

Addendum No. 1 to IFB# 22-34 Printing & Mailing of Annual City Census Forms



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding *IFB# 22-34 Printing & Mailing of Annual City Census Forms*

From: Alexander Berdick, MBA
Construction Procurement Manager

Date: 12/6/2021

Re: Responses to questions received

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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Questions & Answers

- 1. Page 13 states that pricing must remain the same for contract years 2 & 3, yet cover sheet states renewal years N/A. Please clarify.**

Yes, the contract is for a straight 3 years. So basically the contract amount will be the **Item 1 Grand Total multiplied by 3.**

Or the Grand Total for Items 1 & 2 multiplied by 3 (if the City of Somerville elects to do follow up mailing).

- 2. Are we to include envelope costs in the grand total or is there a separate line missing?**

Yes, please make the Grand Total pricing inclusive of the envelopes as stated in the original scope.