

**City of Somerville
Licensing Commission**

**City Hall
2nd Floor
Council Chambers
93 Highland Ave.**

***DRAFT OF THE
Minutes of the SPECIAL Meeting***

**Special Meeting
Monday
February 11, 2019
3:00 p.m.**

NOTICE: This is NOT the official version of the Licensing Commission's Minutes. While reasonable efforts have been made to assure the accuracy of the data provided, do not rely on this information without first checking with the Secretary to the Licensing Commission.

***The meeting was called to order at 3:02pm. Present were Commissioners, Lynch, McKenna and Allen, Secretary to the Commission Lori Batzek, a member of the Police and Fire Dept., and members of the public.
The meeting adjourned at 3:58pm***

Please note: No public testimony or questions were received by The Licensing Commission

1. This is a Special Licensing Commission meeting where staff will inform and update the Commission on legislation, zoning, and procedures regarding recreational marijuana. All are welcome to attend but the Chair of the Licensing Commission is not required to take public testimony or questions

The Licensing Commission heard a presentation from Alex Mello from the Office of Strategic Planning and Community Development (OSPCD) pertaining to an update of Adult-Use Marijuana. 2 handouts were presented for State Legislative and Municipal Legislative Overviews and Municipal procedures. Applying for a Host Community Agreement (HCA) and License to operate an Adult-Use Marijuana Establishment, Application Process, Review and Approval Process (4 municipal officials will serve on the MAC, Sarah Lewis, Planning Director, Douglas Kress, Director of Health and Human Services, Stephen Carrabino, Deputy Police Chief and Thomas Galligani, Director of Economic Development), Application Review Schedule (beginning in April

2019, Applications submitted by 12:00pm on the first Friday of the month will be considered for review, the first three review deadlines are: 4/5/19, 5/3/19 & 6/7/19 all by 12PM), Required Document Checklist and a Draft Application were provided with instructions on application submission (to be submitted by email to Alex Mello, or via USB drive or CD in person to Alex Mello). A meeting will be held on March 12, 2019 about the application process. Alex Mello will be serving as the MAC Liaison. Additional information can be obtained by contacting Alex Mello at amello@somervillema.gov or the presentation and other documents will be available at: www.somervillema.gov/departments/planning-and-zoning/adult-marijuana