

**Addendum No. 1 to RFQ 18-44**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Purchasing**  
**JOSEPH A. CURTATONE**  
**MAYOR**

To: All Parties on Record with the City of Somerville as Holding RFQ 18-44, **Nibble Kitchen Design Services**

From: Michael Richards, Assistant Purchasing Director

Date: December 7, 2017

Re: Extend Submission Deadline, Schedule Pre-Bid Site Visit, Answer Questions, Append List of Bid Holders

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**Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.**

An optional pre-bid site visit has been scheduled for **Tuesday December 12<sup>th</sup> at 3:30pm**. Interested parties are directed to meet at 30 Bow Street to obtain a hard-hat before entering the premises.

The deadline for submissions has been extended. Sealed proposals are to be delivered by **11:00am on Tuesday December 19<sup>th</sup>**.

**NAME OF COMPANY / INDIVIDUAL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**TELEPHONE/FAX/EMAIL:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED INDIVIDUAL:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF ADDENDA:**

**Addendum #1** \_\_\_\_\_ **#2** \_\_\_\_\_ **#3** \_\_\_\_\_ **#4** \_\_\_\_\_

## **Addendum No. 1 to RFQ 18-44**

Q. Is the baseline SD plan included in Appendix A as part of any larger feasibility study?

A. No, We worked with a consultant to derive a schematic to determine if all of our needs could fit in this 400 sq. ft. space. This is as far as the discovery has gone.

Q. How was the construction budget of \$120,000 developed?

A. We did an initial determination of the equipment we would need and then determined a standard per sq. foot construction estimate to derive at this budget.

Q. Should we include SD services in our proposal submission or is the baseline plan considered the final version?

A. We believe this is the best use of the odd space. But you may include an SD estimate.

Q. Will the foodservice equipment selection be the responsibility of the designer or owner provided?

A. The architect will assist in finalizing the specifications for the kitchen equipment and the owner will bid out the purchase.

Q. What is the space currently used as/fit out for?

A. There is no current use – it is a new development.

Q. On what floor is this unit?

A. First

Q. Is there a dedicated shaft in the space for a grease duct or an existing grease duct?

A. Yes, and snubs for water, gas, and HVAC.

Q. In the comparative evaluation criteria matrix in Sect 2, "a very high level of "landscape design" experience is specified. However, it is not obvious that landscape is relevant to this project based on the scope listed. Is landscape design required to be included in our scope of services?

A. No, this is an oversight. Please disregard all references to landscape design.

Q. Could you elaborate on the User Design Criteria Documents that are listed as part of DD & CDs? Who are the User Designers? Please confirm that the Architectural Design & Engineering

A. We want drawings or documentation to provide a rationale for the intended outcome and use (ie a kitchen)

Q. Who developed the Schematic design sketch, and is that person/ office available to discuss the intention of the design?

A. A colleague of the Arts Council and owner of Casa B Restaurant in Somerville provided the baseline schematic. As this is an active procurement, all questions and discussions must go through the Purchasing Department directly. The selected vendor may have an opportunity to discuss the intention of the design after the contract is awarded.

Q. What are the specific consultants that are required to qualify for the Project?

A. Licensed architects and access to licensed subs are required for this project.

Q. Are drawings of the existing conditions available?

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A. The site is currently under construction. The existing condition is that it will be delivered as a “white box” with utilities snubs. Attached is a drawing illustrating the proposed final space for the market – this project will be for Unit 9.

Q. Is there an End-user and are they available to discuss specific needs and wishes?

A. The contractor awarded the contract will work with the end users to discuss the specific project and site needs.



