

Addendum No. 3 to IFB#19-27



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB#19-27
Title: On-call Elevator Maintenance & Repairs for the Municipal City Buildings

From: Prajka Waditwar, Construction Procurement Manager

Date: 10/23/2018

Re: Answers some questions.

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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Q.1: State inspection labor is to be included as part of the contract. How is the annual permit payment being processed? Is the test labor being included in the current contract as part of the monthly fee?

Answer: Please refer Section C. in the pricing sheet. The annual payment is to be processed the vendor directly with the state. Any costs related to this should be bid in section C on the pricing sheet.

Q.2: This bid requires equipment to be maintained “at no cost to the City of Somerville”. This section indicates a full maintenance contract. Is that the intention of the City? Is the current contract being managed in this manner or as an “on demand” type contract?

Example: If we find a packing seal leaking on one of the hydraulic elevators and that would normally cost approximately \$3000, would we be able to bill the City for this repair or would the City assume that we would cover this work as part of the contract?

Answer: The current contract is a maintenance contract and will continue to be a maintenance contract. In Part 3, Technical Specification, scope of work outlines what is included in the maintenance contract and what is excluded.

In the example above, if the packing seal is not in the inclusions, then the Contractor would be able to bill the City using the labor and materials section in the contract. All of these types of expenses would require DPW approval before proceeding.