

Addendum No. 1 to RFP 22-43



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
KATJANA BALLANTYNE
MAYOR

To: All Parties on Record with the City of Somerville as Holding
RFP 22-43 Affordable Housing & Jobs Linkage Nexus Study

From: Thupten Chukhatsang

Date: 3/18/2022

Re: Questions and Answers

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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Questions & Answers:

1. What type of information will the city provide on completed, permitted and planned non-residential development in Somerville? Which of the following data items will it include: project gross floor area (GFA), a breakdown of GFA by use category, project approval date, building permit or construction start date, certificate of occupancy date, total development costs?

Answer: The City will be able to provide all of the above requested data on completed, permitted, and planned non-residential development in Somerville.

2. What information is the City be able to provide on the non-residential real estate market in Somerville?

Answer: The City is able to provide the draft of the [Assembly Square Neighborhood Plan](#) and will soon be able to share relevant market analysis on the Gilman Square neighborhood.

3. What data is the city able to provide on city funded job training programs/projects? Is data available for the per trainee cost, industry and occupation trained for, the number of trainees per program and number of times/year the training is offered, job placement outcomes, including the place of work where hired?

Answer: The City is able to provide information on all city-funded job training programs including trainee cost, industry and occupation trained for, number of trainees per program, number of times/year that the training is offered, job placement outcomes, and places of work where hired to date.

4. How will the study and consultant's work be supervised? How many meetings with supervisory group during the course of the study do you anticipate?

Answer: The supervisory group anticipates three meetings with the consultant during the course of the study.

5. Is an attorney a required team member for the scope on the review of legal justification?

Answer: No, an attorney is not a required member for the scope on the review of the legal justification.

6. Can you explain the required information being sought for references under "Volume of work performed" category?

Answer: We are seeking information that describes what portion of the work was completed by the consultant.

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7. Are references, certificates and forms needed for the prime contractor only or are they also required for sub-contractors?

Answer: References, certificates, and forms are required for the prime contractor only.

8. Is a certificate of authority form required for a bidder that is a sole proprietorship? If so, can you provide the required to form to use as the RFP only includes forms for a corporation and a LLC?

Answer: No, this form is not required for a sole proprietorship.