

Addendum No. 1 to IFB 22-26



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: Proposers of RFQ # 22-26 Somerville Junction Park Design Services

From: Andrea Caruth, Deputy Chief Procurement Officer

Date: January 05, 2022

Re: Responses to request for information and changes to bid price form

Addendum No. 1 to IFB 22-26

This addendum documents responses to all requests for information (RFIs) submitted by prospective applicants to this IFB.

Please note: the bid package pricing form is updated to remove irrelevant information. Please see attached. The updated package is available on the website and BidExpress.

****This addendum changes specifications and pricing form. Failure to acknowledge this addendum may result in bid disqualification.****

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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#	Question	Answer
1	The LSP cost for addressing any soil contamination encountered is unable to be estimated and therefore unknowable at this time. Since Section 2.0 suggests the City intends to engage an LSP separately from the design and the cost of LSP services is unknown, should applicants exclude LSP services from the qualification and price submission?	The City will contract with the LSP separately, and will provide the report to the chosen designer. Therefore, this RFP should not include fees associated with LSP work.

RFQ # 22-26
SECTION 3.0
PRICING

By signing this Price Form, the Proposer certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville entitled: **Somerville Junction Park Design Services**

- The proposals will be received at the office of the Chief Procurement Officer, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **01/19/22 by 1PM EST**
- If the **awarded** vendor is a Corporation a “Certificate of Good Standing” (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 4.0.)
- **Awarded Vendor** must comply with Living Wage requirements (see Section 4.0; only for services)
- **Awarded Vendor** must comply with insurance requirements as stated in Section 4.0.
- The Chief Procurement Officer reserves the right to accept or reject any or all proposals and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed proposal package.

Please provide Unit Price for the following and include any additional fees not listed:

Total Project Fixed Fee (in figures)	\$ _____
Total Project Fixed Fee (in words)	
Itemized Design Fee for Base Services by Task (for reference and billing)	
Site Analysis and Schematic Design	\$ _____
Design and Construction Documentation	\$ _____
Bid and Negotiation	\$ _____
Construction Administration	\$ _____
<u>Additional Fees</u>	
Additional Community Meetings - Cost per meeting:	\$ _____
<u>Continued on next page</u>	

Hourly Fee Schedule (for reference and billing)

Principal / Project Manager	\$
Associate	\$
Designer	\$
Other:	\$
Other:	\$
Other:	\$

Name of Company/Individual:

Address, City, State, Zip:

Tel #

Email:

Signature of Authorized Individual

Please acknowledge receipt of any and all Addenda (if applicable) by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ #2 _____ #3 _____ #4 _____ #5 _____ #6 _____ #7 _____ #8 _____ #9 _____ #10 _____