

Addendum No. 1 to RFP #19-84



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding RFP #19-84
Fab Lab Manager

From: Thupten Chukhatsang

Date: 5/17/2019

Re: Extension of Deadline
Questions and Answers

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Notice:

The deadline for submission of sealed proposals is extended to 2:00PM, Wednesday, May 29, 2019.

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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Questions & Answers:

1. What is the yearly supplies budget for the program?

Answer: There are two supply budgets:

- a) Materials for classes are paid for and determined by the lab manager.
- b) Materials for open shop are paid for by the City. This is around \$5,000 a year.

2. Do the materials for classes come out of the overall budget referenced in the RFP?

Answer: Yes.

3. Is this RFP geared towards individuals only or can an organization bid as well? Would an organization be able to bid without a specific individual in mind to run the program?

Answer: A vendor can bid without a specified lab manager(s) but a project team should be identified.