

**Addendum #2 RFP 22-22**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Purchasing**  
**JOSEPH A. CURTATONE**  
**MAYOR**

To: Proposers of Consultant for Somerville PD Staffing & Operations Analysis  
From: Andrea Caruth, Deputy Chief Procurement Officer  
Date: December 16, 2021  
Re: Responses to all requests for information (RFIs)

**Addendum No. 2 to RFP 22-22**

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**\*\*PLEASE NOTE: the Bid Opening Date is Thursday, December 23rd, 2021 2PM.\*\***

This addendum documents responses to all requests for information (RFIs) submitted by prospective applicants to this IFB.

**NAME OF COMPANY / INDIVIDUAL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**TELEPHONE/FAX/EMAIL:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED INDIVIDUAL:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF ADDENDA:**

**Addendum #1** \_\_\_\_\_ **#2** \_\_\_\_\_ **#3** \_\_\_\_\_ **#4** \_\_\_\_\_

## Addendum #2 RFP 22-22

#	Question	Answer
1	On Page 7 of the RFP under "Reference," you are requesting information on "Volume of the work performed." What does this mean? How would we demonstrate this to meet your requirements? We will have already included a description of key project tasks.	"Volume of the work performed" means the size of the entity the work was done for, how long did it take for them to complete the project, what was the scope of the work and deliverables.
2	On the Section 3.0 Pricing sheet, page 21, is it acceptable to propose in other units for 1) Community Engagement: Meetings with community stakeholders? Your sheet provides for \$/Hour or \$/Meeting; we typically charge hourly staff rates plus expenses (travel, etc.). Is it acceptable to propose using other units than you've provided?	Yes, it is ok to use other units than the ones suggested.