

Addendum No. 2 to RFQ 18-15



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding RFQ 18-15,
Allen Street Playground Landscape Design Services

From: Michael Richards, Assistant Purchasing Director

Date: November 1, 2017

Re: Amend Scope of Work; Extend Deadline for Submissions

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

This addendum amends the scope of services and extends the deadline for submissions. Submissions are now due by **11:00am Thursday November 9th**.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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REVISION TO SCOPE OF SERVICES

- 1) Under Section 3.0, the number of community meetings required for the consultant can be reduced to one. City staff will host the first meeting to solicit ideas from the public, and the third meeting to present the final plan. The selected consultant will only need to attend the second meeting to present and explain the schematic designs and to get public feedback on those plans.

- 2) After review of the site conditions, it was decided that new lighting will not be required. It was also determined that a new crosswalk at Allen Street will not be included in the design. Therefore the services of a lighting consultant and civil engineer will not be necessary.

- 3) Under Sections 4.4 and 5.4 it was determined that Construction Administration hours could be reduced to two hours per day for two days per week.