



JOSEPH A. CURTATONE
MAYOR

Somerville CPA



CITY OF SOMERVILLE, MASSACHUSETTS
COMMUNITY PRESERVATION COMMITTEE
FY17 FUNDING CYCLE
APPLICATION COVER PAGE

1. PROJECT INFORMATION

PROJECT NAME: Somerville Museum Phase 5 Historic Building Accessibility - Brick Elevator Addition

PROJECT LOCATION: One Westwood Road, Somerville, MA 02143

LEGAL PROPERTY OWNER OF RECORD: Somerville Historical Society dba Somerville Museum

ONE SENTENCE DESCRIPTION OF PROJECT: The Somerville Museum requests funds to complete the construction of the elevator addition design approved by the Somerville Historic Preservation Commission.

Please indicate (X) all categories that apply to this project (minimum of one) in the chart.

	Open Space	Recreational Land	Historic Resources	Community Housing (blended projects only)
Acquisition				
Creation				
Preservation				
Support				
Rehabilitation/ Restoration				

ESTIMATED START DATE: September 13, 2017

ESTIMATED COMPLETION DATE: December 31, 2018

CPA FUNDING REQUEST: \$235,296

TOTAL BUDGET FOR PROJECT: \$703,328

2. APPLICANT INFORMATION

APPLICATION NAME / ORGANIZATION: Somerville Historical Society dba Somerville Museum

CO-APPLICATION NAME / ORGANIZATION: _____

CONTACT PERSON: Barbara Mangum, President of the Board of Trustees

MAILING ADDRESS: 9 Josephine Ave., Somerville, MA 02144

PHONE: 617-331-7726 EMAIL: bmangum411@aol.com

3. SIGNATURES

I (we) certify that all information provided in this entire submission is true and correct to the best of my (our) knowledge and that no information which might reasonably affect funding has been excluded. I (we) authorize the Community Preservation Committee and/or the City of Somerville to obtain verification from any source provided.

Name (printed) Barbara J. Mangum Signature  Date December 2, 2016

Name (printed) _____ Signature _____ Date _____



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SUBMISSION REQUIREMENTS CHECKLIST

Please check (✓) each item included in your submission, which should include the applicable items in the order listed below.

GENERAL:

- ☒ Application Cover Page (form provided)
- ☒ Submission Requirements Checklist (this form)
- ☒ Narratives (prompts provided)
- ☒ Project timeline: a project schedule showing all major milestones (i.e., study, design, environmental, permitting, construction, etc.), including receipt of other funding sources
- ☒ Grant and Trust Funds Disclosure Form (form provided)

FINANCIAL:

- ☒ Budget Summary (form provided)
- ☒ Itemized budget of all project costs, including the proposed source for each cost
- ☒ At least two written quotes for project costs. If quotes cannot be secured, detailed cost estimates may be used if a thorough explanation of the estimates is included. **Detailed cost estimate provided.**
- ☒ Proof of secured funding (e.g., commitment letters or bank statements), if applicable

VISUAL:

- ☒ Map of the property location showing all features pertinent to the project, including current or future rapid transit stations
- ☒ Photos of the project site (not more than 4 views per site); include digital copies

OWNERSHIP/OPERATION (NON-CITY):

- ☒ Documentation of site control or written consent of the property owner to undertake the project, if the owner is not the applicant
- ☐ If the City has signed on as a co-applicant for community projects proposed on City land.
- ☐ Certificates of Good Standing from the [City](#) and the [State](#), if applicable
- ☒ 501(c)(3) certification, if operating as a non-profit
- ☒ Purchase and sale agreement or copy of current recorded deed, if applicable

COMMUNITY SUPPORT (RECOMMENDED):

- ☒ Letters of support from residents, community groups, other City boards, commissions, or departments, or from City, state, or federal officials

HISTORIC RESOURCES PROJECTS:

- ☒ Documentation that the project is listed on the State Register of Historic Places or a written determination from the Somerville Historic Preservation Commission that the resource is significant in the history, archeology, architecture, or culture of Somerville.
- ☒ Photos documenting the condition of the property
- ☒ Report or condition assessment by a qualified professional describing the current condition of the property, if available.

PLANS AND REPORTS (IF AVAILABLE; SUBMIT DIGITAL COPIES ONLY)

- ☒ Renderings, site plans, engineering plans, design and bidding plans, specifications, and any MAAB variance requests
- ☒ Applicable reports (e.g., 21E, historic structure report, appraisals, survey plans, feasibility studies).



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BUDGET SUMMARY

PROJECT NAME: Somerville Museum Phase 5 Historic Building Accessibility -Brick Elevator Addition

APPLICANT: Somerville Historical Society dba Somerville Museum

SUMMARY OF PROJECT COSTS						
Please include a complete itemized budget of all project expenses, including the proposed funding source for each expense, in your submission.						
PROPOSED SOURCE		EXPENSES				
		STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
1	Somerville CPA FY17	\$	\$ 76,039	\$	\$ 159,257	\$ 235,296
2	MCFF				40,000	40,000
3	Wallace Foundation		12,034		35,895	47,929
4	Match in Kind		52,530			52,530
5	Somerville CPA FY 16				327,573	327,573
6						
TOTAL PROJECT COSTS		\$	\$ 140,603	\$	\$ 562,725	\$ 703,328
*Soft costs include design, professional services, permitting fees, closing costs, legal, etc.						
** Construction includes new construction, preservation, rehabilitation, restoration work, and/or accessibility related expenses						

EXPLANATION OF FUNDING SOURCES			
<i>Please explain the status of each funding source (i.e., submitting application on X date, applied on X date, received award notification on X date, funds on hand, etc.). For sources where funding has been awarded or funds are on hand, please include documentation from the funding source (e.g., commitment letter, bank statement) in application packet</i>			
	SOURCE	SECURED? (YES/NO)	STATUS OF FUNDING SOURCE
1	MCFF	Yes*	Awarded in June 2014; this is a reimbursement program of funding.
2	Wallace Foundation	Yes	Funds on hand
3	CPA Funds Awarded in FY16 for ADA	Yes**	**Signing of the Grant Agreement for ADA work depends on the outcome of an appeal against the ZBA ruling.
4	Match in Kind	Yes	Donated volunteer time and overhead to the project
5			

* Note that the MCFF awarded matching funds toward ADA compliance for the Museum and requires a change order for the elevator. The MCFF manager has stated that this will be approved.

** Release of CPA FY16 funds are contingent upon the outcome of the current lawsuit against the Museum. This case should be resolved by mid-September 2017.