

**Addendum No. 1 to RFQ 19-37**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Purchasing**  
**JOSEPH A. CURTATONE**  
**MAYOR**

To: All Parties on Record with the City of Somerville as Holding RFQ 19-37 Renewable Energy Procurement Broker Services

From: Michael Richards, Assistant Purchasing Director

Date: March 12<sup>th</sup>, 2019

Re: Answer Questions

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**Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.**

This addendum serves to answer questions received prior to the Q/A deadline.

The deadline for submissions remains unchanged. The deadline for submission is **2:00pm on Wednesday March 20<sup>th</sup>**.

**NAME OF COMPANY / INDIVIDUAL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**TELEPHONE/FAX/EMAIL:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED INDIVIDUAL:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF ADDENDA:**

**Addendum #1** \_\_\_\_\_ **#2** \_\_\_\_\_ **#3** \_\_\_\_\_ **#4** \_\_\_\_\_

## Addendum No. 1 to RFQ 19-37

### Questions and Answers

Q. To confirm, no price proposal submission is required, is that correct?

A. Correct, there is a fixed fee of \$12,500 available for this project.

Q. In the scope of work, does the term “purchase agreements for renewable electricity” include one or more of:

- a. Onsite renewable energy (e.g. solar) via energy service contracts **No**
- b. Net Metering Credit purchase agreements **No**
- c. Sourcing renewable energy in retail power supply contracts **Yes, this is an option**
- d. Renewable Energy Certificate (REC) purchases **Yes, this is an option**

Q. Please refer to Scope point 1: “understanding legal and procurement rules and regulations.” Is the City requesting legal services, counsel, or expertise in connection with this Scope of Work? Please elaborate.

A. For example, SMART, MGL ch. 25A. The City is not requesting counsel or legal services.

Q. Per Scope point 2, what is the work product that City envisions being required to complete this step?

A. Memorandum.

Q. Does the City anticipate that this step will entail or require public input.

A. No.

Q. Will the Consultant be responsible for administering the RFP or “drafting procurement documents” and “assist”[ing] in disseminating Somerville’s procurement among potential bidders?

A. The latter.

Q. Will the winning bidder be expected to develop solicitations for multiple products and solutions or is it anticipated that one strategy and product will be identified beforehand, for which the Consultant will develop a single RFQ?

A. One strategy is preferred, but multiple may be necessary per consultant recommendations.

Q. Per Scope point 5, will the Consultant be responsible for reviewing all aspects of bid responses, including technical, commercial, and legal?

A. Focus on technical and financial.

Q. In the event that \$12,500 is not sufficient to adequately cover this Scope, is there any other mechanism through which to recover consulting costs or hourly rates?

A. Not at this time.

Q. Is Somerville interested in renewable energy solutions that would generate electricity using Somerville properties, or does this RFP envision renewable energy procurement from offsite opportunities (such as alternative on-bill credits under the recently enacted SMART legislation or via a virtual power purchase agreements)? Or, a combination of both onsite and offsite?

A. Given the results of past studies, on-site is highly unlikely; we are focused on offsite opportunities.

Q. If the interest is via a virtual power purchase agreement, is Somerville focused on a project(s) located inside of MA, ISO-NE, or nationwide?

A. Somerville is focused on locally-produced energy but is open to considering other options in the initial assessment.