

Somerville High School Building Committee Info Session Notes

PROJECT: Somerville HS Project

MEETING DATE: April 23, 2018

LOCATION: Library

ATTENDEES: (*Absent in Italics*)

- | | | | | |
|--------------------|-----------------------------------------------------|-------------------------------------------------|------------------------------------------------|-----------------------------------------|
| <u>Bldg. Cmte:</u> | <input type="checkbox"/> Mayor Curtatone (JC) | <input type="checkbox"/> Tony Pierantozzi (TP) | <input type="checkbox"/> Tony Ciccariello (TC) | <input type="checkbox"/> Rob King (RK) |
| | <input type="checkbox"/> Mary Skipper (MS) | <input type="checkbox"/> Stan Koty (SK) | <input type="checkbox"/> Max Nadeau (MN) | <input type="checkbox"/> Ed Bean (EB) |
| | <input type="checkbox"/> Alumdena Abeyta (AA) | <input type="checkbox"/> Tom Bent (TB) | <input type="checkbox"/> Nelia Braga (NB) | |
| | <input type="checkbox"/> Adda Santos (AS) | <input type="checkbox"/> Mary-Jo Rossetti (MJR) | <input type="checkbox"/> Leo DeSimone (LD) | |
| | <input type="checkbox"/> Sebastian LaGambina (SL) | <input type="checkbox"/> Carrie Normand (CN) | | |
| <u>PMA:</u> | <input type="checkbox"/> Anthony Lopresti | <input type="checkbox"/> Chad Crittenden | <input type="checkbox"/> Sean Burke | <input type="checkbox"/> Walter Hartley |
| <u>SMMA:</u> | <input type="checkbox"/> Alex Pitkin | <input type="checkbox"/> Lorraine Finnegan | <input type="checkbox"/> Matt Rice | <input type="checkbox"/> Erin Prestileo |
| | <input type="checkbox"/> Tony Iacovino | <input type="checkbox"/> Peter Lukaic | | |
| <u>Suffolk:</u> | <input type="checkbox"/> Chris Walenton | <input type="checkbox"/> Doreen Crowley | <input type="checkbox"/> Ted Butler | |
| <u>Others:</u> | <input type="checkbox"/> SEE ATTACHED SIGN-IN SHEET | | | |

Meeting called to order by Chair Tony Pierantozzi at 5:31 PM.

Motion to approve minutes of the March 26, 2018 meeting **M:SK S:CN D:None V:9-0-1**

General

Item	Responsible	Due	Notes
9/09:01	SBC		General Update: TP gave an overview of the meeting agenda. EN is working with parents and students on drop off. There was no police detail available. The drop of went well, no issues.
9/09:01	SBC		Design/Permit Update: 100% Drawings: 100% drawings will be complete at the end of the week. The drawings will be submitted to the MSBA for record. Tom Bent has reviewed the 90% drawings and will be sent the 100% as well. GGD will be made available to review with TB as required.
	SCCI		Construction Update– SCCI: Modular classrooms are complete and in use. The modified concourse plan is complete. Tree removal has started and will continue over the next month. After tree removal, “contraction road” construction will start. AS: As a teacher, everything went well, there were a few minor issues but everything was taken care of before I left Friday. NB: expressed similar comments. AS: asked if teachers in the MODs will move into the new building after phase 1 is complete? TP: Not necessarily, some will and some will move back into the old building.

Cost / Schedule

Item	Responsible	Due	Notes
09:11	PMA		Project Schedule: No changed. Drawings will be sent out of prequalified bidders on May 3. Abatement will start after April Vacation, demo will start after school is out for the year, around June 21.
1/06:01	PMA		Project Budget: No changes to the project budget.
3/14:06	City		Historic Process: NO UPDATE

1/22:02	ALL		RFQ Selection Committee: MJR: Who reviews the project bids? Will it be the same committee? PMA: Trade bids will be reviewed by PMA to determine if the bidder is responsive and responsible. There is no “scoping” process. PMA will also review DCAMM files on the two lowest bid contractors in each division. SMMA: explained that there are also non trade contractors procured by Suffolk. Those contractors are reviewed by PMA and SMMA prior to recommending approval through Capital Projects.
1/22:04	TP		Future BC Meeting Dates: 5/15 – 4:30 TP: asked that committee members bring calendars to next meeting to suggest future dates.
2/15:01	TC		Plaques and Memorials – TC: The mayor has convened a group to look at dedication plaques. It consists of 3 subgroups 1) existing plaques, 2) memorializing classroom in the new school, 3) how to vet new honorees. TC agreed to communicate with SMMA. The committee will have, on July 1, a full recommendation to the on what to do with the plaques.
2/15:02	City		Community Meeting: Resi-stat appears to be the appropriate place to update the public. RK will coordinate attendance with the city and project team.
2/15:03	ALL		Public Comment: None
3/26:01	SCCI		Abutters: SCCI has sent abutter notification to all abutters within 300 ft of the property line.
3/26:02	ALL		GLX: No update, the team will continue to meet.
3/26:03	PMA		Process: PMA outlined a process for Change order review. Essential/required change orders will be reviewed by the project team only. Betterment changes requested in excess of \$10K will be sent to the committee via email. The committee will have 24hours to request discussion at a committee meeting. PMA will formalize the process and send to the committee for review.
3/26:04	CLOSED		Covered Walkways: There was discussion about adding covered walkways to the 1986 wing. MN: commented that he does not know of a strong want from the student body to have them. Covered walkways are not feasible and are likely more problematic than helpful.
			New Business:

Meeting Adjourned: Motion to Adjourn M:RK; S:SK All For 6:46PM

The author of these minutes assumes, to the best of his or her knowledge, that the above content of these Meeting Minutes depict all that transpired during this Project meeting. All attendees are required to address by memo or via e-mail, any omissions, errors or inconsistencies in the reporting of these Meeting Minutes, to the writer, within two (2) business days of receipt of these Meeting Minutes.

Prepared By: Sean Burke, PMA Consultants

Signed: Sean Burke

Date: 5/01/18;