



CITY OF SOMERVILLE, MASSACHUSETTS  
*HEALTH & HUMAN SERVICES DEPARTMENT*

JOSEPH A. CURTATONE  
MAYOR

*DOUGLAS KRESS*  
DIRECTOR

**MINUTES**  
**BOARD OF HEALTH**  
Regular Meeting

June 15, 2017

5:00pm

Conference Room @ Somerville Hospital  
236 Highland Avenue

**Present:** Douglas Kress, Director  
Brian Green, MD (Chair)  
Paula Machado, Board Member  
Robert Ciccio, Board Member  
Kathy Teixeira (Recording Secretary)

**Absent:** None

**Staff Members in Attendance:** Elise Collins, ISD/Health; Bonny Carroll, Tobacco Control

**Guests:** Representatives/Owners from Highland Market, Punjabi Grill, Petsi Pies, Shivalic Food and SK Convenience were in attendance for hearings. 2 Regis College students (observing meeting only)

**Meeting Called to Order:** On a motion made by Dr. Green, the meeting was called to order at 5:05pm. It was seconded by Mr. Ciccio

**Previous Minutes:** On a motion made by Dr. Green, the April 27, 2017 minutes were approved. It was seconded by Ms. Machado.

**Hearings:**

**Punjabi Grill:** Failed 3 inspections. Failed to demonstrate food safety knowledge, rodent issues and holding temperatures. Dr. Green made a motion that a food consultant is hired and additional FPM's be trained. It was seconded by

Ms. Machado

**Highland Market:** was requested to come to the board to discuss their continue compliance issues and failed to comply with a Board of Health order from their hearing last year. They have not certified additional kitchen staff as requested. They did not appear again for their June 15, 2017 hearing. After a discussion amongst the board members and Elise Collins, it was recommended that the BOH issue an immediate closure of Highland Market on June 16, 2017. Highland Market must hire a consultant to resolve all compliance issues and train additional FPM's Highland Market must pass a re-inspection prior to re-opening. Failure of inspection will result in loss of food license and option for renewal. If license is lost, a full new food service application must be completed for a food service license to be issued. The owner and consultant must appear before the BOH with 60 days of re-opening to provide a plan for continued compliance. The motion was made by Dr. Green and seconded by Ms. Machado.

**Shivalic Food:** has been issued 2 tickers for sale of products to an underage youth in the last 36 months. Dr. Green made a motion that Shivalic's permit to sell tobacco and nicotine delivery products be suspended for 7 days beginning at opening of business on Monday, June 19, 2017 and reinstated on closed of business on Sunday June 25 2017. An ID Reader must be purchased for all his locations within 30 days. All fines must be paid. It was seconded by Ms. Machado.

**SK Convenience:** has been issued 2 tickets for sale of restricted products and for sale below minimum allowed price in the last 36 months. The BOH has requested that SK Convenience be inspected quarterly for compliance. Dr. Green made a motion that SK Convenience permit to sell tobacco and nicotine delivery products be suspended for 7 days beginning at opening of business on Monday, June 19, 2017 and reinstated on closed of business, Sunday, June 25, 2017. It was seconded by Ms. Machado.

**Petsi Pies:** had 3 failed inspections and failing to eradicate a fruit fly infestation along with drain flies. It was found out during an inspection by the pest control company that there is a leak and the roof needs to be fixed. Petsi Pies rents the space and she is having difficulty getting the landlord to fix the roof. The Health & Human Service Director said he would send a letter stating that it is a violation of health codes, etc. Ms. Collins had requested the owner to send the floor materials being used to Ben Lipham and the floor replacement has been put on hold. Ms. Collins has also requested all repair documentation be given to her that was on Orkin's reports has been fixed. Dr. Green made a motion that Petsi Pie get an IPM plan from the pest company Orkin within 2 weeks and send the monthly pest reports to Ms. Collins. In 3 months she will do a reevaluation to see if everything has been rectified. All certificates for all FPM's must also be given to Ms. Collins. A surprise re-inspection will be done within 2 weeks.

A vote was taken on all motions made by Dr. Green. All were in favor of each motions.

**ALL FIVE (5) MOTIONS CARRIED UNANIMOUSLY**

**ISD/HHS Updates:** Monthly Inspections - 3 Caterings, 5 Dumpster, 6 Farmers Markets, 2 Occupancies, 6 Schools, 1 Food Temp, 24 Retailers and 39 Food Services. HHS Budget was presented to the Board of Aldermen. An updated HHS organization chart was given to board members. HHAN protocols were discussed.

**Next Meeting:** August 3, 2017

**Adjournment:** On a motion made by Dr. Green the meeting was adjourned at 7:10pm. It was seconded by Ms. Machado.

**List of Documents:** Agenda, Minutes, Sign-In-Sheet; BOH Action Sheets (5), HHS Staff Chart

Respectfully Submitted,  
Kathy Teixeira (Recording Secretary)  
July 10, 2017