



CITY OF SOMERVILLE
Office of Strategic Planning & Community Development (OSPCD)



City Clerk Stamp

Historic Preservation Commission
Demolition Review Application

Completed applications must be submitted in person to the City Clerk's Office. Emailed applications will not be accepted.

Property Information (ALL INFORMATION BELOW IS REQUIRED)

Street Address	Map-Block-Lot	Ward
Main Structure(s):		
Accessory Structure(s):		

Name the individual(s), corporation, or trust who own the property, the Applicant for the Demolition of property and/or the Agent who represents the Owner and/or Applicant for Demolition of the structure.

Property Owner Name	Complete Mailing Address	Phone Number	Email
Applicant Name	Complete Mailing Address	Phone Number	Email
Agent Name	Complete Mailing Address	Phone Number	Email

The following documents are required.

- Paper application (this form)
- Completed electronic copy of application (thumb drive or CD)
- Elevation photographs (front, rear, right, left)
 - Each elevation printed on 8.5x11 paper and labeled
 - Each elevation submitted in digital format (thumb drive or CD), with file name for each elevation as follows: StreetName (insert space) StreetNumber (dash) Elevaton.

Example: Main St 25 – Right Elevation

- Copy of deed
- If claiming structural instability, a full structural engineer's report must be attached at the time of application. The structural engineer is required to demonstrate professional knowledge of historic construction techniques.

Applications will not scheduled for meeting dates until Preservation Planning has determined that all necessary materials have been submitted.

(over)



Owner Signature:

As Owner, I make the following representations:

- 1) I hereby certify that I am the owner of the above referenced property.
- 2) I hereby certify that the applicant named on this form has been authorized by me to apply to demolish the building located at the property listed above.
- 3) I hereby certify that the agent listed on this form has been authorized to represent this application before the Historic Preservation Commission (HPC).
- 4) I permit HPC Staff to conduct site visits on my property.
- 5) Should the ownership of the parcel change before the HPC makes a Determination of 'Significance' or 'Preferably Preserved,' I will provide updated information and new copies of this signature page.

(Sign here) _____

This property is owned by (check one):

	An Individual	<ul style="list-style-type: none"> • Attach deed • Application to be signed by owner
	More than one Individual or a Partnership	<ul style="list-style-type: none"> • Attach deed • Application to be signed by all owners
	A Corporation or LLC	<ul style="list-style-type: none"> • Attach deed and corporate articles of organization • Application to be signed by an officer authorized by the corporation
	A Trust	<ul style="list-style-type: none"> • Attach deed and certificate of trust • Application to be signed by an authorized trustee

Applicant Signature

(if the applicant is also the Owner, a signature below is required as well):

As Applicant, I make the following representations:

- 1) The information supplied on and with this application form is accurate to the best of my knowledge.
- 2) I will return the Demolition notice sign or pay for its replacement.
- 3) I will pay the fees associated with advertising the case in the newspaper and mailing notices to abutters.
- 4) I hereby certify that the agent listed on this application form has been authorized by me to represent me before the Historic Preservation Commission as it relates to the Demolition of the structure at the address indicated on this application.

(Sign here) _____

This Applicant is (check one):

	An Individual	<ul style="list-style-type: none"> • Application to be signed by Applicant
	More than one Individual or a Partnership	<ul style="list-style-type: none"> • Application to be signed by all Applicants
	A Corporation or LLC	<ul style="list-style-type: none"> • Attach corporate articles of organization • Application to be signed by an officer authorized by the corporation
	A Trust	<ul style="list-style-type: none"> • Attach certificate of trust • Application to be signed by an authorized trustee

Indicate the Applicant's relationship to Owner: _____