



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**MAYOR'S OFFICE OF STRATEGIC PLANNING & COMMUNITY DEVELOPMENT**  
**JOSEPH A. CURTATONE**  
**MAYOR**

GEORGE J. PROAKIS  
EXECUTIVE DIRECTOR

**PLANNING DIVISION STAFF**

SARAH LEWIS, *DIRECTOR OF PLANNING*  
, *SENIOR PLANNER*  
SARAH WHITE, *PLANNER/PRESERVATION PLANNER*  
ALEX MELLO, *PLANNER*  
MONIQUE BALDWIN, *ADMINISTRATIVE ASSISTANT*  
CHARLOTTE LEIS, *PLANNING INTERN*

**Case #:** ZBA 2018-192  
**Date:** March 6, 2019  
**Recommendation:** Conditional approval

---

**PLANNING STAFF REPORT**

---

**Site:** 23-25 Irvington Road

**Applicant / Owner Name:** Frank Kelly and Kimberly Rego  
**Applicant / Owner Address:** 23 Irvington Road, Somerville, MA 02144  
**City Councilor:** Katjana Ballantyne

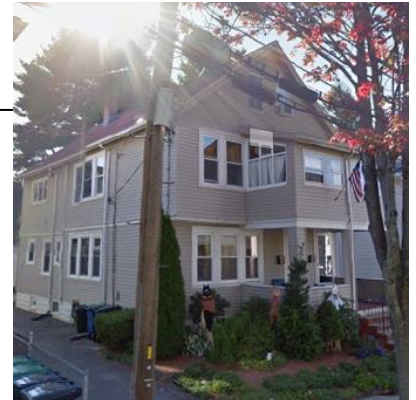
Legal Notice: Applicants and Owners, Frank Kelly and Kimberly Rego, seek a special permit under SZO §4.4.1 to alter a nonconforming structure by constructing two dormers on the right side of the roof. RA Zone. Ward 7.

Dates of Public Hearing: Zoning Board of Appeals – March 6, 2019

---

**I. PROJECT DESCRIPTION**

- Subject Property: The subject property consists of one parcel totaling 4,098 square feet that contains a two-family dwelling in a 2.5 story gable-end structure. The site also contains a detached two-car garage.
- Proposal: The proposal is to construct two dormers on the right side of the ridge to provide adequate head height on the third floor to accommodate a new bathroom and two new bedrooms. The proposal also includes adding railings to the detached garage to create a roof deck detached from the principal structure.
- Green Building Practices: The application states that project will have an efficient layout of usable living space within the existing volume of the home.
- Comments:  
*City Councilor:* Council President Ballantyne has indicated that she supports the proposal.



## II. FINDINGS FOR SPECIAL PERMIT (SZO §4.4.1):

In order to grant a special permit, the SPGA must make certain findings and determinations as outlined in §5.1.4 of the SZO. This section of the report goes through §5.1.4 in detail.

### 1. Information Supplied:

The Staff finds that the information provided by the Applicant conforms to the requirements of §5.1.2 of the SZO and allows for a comprehensive analysis of the project with respect to the required Special Permits.

### 2. Compliance with Standards: *The Applicant must comply "with such criteria or standards as may be set forth in this Ordinance which refer to the granting of the requested special permit."*

The structure is currently nonconforming with respect to the following dimensional requirements: lot area, lot area per dwelling unit, pervious area, front yard setback, and right side yard setback.

The proposal will impact the nonconforming dimension of the right side yard setback. The current dimension is 3.1 feet and the proposal to construct dormers will maintain that distance. The requirement in the district is 8 feet for a 2.5 story structure. This alteration to a nonconforming structure requires the Applicant to obtain special permits under §4.4.1 of the Somerville Zoning Ordinance (SZO).

Section 4.4.1 states that “[l]awfully existing one-and two-family dwellings which are only used as residences, which are nonconforming with respect to dimensional requirements, may be enlarged, extended, renovated or altered by special permit granted by the SPGA in accordance with the procedures of Article 5.”

In considering a special permit under §4.4 of the SZO, Staff finds that the alterations proposed would not be substantially more detrimental to the neighborhood than the existing structure. The proposal will allow the home owners to expand upon their living space without expanding the footprint of the structure. The proposal has been designed with setbacks that minimally impact the neighbors and the requirements for number of dwelling units, ground coverage, landscaped area, floor area ratio (FAR), building height, rear yard setback, and left side yard setback will continue to be conforming to the requirements of the SZO.

### 3. Consistency with Purposes: *The Applicant has to ensure that the project "is consistent with (1) the general purposes of this Ordinance as set forth in Article 1, and (2) the purposes, provisions, and specific objectives applicable to the requested special permit which may be set forth elsewhere in this Ordinance, such as, but not limited to, those purposes at the beginning of the various Articles."*

The proposal is consistent with the general purposes of the Ordinance as set forth under §1.2, which includes, but is not limited to promote the health, safety, and welfare of the inhabitants of the City of Somerville; to protect health; to secure safety from fire, panic and other dangers; to provide adequate light and air; to conserve the value of land and buildings; to encourage the most appropriate use of land throughout the City; and to preserve and increase the amenities of the municipality.

The proposal is consistent with the purpose of the district, which is, “to establish and preserve quiet neighborhoods of one- and two-family homes, free from other uses except those which are both compatible with and convenient to the residents of such districts.”

4. Site and Area Compatibility: *The Applicant has to ensure that the project "(i)s designed in a manner that is compatible with the characteristics of the built and unbuilt surrounding area, including land uses."*

*Surrounding Neighborhood*: The subject site is located on the west side of Irvington Road which is a street that makes an "L" shape connecting Mystic Valley Parkway and Boston Avenue in Medford. Irvington Road is a residential street of single, two-, and three-family dwellings in 2.5 story gable-end structures.

*Impacts of Proposal (Design and Compatibility)*: The proposed dormers are less than 50% of the length of the roof to which they are attached. They are designed to be compatible with the structure and the surrounding neighborhood.

5. Housing Impact: Will not create adverse impacts on the stock of existing affordable housing.

6. SomerVision Plan: Complies with the applicable goals, policies and actions of the SomerVision plan, including the following, as appropriate: Preserve and enhance the character of Somerville's neighborhoods.

**III. RECOMMENDATION**

**Special Permit under §4.4.1**

Based on the materials submitted by the Applicant, the above findings and subject to the following conditions, the Planning Staff recommends **CONDITIONAL APPROVAL** of the requested **SPECIAL PERMIT**.

The recommendation is based upon a technical analysis by Planning Staff of the application material based upon the required findings of the Somerville Zoning Ordinance, and is based only upon information submitted prior to the public hearing. This report may be revised or updated with new recommendations, findings and/or conditions based upon additional information provided to the Planning Staff during the public hearing process.

#	Condition	Timeframe for Compliance	Verified (initial)	Notes						
1	Approval is for the construction of two dormers. This approval is based upon the following application materials and the plans submitted by the Applicant:	BP/CO	ISD/Plng.							
	<table border="1"> <thead> <tr> <th>Date (Stamp Date)</th> <th>Submission</th> </tr> </thead> <tbody> <tr> <td>December 18, 2019</td> <td>Initial application submitted to the City Clerk's Office</td> </tr> <tr> <td>October 2, 2018</td> <td>Plans submitted to OSPCD (A00, A01, A3, A10-A13, A20-A23, and A30)</td> </tr> </tbody> </table>				Date (Stamp Date)	Submission	December 18, 2019	Initial application submitted to the City Clerk's Office	October 2, 2018	Plans submitted to OSPCD (A00, A01, A3, A10-A13, A20-A23, and A30)
	Date (Stamp Date)				Submission					
	December 18, 2019				Initial application submitted to the City Clerk's Office					
October 2, 2018	Plans submitted to OSPCD (A00, A01, A3, A10-A13, A20-A23, and A30)									
Any changes to the approved (site plan or elevations/use) that are not <i>de minimis</i> must receive SPGA approval.										
<b>Construction Impacts</b>										

2	The applicant shall post the name and phone number of the general contractor at the site entrance where it is visible to people passing by.	During Construction	Plng.	
3	All construction materials and equipment must be stored onsite. If occupancy of the street layout is required, such occupancy must be in conformance with the requirements of the Manual on Uniform Traffic Control Devices and the prior approval of the Traffic and Parking Department must be obtained.	During Construction	T&P	
4	For the convenience of and respect for the neighborhood, during the construction phase, construction work shall not begin prior to 7:30am and shall finish no later than 5pm Monday through Friday. There shall be no construction or construction-related work performed on weekends or holidays.	During Construction	ISD	
<b>Design</b>				
5	Applicant shall provide final material samples for siding, trim, windows, and doors to Planning Staff for review and approval prior to the issuance of a building permit.	BP	Plng.	
<b>Site</b>				
6	Landscaping shall be installed and maintained in compliance with the American Nurserymen's Association Standards;	Perpetual	Plng. / ISD	
<b>Miscellaneous</b>				
7	Granting of the applied for use or alteration does not include the provision for short term rental uses, such as AirBnB, VRBO, or the like. Separate approvals are needed for the aforementioned uses.	Ongoing	ISD / Plng.	
8	The Applicant, its successors and/or assigns, shall be responsible for maintenance of both the building and all on-site amenities, including landscaping, fencing, lighting, parking areas and storm water systems, ensuring they are clean, well kept and in good and safe working order.	Cont.	ISD	
<b>Public Safety</b>				
9	The Applicant or Owner shall meet the Fire Prevention Bureau's requirements.	CO	FP	
10	Per Somerville fire safety regulations, grills, barbecues, chimineas and the like are NOT permitted on decks or porches.	Perpetual	FP/ISD	
11	To the extent possible, all exterior lighting must be confined to the subject property, cast light downward and must not intrude, interfere or spill onto neighboring properties.	CO	Plng.	
<b>Final Sign-Off</b>				
12	The Applicant shall contact Planning Staff at least five working days in advance of a request for a final inspection by Inspectional Services to ensure the proposal was constructed in accordance with the plans and information submitted and the conditions attached to this approval.	Final sign off	Plng.	

