

Addendum No. 1 to RFQ 19-30



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding **RFQ 19-30 Poplar Street Pump Station OPM Services**

From: Michael Richards, Assistant Purchasing Director

Date: December 20, 2018

Re: Answer Questions

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

This addendum serves to answer questions posed during the Q/A period.

The deadline remains unchanged. Sealed proposals are to be delivered by **2:00pm Thursday January 3rd, 2019.**

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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Questions and Answers

1. Reference page 2 of the RFQ which states “The Price Form in Section 4.0 must be completed. No substitute form will be accepted. Pricing must remain firm for the entire contract period.” No section is specifically called out as Section 4.0. Section 3.0 is the PROPOSER’S CHECKLIST and then there are a number of required forms etc. The very last page of the RFQ is Attachment A - Payment Schedule to the OPM Contract. Please confirm if this is the referenced “Price Form” to be completed and submitted with the Proposal. In addition, the PROPOSER’S CHECKLIST states that the Price Form is “Required with Contract, Post Award”. This language appears to conflict with the earlier language.
 - a. If this is the required Price Form, please provide a more detailed schedule for each Project Phase listed so a reasonable fee can be determined. There is not enough information at this time to develop a fee that is fixed for the contract period of performance. **Please disregard all references to the price form as that was included in error. No price form or fee schedule is to be submitted with your proposal. A fee schedule will be negotiated with the most qualified respondent after an evaluation of the technical proposals is complete.**
2. Reference page 5 of the RFQ which states under the Price Submission section that “All prices must contain the unit rate as requested on the proposal price form in this solicitation. All prices are to include delivery, the cost of fuel, the cost of labor, and all other charges related to the products or services listed. Prices are to remain fixed for the contract period of performance.” This appears to be from a goods and services solicitation not a professional services contract for OPM services. Please clarify what is required. **The resulting contract and fee schedule will likely be based on a not to exceed amount with hourly rate and a defined set of allowable reimbursables.**
3. Please provide the Total Project Cost and/or the anticipated Cost of Construction in total for the Project, as well as any subprojects that will be part of this work. **The estimated cost of construction for the base pump station and minimally sized equipment building is \$14M; however, during design additive alternates will be evaluated including a storage tank and building office space, which would increase construction costs.**
4. Please elaborate on whether an Engineer/Designer has been selected for this Project. The Scope of Services does not appear to include procurement of an Engineer for the Project. If an Engineer is on board, please provide their name and current design completion. Additionally, does the City anticipate the OPM holding any independent third party contracts such and Testing and Inspection and Commissioning services. **A design engineer has not been selected. OPM scope of services should include assistance in procuring professional services including engineering and architecture.**
5. Given that questions are due today (12/18/2018), and it is anticipated that it will take a few days to answer the questions received, and the holidays are upon us, can the due date of January 3, 2019 be revisited and extended another week. **We do not anticipate extending the period for submissions at this time.**
6. Reference is made to a presentation entitled “Infrastructure Information, Part One: Somerville’s Urban Hydrology and Part Two: Proposed Major Infrastructure Projects” given my Mayor Curtatone in the Spring of 2017. Please confirm which elements from this presentation, as well as their respective construction budgets and time lines, will be part of this Project. **The Spring 2017 presentation referred to this project as the “Redbridge Pump Station” rather than the**

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Poplar Street Pump Station. This project includes the pump station, associated building, gravity connection to the Somerville Avenue box culvert, and the force main to the GLX drain near Fitchburg Street.

7. Please confirm we are to follow the Proposer's Checklist items 1-7 while setting up our Table of Contents and submission. Yes, please include all items listed in Section 3.0 Proposers' Checklist in your submission. The bulk of your qualifications submission (items numbered 1 –7) may be included in one section and the forms may be included in their own section.
8. We're not seeing Section 6.1.2.2 of the contract as referenced in the RFQ documents. Can this be provided? This reference should be directed to Section 8.1.6 Cost Estimating in the Owner's Project Management Services General Conditions included in Appendix A