



- a. Jessica B. brought up the question of whether there can be a meeting without a quorum or whether there just can't be a vote – the group discussed that there can not be a meeting without a quorum
  - b. Jessica B. discussed another grammatical correction
  - c. Jessica B. asked the group whether they want to add something about improving the health of residents through increased walking and riding transit
  - d. The committee discussed adding a definition section to the by-laws, and decided not to, in order to maintain flexibility.
  - e. Jessica B. brought up that everyone on the committee will be reaching their two year term at the same time, and hopefully not everyone will leave the committee at the same time. There are no term limits, and if members want to continue their membership, they can write a letter of interest (less formal than the initial application process) to Mobility Division staff to be approved by the Mayor.
    - i. Ali and Justin ask Adam how this membership stuff is handled on the bike committee
  - f. Jessica B. brought up a question around the number of meetings per year that ex officio members are expected to come – once a year seemed low. The group decided to edit the number of meetings to once per quarter.
  - g. Jessica F made a motion to approve; Ted seconded; the motion passed unanimously – 12 in favor and none opposed
4. PTAC Officers
- a. Justin read who nominated themselves at the last meeting
  - b. Zach read his statement of interest in the Chair position
    - i. Vitor made motion, Rauvin seconded
    - ii. 13 in favor, 0 opposed, 1 abstained
  - c. Motion to wait on the election of Vice Chair and Secretary
    - i. Motion – Zach
    - ii. Second – Paola
    - iii. 13 in favor and 1 present
5. Discussion of PTAC representation on Parking Study – be part of the Parking study advisory group
- a. Justin discussed the Parking study that the city is undertaking. The study has two phases:
    - i. Curb inventory
    - ii. Policy development
  - b. The task force currently has a member of the bike committee and would like a member of PTAC
  - c. The next meeting is 2/25 1-3pm, Jessica F can attend
6. PTAC representation on SBAC – Zach regularly attends these, and Jessica B can be an alternate; Laura also attends some of these meetings
7. City Update

- a. Justin presented the ppt he put together that gave an overview of how things get built in the city.
  - b. Paola and Vitor said that it would be nice to have links or documents to information or reports about the projects the city is undertaking
  - c. Ted asked whether there was a map that shows what are the local streets vs. state-owned
  - d. Emily brought up a point about not being able to report issues on state roadways to 311; she mentioned lights out on Mystic Ave. and she called 311 and after 1 month responded that they couldn't do anything about it and didn't provide any follow-up information or who to contact at the state.
    - i. Ali and Justin can look into this and about how to get a better response to these types of concerns reported to 311
  - e. Paola asked about the date of the upcoming bus network redesign process; and Jessica noted that there are dates for the NACTO conference
  - f. Georgy and others discussed editing the slide about 2020/21 plans and studies – it would be nice to have a table similar to the slide of 2020/21 projects where it outlines more about the type of project, the responsible department, etc.
  - g. Paola and others talked about starting a google spreadsheet for the committee to keep track of all of these projects and plans/studies. Perhaps the committee could divide projects by neighborhood or mode and everyone could be responsible for keeping track of different projects.
8. Discussion on Next Month's city update
- a. There was discussion that the committee would think about the presentation that Justin gave and let staff know what they would like an update on in March.
9. Other
- a. Discussion of TIP, federal funding, and Paola volunteered to draft a letter to the MPO, specifically about the lack of action on Mystic Ave.
  - b. Discussion of
10. Public comment
- a. Wig Zamore told everyone about the upcoming meeting on the Draw 7 Park design on February 25. Some of the discussion at the meeting will be about the proposed bike/ped bridge from Everett to the Assembly Sq. T station and the alternative proposal from Encore Casino to build a gondola.