUNITY DEVELOPMENT
Michael F. Glavin, Executive Director



Program Year 2013-2014 CAPER

Table of Contents

Consolidated Annual Performance Evaluation Report	
CR-05 - Goals and Outcomes - 91.520(a)	1
CR-10 Racial and Ethnic composition of (person/households/families) assisted	7
CR-15 Resources and Investments 91.520(a)	8
CR-20 Affordable Housing 91.520(b)	15
CR-25 Homeless and Other Special Needs 91.220(d,e);91.320(d,e);91.520(c) ...	17
CR-30 Public Housing 91.220(h); 91.320(j)	20
CR-35 Other actions 91.220(j)-(k); 91.320(i)-(j)	21
CR-40 Monitoring 91.220(d, e); 91.520(c)	25
CR-45 CDBG 91.520(c)	27
CR-50 HOME 91.520(d)	28
ESG	
CR-60 Subrecipient Information	32
CR-65 Persons Assisted ESG 91.520(g)	34
CR-70 Assistance Provided and Outcomes	37
CR-75 Expenditures	38

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The 2013-2014 program year marks the first year in the City of Somerville's 2013-2017 5 year consolidated plan. Somerville identified a number of goals and objectives in the five year plan that were intended to guide the programs and activities undertaken to aid and serve the low to moderate income residents of the community. In this first program year the city has begun to make significant progress towards meeting the goals and objectives set in the five year plan. Specifically, a number of achievements were made in the area's of stabilizing and revitalizing diverse neighborhoods, preserving and maintaining existing affordable housing, supporting family stabilization and job readiness programs, and reducing and ending homelessness.

Stabilizing and Revitalizing Diverse Neighborhoods This objective has made progress through a number of economic development, neighborhood infrastructure, and parks and open space activities that were undertaken throughout the course of the year including the following: Greentown Labs working capital loan, re-launching of the commercial property improvement program, on going support of the Main Streets programs, East Broadway Streetscape project, and the North St. Veterans, Glen Street, and Symphony Park projects.

Preserving and Maintaining Affordable Housing This goal has progressed through the continuation of several existing programs including the homeowner rehabilitation, heating system replacement, lead abatement, home buyer assistance, and tenant based rental assistance programs.

Family Stabilization and Job Readiness Through an annual RFP process the City of Somerville continues to utilize a network of sub-recipient organizations to provide a wide variety of social services to the underserved and low to moderate income residents of the city including Education and training programs, youth and senior services, health and wellness programs, and specialized case management

Reducing and Ending Homelessness

This goal has progressed with both CDBG Public Service and ESG funding. CDBG funds were expended for operation of a 24 hour clearinghouse of information providing individuals assistance with a variety of services and emergency needs; emergency food pantries were funded; support services were designed for chronically homeless individuals and mentors were matched with teen moms transitioning from shelter to independent living. ESG funds were expended in 4 eligible areas - Shelter Operations, Rapid Re-Housing, Homelessness Prevention and HMIS

reporting. Program Administration did not exceed 7.5%. ESG programs focused on reducing and ending homelessness by providing safe, decent shelter including basic food, overnight accommodations, specialized services (i.e. medical care, mental health screening, assessment, screening, case management, etc.) along with housing search and stabilization services.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Family Stabilization and Job Readiness	Non-Housing Community Development	CDBG: \$373498	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2200	2309	104.95%	1500	2309	153.93%
Family Stabilization and Job Readiness	Non-Housing Community Development	CDBG: \$373498	Homeless Person Overnight Shelter	Persons Assisted		0			0	

Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$300000 / HOME: \$488264	Rental units constructed	Household Housing Unit	30	0	0.00%	40	0	0.00%
Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$300000 / HOME: \$488264	Rental units rehabilitated	Household Housing Unit	25	0	0.00%		0	
Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$300000 / HOME: \$488264	Homeowner Housing Rehabilitated	Household Housing Unit	120	5	4.17%	50	5	10.00%
Preserve and Maintain Existing Affordable Housing	Affordable Housing	CDBG: \$300000 / HOME: \$488264	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	200	14	7.00%	42	14	33.33%
Reducing and Ending Homelessness	Homeless	ESG: \$177708	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted		1736			1736	

Reducing and Ending Homelessness	Homeless	ESG: \$177708	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	1736	1,736.00%		0	
Reducing and Ending Homelessness	Homeless	ESG: \$177708	Homeless Person Overnight Shelter	Persons Assisted		0			470	
Reducing and Ending Homelessness	Homeless	ESG: \$177708	Homelessness Prevention	Persons Assisted		0		175	77	44.00%
Stabilize and Revitalize Diverse Neighborhoods	Affordable Housing Non-Housing Community Development	CDBG: \$1368495	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1750	6598	377.03%	350	6598	1,885.14%
Stabilize and Revitalize Diverse Neighborhoods	Affordable Housing Non-Housing Community Development	CDBG: \$1368495	Businesses assisted	Businesses Assisted	145	92	63.45%	29	92	317.24%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

In this first program year the city has begun to make significant progress towards meeting the goals and objectives set in the five year plan.

Stabilizing and Revitalizing Diverse Neighborhood

- Economic Development - A number of economic development initiatives were undertaken including a working capital loan of \$300,000 provided to Greentown labs which spurred job creation and economic activity in the Union Square area, the re-launching of a commercial property improvement program which provides financial assistance up to \$42,500 per business to local small business owners who are making improvements to the exterior of their properties, and continued support of our Main Streets program partners in Union Square and East Somerville who provide technical assistance and work closely with the small business operators in their communities to improve their odds of success in a growing and changing economic environment.
- Neighborhood Infrastructure- In PY13 over \$530,000 was spent on the East Broadway Streetscape project. The project added 34 ADA compliant curb ramps, 134 trees, improved pedestrian lighting, and installed an additional 6,000 linear sq ft. of sidewalk to provide a safer and more pedestrian friendly environment for the residents of the East Somerville neighborhood (one of the most densely populated neighborhoods in the city).
- Parks and Open Space - Somerville made significant progress on a number of parks and open space projects across various low to moderate income sections of the city. North Street Veterans, which is located in the north west section of the city, commenced construction and is scheduled for completion in the fall of 2014; Glen Street, in the East Somerville neighborhood, is also near completion and design work has begun on Symphony park. In addition the city completed a number of street tree planting activities which have added to the city's urban tree canopy in various low to moderate income streets and neighborhoods.

Preserve and Maintaining Affordable Housing A number of achievements were accomplished through the housing division programs including: Completion of the St. Polycarps and Mass Bay Veterans development projects, Rehabilitation of 16 homeowner units, abated 34 units for lead hazard, provided rental assistance to 25 low income families, and provided homebuyer assistance and heating replacement assistance to 5 households.

Family Stabilization and Job Readiness Through a Request for Proposal (RFP) process, local non-profit sub-recipients were asked to submit a proposal addressing the unmet needs of the low income residents in community and identify how that activity met one or more of the City's

Five Year goals. The majority of CDBG Public Service activities addressed family stabilization/job readiness by providing: supervised after-school help for low income children, leadership programming for future citizens, job readiness training in child care, urban agriculture, and health & wellness, education and training to improve employment and housing opportunities, health and wellness inclusionary programs for seniors and persons with disabilities.

Reducing and Ending Homelessness (ESG)

Programming and expenditures in Emergency Solution Grant activities have identified and served low income Somerville residents and the numbers demonstrate that the goals will be met and, in most cases, will be exceeded. These activities include: 24 hour information & referral hotline, food pantry operations, housing supported services to chronically disabled homeless households, Emergency Shelters, financial assistance and stabilization services for Rapid Re-Housing and Homelessness Prevention programs

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA
White	1,857	11	0
Black or African American	609	13	0
Asian	90	0	0
American Indian or American Native	5	0	0
Native Hawaiian or Other Pacific Islander	6	0	0
Hispanic	79	1	0
Not Hispanic	2,488	23	0
Total	5,134	48	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Ten (10) additional households were assisted through HOME funding during the current program year: 2 White for at total of 13 White Households; 3 Black/African American for a total of 16 Black/African American households, 1 Asian household for a total of 1 Asian household, and 4 households categorized as Other/Multi-Racial for at total of 34 households served. These 10 additional households add 3 more Hispanic households for a total of 4 Hispanic Latino households, and 7 additional non-Hispanic Latino households for a total of 30 non-Hispanic Latino households. Note that the above table does not count multi-racial households which is a category in IDIS under beneficiaries.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year X
CDBG		9,959,968	3,485,745
HOME		1,953,056	239,473
ESG		710,832	243,779
Other	LHD	1,338,469	729,633
Other	Sustainable Communities Challenge Grant	0	729,633

Table 3 - Resources Made Available

Narrative

The City of Somerville receives federal grants from the Department of Housing and Urban Development (HUD) for three formula grant programs each year: the Community Development Block Grant (CDBG) program, the HOME Investment Partnership Act (HOME) program, and the Emergency Solutions Grant (HESG) program. For the program of July 1, 2013 – June 30, 2014, Somerville received \$2,489,992 in CDBG funds, \$488,264 in HOME funds, and \$177,708 in HESG funds. During that same time period the City of Somerville expended \$3,485,745 in CDBG funds, \$239,473 in HOME funds, and \$243,779 in HESG funds. In addition the City also expended \$729,633 in the lead abatement program. Each year, as part of the process of utilizing and administering HUD funds, the City of Somerville compiles a Consolidated Annual Performance Evaluation Report, or CAPER. This report describes how the City of Somerville used these resources over the previous fiscal year, what progress or accomplishments were achieved through these expenditures, and how these accomplishments fit within the larger context of the City's Five Year Consolidated Plan goals and objectives.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Central Broadway	20	2	
EAST SOMERVILLE NRSA	20	36	
UNION SQUARE NRSA	20	13	

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Somerville continues to make targeted investments in the neighborhoods it has identified as having the most need and also containing the largest concentrations of low to moderate income residents. The discussion below highlights the progress made in each of the three target investment

locations.

East Somerville- East Somerville saw a significant amount of investment in program year 2013. Overall 36% of the CDBG funds expended were targeted in the East Somerville neighborhood. This exceeded the proposed amount of 20% of total funds mainly due to the large expenditures resulting from the broadway streetscape project, and Glen park projects. The broadway streetscape project will add much added needed pedestrian improvements including and additional 34 ADA ramps, improved lighting, and additional sidewalk space that will provide a safer and more accessible walking environment for residents and promote commercial activity for local small business owners. In conjunction with the streetscape project the city has also targeted the neighborhood for its commercial property improvement program and funded two park project in program year 2013 to revitalize the area and provide additional recreational space in this densely populated area.

Union Square - Although the city fell slightly short of its 20% investment goal in this target neighborhood 13% of funds were still spent here in program year 2013. The most notable project undertaken in this district was greentown labs, where a \$300,000 working capital loan was provided to a clean energy small business start up firm, this has resulted in job creation and has brought renewed interest in commercial activity to the square. In addition to this sizable accomplishment, technical assistance and homeowner rehab activities continued to be funded in this area as well.

Central Broadway - The City of Somerville has applied for a neighborhood revitalization strategy area designation from HUD. While the formal designation was not received during program year 2013 the city has begun to make modest investments in the area, where it can under standard eligibility guidelines. In program year 2013 Somerville was able to complete 4 homeowner rehab projects and anticipates increased activity in future years. In program year 2014 only 2% of funds were spent in this target area however increased investment is anticipated in the future years of the action plan.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

City Activities funded with CDBG, HOME, and ESG also receive financial assistance from other sources including other federal and state programs. The following attached tables show the breakout of funds leveraged. ESG subrecipients are required to demonstrate a match of ESG funds. The match this year totalled \$985,600. Public Service CDBG subrecipients are encourage to demonstate a match, as well. and that amount totalled \$822,744. All HOME funds require a twenty-five (25%) match from non-federal sources except for Administration funds.

Activity	CDBG	HOME	ESG	City General Fund	Other Non-Federal Match	Other State & Federal	Total
Planning & Admin	\$492,972	\$38,386		\$235,359			\$766,716
Economic Development	\$377,710			\$226,783	\$35,000 ¹	\$158,150 ²	\$797,642
Transportation & Infrastructure	\$532,632			\$221,834	\$631,900 ³	\$133,252 ⁴	\$1,519,618
Parks & Open Space	\$1,076,808				\$315,000 ⁵	\$800,000 ⁶	\$2,191,808
Affordable Housing	\$210,193	\$201,087		\$202,456	\$4,747,584	\$8,892,423 ⁷	\$14,253,743
Public Services	\$392,624				\$200,600 ⁸	\$622,944	\$1,216,168
Emergency Solutions			\$194,735		\$13,300 ⁸	\$744,000 ⁸	\$952,035
Project Costs	\$402,805						\$402,805
	\$3,485,745	\$239,473	\$194,735	\$886,432	\$5,943,384	\$11,350,768	\$22,100,536

¹ Sub-Recipient matching funds.

² EPA Hazerd, MA DEP, and MA DOT Funds.

³ State Grant and MA DOT

⁴ HUD Community Challenge Grant

⁵ City Bond

⁶ PARC Grant

⁷ HUD Healthy Homes and LEAD Grants

⁸ Private sources

2013-2014 Public Service Agency Match Contributions:

Agency	Award PY13	Match Amount
Boys & Girls Clubs	\$ 11,000.00	\$ 20,400.00
Cambridge Pub Health	\$ 5,400.00	\$ 68,000.00
CASPAR Inc	\$ 5,150.00	\$ 55,000.00
Ctr Teen Empowerment	\$ 63,000.00	\$ 90,400.00
Riverside/Guidance Center	\$ 4,500.00	\$ 25,000.00
Groundwork Somerville	\$ 5,000.00	\$ 48,000.00
Hatian Coalition	\$ 8,750.00	\$ 55,000.00
Just-a-Start Corp	\$ 5,000.00	\$ 10,000.00
MAPS Port. Speakers	\$ 5,150.00	\$ 23,000.00
Mystic Learning Center	\$ 17,000.00	\$ 88,900.00
Respond Inc	\$ 17,500.00	\$ 16,500.00
SCM Com. Transport.	\$ 65,000.00	\$ -
Somerville Comm. Corp	\$ 9,000.00	\$ 70,000.00
Somerville Homeless BethHom	\$ 7,000.00	\$ 7,800.00
Somerville Homeless SOUP	\$ 66,048.80	\$ 97,800.00
Som. Homeless Inf/Ref	\$ 8,250.00	\$ 18,800.00
Som. YMCA	\$ 6,250.00	\$ 12,000.00
Som. YMCA CIT/LIT	\$ 22,000.00	\$ -
Wayside Youth	\$ 3,000.00	\$ 1,000.00
Welcome Project	\$ 9,000.00	\$ 15,000.00
Som. Arts Council	\$ 8,500.00	\$ 12,365.00
Som. Cares About Prevention	\$ 8,500.00	\$ 65,000.00
Som. Council on Aging	\$ 13,500.00	\$ 23,579.00
	\$373,499	\$823,544

ESG Agency Match Contributions:

Agency	Awarded PY 13-14	Match Amount
CASPAR, Inc Com	\$19,000	\$26,400
Catholic Charities	\$10,500	\$15,000
Respond Inc	\$23,000 \$5,000	\$150,000
Somerville Homeless Coalition	\$52,500 \$34,500 \$13,608 \$6,300	\$552,600
ESG Admin	\$13,300	\$13,300
Totals	\$177,708	\$757,300

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	10,453,115
2. Match contributed during current Federal fiscal year	432,060
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	10,885,175
4. Match liability for current Federal fiscal year	19,778
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	10,865,397

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
12/18/1904	01/09/2014	0	0	280,826	0	0	0	280,826
12/28/1904	06/30/2014	151,234	0	0	0	0	0	151,234

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
9,449	93,650	97,936	62,936	5,164

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	3,662,385	0	242,736	0	0	3,419,649
Number	7	0	1	0	0	6
Sub-Contracts						
Number	24	0	0	2	3	19
Dollar Amount	2,119,842	0	0	76,250	180,891	1,862,701
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	3,662,385	0	3,662,385			
Number	7	0	7			
Sub-Contracts						
Number	24	2	22			
Dollar Amount	2,119,842	47,843	2,071,999			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Dollar Amount						

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	1	1,200,000

Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	32	14
Number of Non-Homeless households to be provided affordable housing units	68	42
Number of Special-Needs households to be provided affordable housing units	10	7
Total	110	63

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	30	25
Number of households supported through The Production of New Units	40	31
Number of households supported through Rehab of Existing Units	40	16
Number of households supported through Acquisition of Existing Units	0	0
Total	110	72

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

181 Washington Street received funding through the State's competitive process in the next program year. This has delayed the production of 35 affordable rental units. SHA's MWRA did not yet receive State funding, and typically the State only funds one project per community each funding round. This has delayed the production of 25 affordable rental units.

Discuss how these outcomes will impact future annual action plans.

We will continue to work toward our goals and will continue to support affordable housing production both through subsidized development and private development through the City's Inclusionary Zoning Ordinance.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	3	22
Low-income	3	2
Moderate-income	10	1
Total	16	25

Table 13 – Number of Persons Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Somerville and the Continuum of Care in partnership with the Somerville Police Department have performed outreach to reach out and engage the homeless population. Any resident who needs shelter, or who knows a person who is homeless and needs assistance can call 311 to be connected with homeless services. Outreach teams regularly visit areas which are often out of the way in search of the homeless. The teams build rapport with the homeless and try to engage them in services. Once trust is established, unsheltered persons may be ready to accept assistance and linkage to other services. The CoC agencies have a good working relationship and remain committed to ending homelessness in Somerville.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Somerville was the recipient of ESG funds. The ESG award to the City of Somerville was cut by 18%. The City issued an annual RFP to all homeless prevention and rapid re-housing providers, emergency and transitional housing providers. Approximately 30% of the ESG funds were awarded to programs designed to address rapid re-housing and homelessness prevention activities while 59% of the ESG funds were awarded to programs providing street outreach and shelter operation expenses. The City is committed to assuring that the community facilities for the homeless provide decent, safe and sanitary residence. Because of the transient nature of shelter operations, these facilities incur significant wear and tear. It is important that the physical condition of these facilities remain high to provide good living conditions for the residents and maintain a standard of quality acceptable to surrounding properties and the community.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

A variety of efforts were undertaken by the City and the CoC agencies to prevent homelessness. The primary preventative services offered by different provider organization was

- rental assistance

- financial assistance
- utility assistance
- housing relocation and stabilization services
- counseling/advocacy and
- legal assistance.

Each service sought to help families in their home by offering services and support during times of financial and legal difficulty. ESG funds were used to provide short and medium term rental assistance to those at-risk of becoming homeless as well as literally homeless.

CDBG funds were used by community agencies serving the homeless which offered referral to a variety of agencies that provide services to help people avoid becoming homeless.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City and Continuum of Care continues to find and seek additional funding to continue helping homeless person and families make the transition to permanent housing and independent living.

The incorporation of the Housing First Model seeks to improve and simplify local housing and service systems making them easy to navigate, while targeting resources quickly and efficiently to the chronically homeless. An immediate connection to permanent supportive housing can ensure that the majority of homeless individuals remain housed, even among clients with severe substance abuse and mental health conditions. However, there is a lack of affordable rental units in the area. Social service agencies have forged meaningful collaborations with local landlords to identify innovative strategies for housing the chronically homeless.

Multiple agencies, private and public, offer homeless prevention services that include rental assistance, fair housing services, utility assistance and budgeting skills. Other private and public agencies offer counseling and advocacy services to assist individuals and families who are homeless or at risk of homeless. For example Passages Case Management works with clients to enhance economic stability, family safety & stability, health care and civil rights. In addition 24 Hr Information & Referral services connect at risk residents with accurate, up to date services. Funding for these services comes from a combination of Federal, state, local and private sources.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Somerville Housing Authority (SHA) oversees the city's public housing units and the housing voucher program. HUD's Real Estate Assessment Center (REAC) conducts a program of annual physical inspections of public and assisted multifamily housing. The City provides the environmental review annually for the SHA's proposed Capital Funds projects, which provide upgrades and improvements to SHA's housing portfolio. The SHA's vacancy rate averages under 1% and the SHA's Five Year Capital Plan is designed to address the most urgent improvements. The most recent updates included handicap accessibility, kitchen cabinet updates, common area flooring, boiler replacements, energy conservation improvements, balcony doors, security systems and elevator modernizations. SHA continues to expand affordable housing opportunities through new construction development that is, in part, funded by the City of Somerville. Ongoing policy review allows SHA to proactively address local issues and needs.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

SHA's Resident Services team have hosted many events to establish and maintain strong functioning tenant associations. Regular monthly tenant association meetings are held where SHA executive staff, managers, maintenance, and the Commissioner attend to discuss various issues. The SHA also provides a share of operating funds and 25% of funds raised from laundry machine use to the Tenant Association for their use for events, meetings, and other purposes to improve the living environment as the residents choose. The SHA currently administers a homeownership program through monthly homeownership assistance to eligible participants in the Section 8 Housing Choice Voucher Program. The SHA also provides a Family Self-Sufficiency Program that utilizes job training, educational services and other assistance over a five year period through public and private resources in order to enhance households' ability to achieve homeownership.

For Federal Public housing and Section 8, SHA has the Family Self Sufficiency program. For State Public Housing the SHA was just approved in the next program year for a new grant that is similar to the FSS program called MASS LEAP. An account is created for the tenants where money is deposited when there are increases in their rent amount due to earned income.

Actions taken to provide assistance to troubled PHAs

Fortunately, the SHA is not troubled and is a great partner in strategizing to provide the community with quality safe and affordable housing.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City has embarked on a zoning overhaul which should include code to allow for the development of more affordable housing in the City and the City will have a zoning draft in the next Program year. The Housing Division is working with Planning staff to ensure that future versions of the Somerville Zoning Ordinance do not impede fair housing. Additionally, this past year Somerville saw the successful passage of an increased linkage fee of \$5.15/square foot for commercial development over 30,000 square feet. The City also saw the passage of the Community Preservation Act. In the next program year, the Community Preservation Committee, has designed 45% of revenue to housing, which will help to serve the critical housing demand for more affordable housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Together with the Continuum of Care, the City has identified homeless needs and formulated priorities and programs to assist those who are homeless or at risk of being homeless. \$2,105,025 was invested from Hearth Funds for permanent supportive housing, transitional housing and supportive services including street outreach, case management and housing search assistance. Emergency Solution Grant funds have provided homeless services and homelessness prevention activities for 447 people. Public Service Grant funds have been targeted to improve access to services for adults, children, seniors and disabled residents and have served 2,309 people. The Affordable Housing Trust Fund provided \$60,000 in grants to local agencies that administer programs addressing the housing needs of low and moderate-income households in Somerville. Programs included landlord-tenant mediation, representation from eviction proceedings, foreclosure prevention, elder assistance for hoarding cases, rental assistance and case management up to 2 years, permanent supportive housing for chronically homeless, housing counseling and education for Portuguese speakers, transitional housing for homeless youth, a help hotline and housing search for domestic violence victims and a program designed to help applicants apply for eligible benefits. Additionally, the Trust provided another \$60,000 for the Tenancy Stabilization Program, which provides up to \$3000 per income eligible household with one-time assistance for rental and utility arrearages, first or last month's rent, security deposits and moving expenses while receiving case management. These Trust programs served 445 households in Somerville. Twenty-five households were served through tenant-based rental assistance.

Affordable housing is an underserved need of high importance. To that end, this past year Somerville saw the successful passage of an increased linkage fee of \$5.15/square foot for commercial development over 30,000 square feet. The City also saw the passage of the Community Preservation Act. In the next program year, the Community Preservation Committee, has designed 45% of revenue to housing, which will help to serve the critical housing demand for more affordable housing. These funds

go to the Somerville Affordable Housing Trust Fund which funds affordable housing development projects and housing programs for low to moderate income households. The ongoing zoning overhaul as well which should include code to allow for the development of more affordable housing in the City.

In addition to these programs and services the City also undertook several neighborhood infrastructure and parks and open space projects in the East Somerville neighborhood that will improve pedestrian access and safety and offer new recreational space to over 6,000 people in that neighborhood.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Affordable Housing Trust Fund provided \$60,000 in grants to local agencies that administer programs addressing the housing needs of low and moderate-income households in Somerville. Programs included landlord-tenant mediation, representation from eviction proceedings, foreclosure prevention, elder assistance for hoarding cases, rental assistance and case management up to 2 years, permanent supportive housing for chronically homeless, housing counseling and education for Portuguese speakers, transitional housing for homeless youth, a help hotline and housing search for domestic violence victims and a program designed to help applicants apply for eligible benefits. Additionally, the Trust provided another \$60,000 for the Tenancy Stabilization Program, which provides up to \$3000 per income eligible household with one-time assistance for rental and utility arrearages, first or last month's rent, security deposits and moving expenses while receiving case management. These Trust programs served 445 households in Somerville.

Additionally, City serves as the CoC Lead and the CoC was awarded \$2,105,025 for sixteen programs that include permanent housing with supportive services, transitional housing and supportive services such as street outreach, comprehensive case management and housing searches. The City was also awarded \$29,179 for a Planning Grant to help further the CoC's planning, monitoring and compliance efforts in

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Somerville administers all its HUD funded activities through the Office of Strategic Planning and Community Development (OSPCD). Under the direction of the Executive Director of OSPCD, and the Director of Finance and Administration, the City of Somerville assesses, plans, and carries out the various projects and activities to further the goals and objectives outlined in the One Year Action Plan and the Five Year Consolidated Plan.

the City's office of Strategic Planning and Community Development is organized into six separate divisions: Finance & Administration, Housing, Economic Development, Planning, Transportation & Infrastructure, and Inspectional Services. This organizational structure allows optimum cross-

coordination among various divisions involved in the community development process.

Coordination with Other Organizations

The City, both in its planning and its execution of community development programs and activities, is continually working with other City departments, organizations, outside agencies and institutions in order to effectively carry out its mission.

Over 26 different public service organizations received funding for this year, 5 different outside agencies received Emergency Solutions Grant funding, and the City worked with its CHDO (Somerville Community Corporation) on affordable housing production and other issues.

The City coordinated planning activities for transportation and infrastructure projects with many different local, regional, state and federal agencies, including: Somerville DPW, MassHighway Department, the State MPO, MAPC, State Executive Office of Transportation, the Massachusetts Bay Transportation Authority, the Federal Transit Administration, and the Department of Conservation and Recreation.

The City's Housing activities were coordinated with the Somerville Community Corporation, the Affordable Housing Trust Fund, the Somerville Homeless Providers Group, the Somerville Housing Authority and various State and federal offices.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City serves as the lead agency for the Somerville-Arlington Continuum of Care and convenes monthly meetings that include representatives from the Somerville Housing Authority as well as other private housing providers and social service agencies. There are also quarterly subcommittee meetings as well. These meetings provide an opportunity to ensure coordinated planning efforts. The City also participates in State-lead meetings regarding CoC issues (coordinated intake and assessment system) as well as coordination with the State through ESG funding. The City also consults regularly with MAPC and in the winter of 2014 held family housing meetings where public and private entities, in addition to social service agencies and Somerville residents attended. Lastly, the City's ongoing Somerville by Design meetings have provided another means of bringing these different entities to the table.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Regarding the immigrants and linguistic barrier, the City has worked closely with Language Liaisons to ensure meetings and materials are made accessible to non-English speakers. The Trust also provided a grant to an agency for housing counseling and education for Portuguese speakers. Additionally, the City has been widely promoting housing programs and other non- city housing programs as fair housing resources and has attended various events, meetings and classes as well as used social media to reach a wider audience. The City has been working comprehensively on a zoning overhaul and will have a draft for the next Program Year that should include code to allow for the development of more affordable housing in the City. The Fair Housing Commission has continued its efforts to coordinate closely with the Fair Housing Center of Greater Boston on trainings as well as assisting households to complete fair housing complaint forms. And lastly, in an effort to improve access to public transit, the City has pursued the extension of the Green and Orange MBTA lines into Somerville. The Orange line opened in the next program year, and the Green line will open in a future program year, but once complete, 85% of the City will be within walking distance of the MBTA.

CR-40 - Monitoring 91.220 and 91.230

Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City worked closely with all its sub-recipients in order to ensure that the goals and objectives of the HUD programs are adhered to and National Objectives are being met. The Mayor's Office of Strategic Planning (MOSPCD) was responsible for both the financial and program monitoring of sub-recipient activities to provide assurances that the sub-recipients administered federal awarded funds in compliance with federal requirements, ensured that required audits were performed and sub-recipients took prompt corrective action on any audit finding and evaluated the impact of sub-recipient activities to comply with applicable federal regulations.

Sub-recipients entered into detailed agreements with the City to ensure all federal, state and local regulations and criteria were being adhered to and met. Monthly and/or quarterly reporting from sub-recipients allowed the City to monitor progress each was making toward its year-end goal(s). On-site monitoring was also conducted by MOSPCD to further ensure that overall goals and objectives were being met.

The City also conducted on-site monitoring of federally funded construction projects to ensure compliance with Davis-Bacon wage laws as needed.

Housing activities were also monitored with the assistance of Housing Inspectors and staff, and where appropriate, the City's Building Inspectors. This allowed for multiple levels of oversight of various federally funded activities to ensure compliance with all local, state and federal requirements.

Monitoring included the review of the sub-recipient's internal controls to determine if the financial management and accounting system were adequate to account for program funds in accordance with federal requirements. Monitoring activities included core monitoring areas: activities allowed or disallowed (specific activities identified in the contract agreement); allowable cost (costs paid are reasonable and necessary for operation and administration of contract agreement); period of availability of funds (time period authorized for funds to be expended); reporting (reporting requirements contained in contract agreement are being met); and any special provisions.

Each sub-recipient was assessed to determine the level of monitoring that should be performed to assure the entity was in compliance with federal program laws and regulations. Some determining factors were the sub-recipient's prior experience managing and accounting for federal funds; program's prior experience with the sub-recipient, etc.

Communications between the recipient and sub-recipient were an important facet of the monitoring

process. Telephone interviews and e-mail communications were used to stay abreast of activities and changes to programs and policies relevant to a particular contract agreement. Additional local media tools were used in the review of sub-recipients (newspapers, radio and television).

Monitoring follow-up was done to ascertain corrective action had been done for any problem or deficiency that may have been identified.

Adequate documentation was maintained to assure monitoring occurred.

Citizen Participation Plan 91.105(d); 91.115(d)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

As outlined in both the Five Year Consolidated Plan and the One Year Action Plan, the City of Somerville follows a public participation plan designed to solicit citizen input, while at the same time helping to inform the public of resources, emerging needs, and restrictions and limitations of available resources. Besides the public hearings held during the program year, the City had broad discussions of the One Year Action Plan process within open committee meetings and Board of Aldermen meetings.

During the 2012-2013 HUD year the City of Somerville held 4 public hearings and many other focus groups in order to develop the City's 2013-2017 Consolidated Plan. Outreach for these programs included hearing notices in local newspapers, announcements on the City's website, and other announcements to interested persons and groups.

Moving forward into program year 2014-2015, the City of Somerville will look to continue the public participation process through outreach to potential interest groups and constituencies, and through increasing the number of public forums with which to gather input into the City's HUD funded programs. The City may consider continuing its use of focus groups as a means to gather important input into the design of future programs and projects.

For program year 2013-2014 CAPER, the City of Somerville made available drafts of this document in the following locations: OSPCD Office, and City Hall Annex. A public hearing was held on Thursday, September 4, 2014 at the Somerville Public Library Central Branch at 79 Highland Ave. Somerville, MA. This public hearing was advertised in the local newspaper.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The 2013-2014 program year marks the first year in the City of Somerville's 2013-2017 5 year consolidated plan. Somerville went through an extensive planning process where it identified a number of goals and objectives in the five year plan that were intended to guide the programs and activities undertaken to aid and serve the low to moderate income residents of the community. In this first program year the city has begun to make significant progress towards meeting the goals and objectives set in the five year plan. In addition the city continuously assesses and reviews its policies, procedures, and programs and has been implementing changes in its grant programs aimed at improving project selection and streamlining the overall grant management and delivery process of these funds.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?	No
--	----

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

As part of the process of administering the HOME programs and activities, the City carries out housing quality standards re-inspections of HOME assisted rental units to determine compliance with housing codes and other applicable regulations. The schedule for inspections is:

1. Every year for Tenant Based Rental assisted units and properties containing 25 or more HOME assisted units,
2. Every other year for properties containing from 5 to 24 HOME assisted units, and
3. Every third year for properties containing 4 or fewer HOME assisted units.

In program year 2013-2014 59 of 268 HOME units were inspected representing a 22% inspection rate. Inspections are conducted by Housing Division staff. Housing Quality Standards compliance is documented on file. Attached is a table listing of the units inspected.

Home Inspections for Program Year 2013							
<u>Name</u>	<u># HOME Units</u>	<u># Buildings / Activities</u>	<u>Required</u>	<u># Units</u>	<u>Inspected</u>	<u>Inspected</u>	<u>Issues Detected?</u>
			<u>Frequency In Years</u>	<u>Requiring Inspection</u>	<u>July to Dec 2013</u>	<u>Jan to June 2014</u>	
33 Bow - Dec	11	1	2	11	4		None
CAPEN COURT Dec	64	1	1	64	9		None
Kent St.- Dec	40	1	1	40	6		None
Linden St. - Dec	11	3	1	11	3		None
VNA Lowell Street Jan	73	1	1	73		10	None
St. Polycarp Phase 2 Mar	11	1	1	11		4	None
Clarendon Hill Towers Apr	11	3	1	11		4	None
VNA Conwell Capen Apr	31	1	1	31		11	None
109 Gilman St. June	5	1	2	5		3	None
St. Polycarp Phase 1 June	11	1	2	11		5	None
TOTALS	342	25		268	22	37	

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

In accordance with the regulations of the HOME Program and in furtherance of the City of Somerville's commitment to non-discrimination and equal housing opportunity, the Division establishes these procedures to affirmatively market units in rental and homebuyer projects containing five (5) or more

HOME-assisted housing units (the “Covered Units”).

It is the Affirmative Marketing Policy of the Division to assure that individuals who normally might not apply for available housing units without special outreach be informed of available units, be encouraged to apply, and have an equal opportunity to rent or own the available housing units being offered.

The Policy covers the following areas:

1. Methods for the Division to use to inform the public, potential tenants and potential owners about federal fair housing laws and affirmative marketing policies and procedures
2. Requirements and practices each Beneficiary of a HOME-funded housing project with Covered Units must follow in order to carry out the Division’s Policy.
3. Procedures to be used by Beneficiaries to inform and solicit applications from persons in the housing market area who are not likely to apply for housing without special outreach
4. Records that will be kept describing actions taken by the Division and Beneficiaries to affirmatively market Covered Units and records to assess the results of these actions
5. Description of how the Division shall assess the success of affirmative marketing actions and what corrective actions shall be taken

The City’s CHDO and other developers commit to doing affirmative outreach in marketing all HOME-Assisted units. Homeowners participating in the Housing Rehabilitation program with properties containing five or more Home-Assisted rental units are required to affirmatively market these vacant units. In addition, the City’s Lead Paint Hazard Program has implemented an affirmative marketing policy when vacant units receive lead abatement work. The Housing Division reviews the marketing activities of assisted rental properties annually and worked directly with its CHDO on the marketing material for the 31 Saint Polycarp Phase 3 units, providing a translation into Haitian Creole and assistance in distribution of marketing information. The project received over 1,000 applications and tenants were selected by lottery. A full review of the marketing activities of the two (2) housing development activities completed during the current CAPER period, the VOA Somerville Veterans Housing and the Saint Polycarp Phase 3 have not yet taken place.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

In Program Year 2013-2014 there were \$97,935.92 of program income expended on HOME activities. These activities included:

- \$25,000 in support of a 7 unit/ 16 room project to provide affordable units to veterans
- \$10,000 provided as closing cost assistance for two households
- \$62,935 was expended on Tenant based rental assistance.

HOME Program Income Accomplishments					
	Homebuyer	Developer	TBRA	TOTAL	
Activities					
1907 65 Beacon # 304	5,000.00			5,000.00	
1914 411 Norfolk #1B	5,000.00			5,000.00	
1824 VOA Somerville Veterans Housing		25,000.00		25,000.00	
1910 Shortstop Self-Sufficiency Program			1,981.92	1,981.92	
1913 Prevention & Stabilization Program			52,231.00	52,231.00	
1917 Prevention & Stabilization Program			8,723.00	8,723.00	
	10,000.00	25,000.00	62,935.92	97,935.92	
Occupants					
Tenant	0	7	25	32	
Owner				0	
Homebuyer	2	0		2	
	2	7	25	34	
Household Income					
0-30% of Area Median - Extremely Low-Income	0	7	22	29	
31-50% of Area Median - Very Low-Income	0	0	2	2	
51-60% of Area Median	0	0	1	1	
61-80% of Area Median - Low-Income	2	0	0	2	
	2	7	25	34	
Household Size					
				Hhlds	People
1 person	1	5	11	17	17
2 people	0	2	6	8	16
3 people	0	0	4	4	12
4 people	1	0	3	4	16
5 people	0	0	0	0	0
6 people	0	0	1	1	6
	2	7	25	34	67
Household Type					
Single, non-elderly	1	5	11	17	
Elderly	0	0	0	0	
Related members, single parent	0	1	8	9	
Related members, two parents	1	0	1	2	
Other/Unknown	0	1	5	6	
	2	7	25	34	
Household Race					
American Indian / Alaskan Native	0	0	0	0	
Asian	0	0	1	1	
Black Afro American	0	4	12	16	
Native Hawaiian Other Pacific Islander	0	0	0	0	
White	1	2	10	13	
Other/Unknown	1	1	2	4	
	2	7	25	34	
Household Ethnicity					
Hispanic Latino	0	1	3	4	
Non-Hispanic Latino	2	6	22	30	
	2	7	25	34	
Additional Household Characteristics and Unit Accomplishments					
Female Head of Household	0	0	18	18	
Handicapped-Disabled Head of Household	0	0	3	3	
Rent Restricted Units	0	7	0	7	
Income-Targeted Rent Restricted Units	0	7	0	7	
TBRA Households gained permanent housing	0	0	14	14	
Brought into compliance with Lead Safety rules	0	7	0	7	
Moved from sub-standard to HQS/Cod3 compliant	2	0	0	2	

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

This past year Somerville saw the successful passage of an increased linkage fee of \$5.15/square foot for commercial development over 30,000 square feet. The City also saw the passage of the Community Preservation Act. In the next program year, the Community Preservation Committee, has designed 45% of revenue to housing, which will help to serve the critical housing demand for more affordable housing. Additionally, the Trust and City have committed funds to the City's CHDO for the development of 35 affordable rental units, which will come to fruition in a future program year. The City has also continued to provide affordable housing through the City's Inclusionary Zoning Ordinance. One new affordable homeownership unit was sold to an 80% AMI household while two affordable re-sale homeownership units were sold to households at or below 80% and at or below 110% of AMI. One new rental unit was leased to a household at or below 50% AMI and the City has started the income certification process for 56 affordable rental units at Avalon Bay to households at 50% and 80% AMI. Lastly, the City has embarked on a zoning overhaul which should include code to allow for the development of more affordable housing in the City and the City will have a zoning draft in the next Program year.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	SOMERVILLE
Organizational DUNS Number	076621572
EIN/TIN Number	046001414
Identify the Field Office	BOSTON
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Somerville CoC

ESG Contact Name

Prefix	0
First Name	Jayne
Middle Name	0
Last Name	Gulla
Suffix	0
Title	Director of Administration and Finance

ESG Contact Address

Street Address 1	0
Street Address 2	0
City	0
State	
ZIP Code	-
Phone Number	4076256600
Extension	2523
Fax Number	0
Email Address	jgulla@somervillema.gov

ESG Secondary Contact

Prefix	0
First Name	PAUL
Last Name	CONNOLLY
Suffix	0
Title	0
Phone Number	6179948592
Extension	0
Email Address	PAUL.M.CONNOLLY@HUD.GOV

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2013
Program Year End Date	06/30/2014

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	42
Children	35
Don't Know/Refused/Other	0
Missing Information	0
Total	77

Table 14 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	45
Children	48
Don't Know/Refused/Other	0
Missing Information	0
Total	93

Table 15 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	382
Children	88
Don't Know/Refused/Other	0
Missing Information	0
Total	470

Table 16 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 17 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	432
Children	124
Don't Know/Refused/Other	0
Missing Information	0
Total	556

Table 18 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	195
Female	361
Transgender	1
Don't Know/Refused/Other	0
Missing Information	0
Total	557

Table 19 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	124
18-24	48
25 and over	382
Don't Know/Refused/Other	0
Missing Information	2
Total	556

Table 20 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters	Total
Veterans	6	0	0	6
Victims of Domestic Violence	163	4	86	73
Elderly	30	3	0	27
HIV/AIDS	0	0	0	0
Chronically Homeless	178	0	0	178
Persons with Disabilities:				
Severely Mentally Ill	102	13	5	84
Chronic Substance Abuse	166	1	4	161
Other Disability	109	13	3	93
Total (Unduplicated if possible)	648	34	98	516

Table 21 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	76,240
Total Number of bed-nights provided	72,195
Capacity Utilization	94.69%

Table 22 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The emergency shelters addressed guests' immediate shelter, health and safety issues and other fundamental needs. Guests received safe and stable shelter, hunger and nutritional needs were addressed, particularly children. Guests were provided adequate supplies to fulfill domestic needs (free laundry access, linens, towels, toiletries, showers & tubs for small children, playroom, etc. Guests received referral for medical exams to increase the likelihood of healthy development and growth (of children) and stabilized health conditions. Sub-recipients ensured that all children attended school on a regular basis. Case management services were provided to increase self-sufficiency and life skills, as well as, providing housing search and housing placement support and guidance. Some individuals and families were successful in obtaining housing.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Expenditures for Rental Assistance	29,310	1,650	18,233
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	14,899	6,302	16,267
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	44,209	7,952	34,500

Table 23 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Expenditures for Rental Assistance	2,878	1,575	240
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	2,892	2,842	0
Expenditures for Housing Relocation & Stabilization Services - Services	2,838	1,035	7,248
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	8,608	5,452	7,488

Table 24 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Essential Services	0	0	5,158
Operations	0	0	97,231
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	0	0	102,389

Table 25 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
HMIS	4,181	1,260	6,300
Administration	4,547	168	11,569
Street Outreach	0	5,156	0

Table 26 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	FY 2009	FY 2010	FY 2011
238,623	61,545	14,832	162,246

Table 27 - Total ESG Funds Expended

11f. Match Source

	FY 2009	FY 2010	FY 2011
Other Non-ESG HUD Funds	0	0	473,000
Other Federal Funds	0	0	300,000
State Government	0	0	19,600
Local Government	0	0	13,300
Private Funds	0	0	52,800
Other	0	0	126,900
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	0	985,600

Table 28 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	FY 2009	FY 2010	FY 2011
1,224,223	61,545	14,832	1,147,846

Table 29 - Total Amount of Funds Expended on ESG Activities