



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**CONSERVATION COMMISSION**  
**JOSEPH A. CURTATONE**  
**MAYOR**

TUESDAY, SEPTEMBER 24<sup>TH</sup>, 2019, 7:00 PM  
**MINUTES**

MEETING AT SOMERVILLE HIGH SCHOOL  
93 HIGHLAND AVENUE  
3<sup>RD</sup> FLOOR CONFERENCE ROOM

*DRAFT Meeting notes prepared by Malik Drayton*

**Commission Members in attendance:** Rachel Borgatti (Chair), Cristina Kennedy, Michael Fager, David Turin, Aladdine Joroff

**Commission Members absent:** Owen Wartella, Mathias Neuber

**Others in Attendance:** Laurel Bliss (Tufts Student)

**Staff:** Malik Drayton (Conservation Agent)

Rachel Borgatti called the meeting to order at 7:04 pm followed by introductions.

**New Business:** *None*

**Updates and Discussion:**

- 1) Community Gardens forms and manual (7:06 pm)
  - Should have Tara come in and discuss the process
  - Multi-tier waiting list
    - Double check with Erica & Tara combined list is possible
  - Should we have another meeting with the community gardeners?
  - Term limits
  - Slow evolution to master the waitlist
  - Where is the final document?
  - Next Steps : Call Tara in for a meeting
    - Action: Agent Drayton to call Tara & Erica in for a meeting.
- 2) Ongoing Projects
  - Review ongoing projects spreadsheet
- 3) Letters/ Notifications
  - Letter to DCR regarding Draw 7 Park

- Mary Omally park – Trees, grass, etc. → preference for an undeveloped park
  - Living Shoreline
    - MyRWA – Grant
    - Commissioner Fager to write Letter → Absent from next Meeting
  - Correspondence to City Departments
    - Reminder of No Chemicals in the snow to comply with the states guidance on snow removal.
    - DEP policy- avoid wetland areas, DCR 2015 incident referenced
    - Find letter pertaining to upland snow disposal plan.
    - Reminder for the Winter Hill Yacht Club
    - Ask Dr. Boukili about the Educational Brochure
    - Letter to DPW/ Other City Departments pertaining to ConCom Jurisdiction
      - DPW, Zoning, ISD, Parks & Recreation, etc.
      - Commissioner Joroff and Agent Drayton to coordinate
    - Gene Crouch - VHB – Water Quality Monitor of the separators put into the street (storm separators)
    - DPW Maintenance records?
    - Remind completed projects to submit a COC.
      - i.e – Exploratory Borings
- 4) Committees & Task Force Reports (7:45pm)
- Somervision 2040 Committee
    - Done – Remove
  - Open Space Land Acquisition Task Force
    - Done – Remove
- 5) Conservation Commission policy review (8:07 pm)
- Community gardens - term limits
    - Multiple models for community gardens
  - Draft ConCom Policy Document found
    - Prescriptive
    - Subcommittees
    - Should we continue on with a AdHOC approach?
  - Commissioner Joroff to re-send E-Mail with the relevant document
- 6) Action Item Review
- *Action Items are reviewed and discussed*
  - Heading Changed (Outstanding Action Items to Action Items )

**Other Business:**

1. Conservation Commission Vacancy Update
2. Commissioner Re-Appointments

**Approval of minutes:** July 30<sup>th</sup>, 2019

- Motion to approve minutes as amended [motion –Fager, second – Joroff, vote: 5:0:0].

**Adjourn:**

- Motion to adjourn meeting unanimously approved at 8:50 pm [motion –Turin, second – Joroff, vote: 5:0:0].



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## Action Items:

### October:

- **Action:** Agent Drayton to update Garden Map to include more street names (remove walkshed circles or put on interactive map so that people can zoom in and out).
- **Action:** Send correspondence l to DPW, Planning, Engineering, Capital Projects, and any other departments who might review construction or development projects. Remind them of Conservation Commission jurisdiction and requirements that must be following when working near the river.

### September:

- **Action:** Agent Drayton to setup meeting with Tara & Erica
- **Action:** Agent Drayton to work with T&I staff on educational brochure formatting.
- **Action:** After reformat this brochure to be able to easily print it, put this on website.

### March:

- **Action:** ConCom to send letter to Patrick and DCR asking for details of milfoil treatment plant and meeting summary from discussion of chemicals to be used.

### February:

- **Action:** Garden subcommittee will submit a draft of all garden documents to be sent out to the ConCom and Garden Coordinators in time for the March 26<sup>th</sup> ConCom meeting.
- **Action:** design and price out signs to add to Medford's outfall poles.

2018

### November:

- **Action:** Commissioner Fager to draft letter to DCR re: Draw 7 Park, Commissioner Turin and Kennedy to assist

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List of Meeting Documents (located here K:\OHCD\Shared\Conservation Commission\Agenda + Minutes + Legal Notices 2019\2019\_09\_24\_Meeting\_Documents):

- Agenda (2019\_09\_24\_Agenda.pdf)
- Ongoing Projects spreadsheet (Ongoing Project Data.xlsx)
- July Meeting Minutes 07-30-2019.docx