



JOSEPH A. CURTATONE
MAYOR



CITY OF SOMERVILLE, MASSACHUSETTS
COMMUNITY PRESERVATION COMMITTEE
FY19 FUNDING CYCLE
APPLICATION COVER PAGE

1. PROJECT INFORMATION

PROJECT NAME: Grace Baptist Church

PROJECT LOCATION: 59 Cross Street, Somerville, MA 02145

LEGAL PROPERTY OWNER OF RECORD: Somerville Hispanic Association for Community Development

ONE SENTENCE DESCRIPTION OF PROJECT: Repair of existing slate roof surfaces & related flashing and brick masonry; demolition of existing sidewalk to basement entry & replacement with new accessible ramp from Cross Street sidewalk.

Please indicate (X) all categories that apply to this project (minimum of one) in the chart.

	Open Space	Recreational Land	Historic Resources	Community Housing (blended projects only)
Acquisition				
Creation				
Preservation				
Support				
Rehabilitation/ Restoration			X	

ESTIMATED START DATE: April 15, 2019

ESTIMATED COMPLETION DATE: July 15, 2019

CPA FUNDING REQUEST: \$637,100

TOTAL BUDGET FOR PROJECT: \$637,100

2. APPLICANT INFORMATION

APPLICATION NAME / ORGANIZATION: Somerville Hispanic Association for Community Development

CO-APPLICATION NAME / ORGANIZATION: N/A

CONTACT PERSON: Sammy E. Jimenez

MAILING ADDRESS: 59 Cross Street, Somerville, MA 02145

PHONE: 617.776.7515

EMAIL: elvio_jimenez@sha4cd.org

3. SIGNATURES

I (we) certify that all information provided in this entire submission is true and correct to the best of my (our) knowledge and that no information which might reasonably affect funding has been excluded. I (we) authorize the Community Preservation Committee and/or the City of Somerville to obtain verification from any source provided.

Name (printed) Sammy E. Jimenez Signature [Signature] Date 9-25-2018

Name (printed) _____ Signature _____ Date _____



JOSEPH A. CURTATONE
MAYOR



CITY OF SOMERVILLE, MASSACHUSETTS COMMUNITY PRESERVATION COMMITTEE FY19 FUNDING CYCLE

SUBMISSION REQUIREMENTS CHECKLIST

Please check (✓) each item included in your submission, which should include the applicable items in the order listed below.

GENERAL:

- ☒ Application Cover Page (form provided)
- ☒ Submission Requirements Checklist (this form)
- ☒ Narratives (prompts provided)
- ☒ Project timeline: a project schedule showing all major milestones (i.e., study, design, environmental, permitting, construction, etc.), including receipt of other funding sources
- ☒ Grant and Trust Funds Disclosure Form (form provided)
- ☒ Campaign Contribution Mandatory Disclosure and Certification Form (if requesting \$50,000 or more in CPA funds)
- ☒ Ordinance to Safeguard Vulnerable Road Users Acknowledgement

FINANCIAL:

- ☒ Budget Summary (form provided- construction projects must include cost for permanent CPA dedication sign)
- ☒ Itemized budget of all project costs, including the proposed source for each cost
- ☒ At least two written quotes for project costs. If quotes cannot be secured, detailed cost estimates may be used if a thorough explanation of the estimates is included.
- ☐ Proof of secured funding (e.g., commitment letters or bank statements), if applicable

VISUAL:

- ☒ Map of the property location showing all features pertinent to the project, including current or future rapid transit stations
- ☒ Photos of the project site (not more than 4 views per site); include digital copies

OWNERSHIP/OPERATION (NON-CITY):

- ☐ Documentation of site control or written consent of the property owner to undertake the project, if the owner is not the applicant
- ☐ City has signed on as a co-applicant for community projects proposed on City land.
- ☐ Certificates of Good Standing from the City and the State, if applicable
- ☒ 501(c)(3) certification, if operating as a non-profit
- ☐ Purchase and sale agreement or copy of current recorded deed, if applicable

COMMUNITY SUPPORT (RECOMMENDED):

- ☐ Letters of support from residents, community groups, other City boards, commissions, or departments, or from City, state, or federal officials

HISTORIC RESOURCES PROJECTS:

- ☒ Documentation that the project is listed on the State Register of Historic Places or a written determination from the Somerville Historic Preservation Commission that the resource is significant in the history, archeology, architecture, or culture of Somerville.
- ☒ Photos documenting the condition of the property

City of Somerville, Massachusetts
Community Preservation Committee
FY19 Funding Cycle

Application Narrative

Project Description

1. Project Location:

Somerville Hispanic Association for Community Development
59 Cross Street
Somerville, MA 02145

The property is the former Grace Baptist Church, which was constructed in 1892 and is listed by the Massachusetts Historical Commission as contributing historic resource to the Somerville Single Building Local Historic District.

2. Project Benefits:

The property is heavily used by the surrounding community and largely functions as a community social service center. Services include a day care center, a homeless shelter for single mothers, a food pantry, providing clothes, books and toys to children, and providing a venue for social activities for residents of the surrounding community.

The Mission of the Somerville Hispanic Association "is to provide supportive services to our diverse and cultural Somerville Community and neighborhood. We are committed in developing programs that build strong kids, strong families, and strong communities."

The Romanesque Revival building is a landmark for the community and has a strong, visual street presence. The two, tall, brick masonry towers are visible markers for the neighborhood.

It is vital for the various roofs of the building to be durable and intact to protect the historic structure and guarantee the continued use of the building as a community center providing essential services.

3. Conformance with CPC Priorities:

As a designated and listed historic resource, this building incorporates much embodied energy originally used in the production of its brick exterior walls, timber framing and slate roofing.

The Somerville Hispanic Association for Community Development has previously been successful in obtaining funding from the Massachusetts Historical Commission and the Somerville CPC for the replacement of the semi-circular slate roof and its gutter at the east end of the building.

Funding from the MHC for a designated portion of the main roof repairs will be applied for in the next round of MPPF grants.

2. Determination of Total CPA Funding:

The total request for CPA funding was determined by an in-house cost estimate prepared by the architecture and preservation consultant Spencer, Sullivan and Vogt. In addition, a more formal cost estimate was prepared by the general contractor currently completing the first phase of work at the east end of the building. The total request represents a combining of the two cost estimate efforts.

3. Multiple-Year Funding:

The project will require funding over multiple years, due to the size of the building and the goal of providing full accessibility as follows:

2019: \$637,100 total hard and soft costs

2020: \$635,000 total hard and soft costs

2021: \$670,000 total hard and soft costs

4. Effect on Project If Not Funded:

If full funding is not provided, the project scope will be scaled back to include only the most pressing work items. The proposed work scope has already been scaled back to offer a more reasonable budget for CPC consideration.

The cross gable roof and flashing replacements is a critical item, as is similar work surrounding the south tower. There is chronic leaking in these locations. The existing brick masonry chimney at the northeast corner is in immediate need of reconstruction. We have been advised by the structural engineer that it is a potential hazard due to instability.

Project Management

1. Applicant Description:

The Somerville Hispanic Association for Community Development is a non-profit entity that purchased the building in June of 2006. The Association is governed by a board of directors

2. Co-Applicant Management:

The proposed roofing and site accessibility scope of work will necessitate a regular building permit. The site accessibility improvements were designed following the guidelines of the MAAB. We do anticipate the need for any variances for either work scope. The roofing work would be considered routine repairs.

9. Impact of Previously Received CPA Funds:

The project is currently utilizing CPA funds in the reroofing of the eastern, semi-circular roof. Within the Day Care area, structural deficiencies have been corrected in the ceiling and roof framing that were discovered during the roofing work. The building owner is grateful for being able to utilize CPA funds for the required emergency repairs that have recently been completed.

Historic Resources Rehabilitation Projects

1. Compliance of Proposed Work with Secretary of the Interior's Standards for Rehabilitation:

All proposed work will conform to applicable sections of the NPS Guidelines. Slate roofing will be removed and salvaged for re-use, where possible. New replacement slate will match the existing slate as closely as possible, with respect to color, size, texture and exposure. All flashing will be copper.

2. Historic Preservation Decisions:

Decisions during construction concerning historic materials and details will be made by Lynne Spencer and John Hecker of Spencer, Sullivan and Vogt, Inc.

Accessibility Requirements

1. Compliance with ADA/MAAB Regulations:

The long-term goal of providing full accessibility to all major areas of the building will conform to all MAAB rules and regulations. The first phase of that work will be to create site access to the basement of the building from the public sidewalk via a new sidewalk.

Future phases of accessibility work will raise the level of the basement dining area to be consistent with the kitchen and stage levels, as well as the new accessible entrance that is part of the currently planned work. These improvements will allow full accessibility to the current kitchen and its food pantry services.

Future improvements will provide accessible rest rooms and an elevator for access to all floors.

Proposed Project Timeline

Grace Baptist Church
59 Cross street
Somerville, MA 02145

Bid Documents Completed:	February 15, 2019
Public Bid Advertisement:	March 6, 2019
Site Visit for Bidders:	March 13, 2019
Bids Due:	March 25, 2019
Project Awarded:	April 1, 2019
Commencement of Work:	April 15, 2019
Final Project Completion:	July 15, 2019



GRANT AND TRUST FUNDS DISCLOSURE FORM
PURSUANT TO CITY OF SOMERVILLE CODE OR ORDINANCES SEC. 15

(copies of the Ordinance are available upon request)

Instructions: All applicants for grant and/or trust funds administered by the City must complete this form as part of its application submission to the City of Somerville. Complete all sections of this form.

Section 1

Legal Name of Applicant: Somerville Hispanic Assoc.

Indicate whether the applicant had any grant, contract, or agreement with a federal, state or local agency terminated within the last three (3) years.

Check One:

Yes ☐ (If yes, please identify the grant, contract, or agreement including parties, term, and cause of termination on an additional page.)

No ☒

Section 2

Applicants are required to disclose any circumstances constituting a conflict of interest or potential conflict of interest arising from or relating to the proposed grant or trust disbursement, whether real or apparent.

Conflict of Interest Prohibited. No employee, officer or agent of the grantee shall participate in any particular matter, including but not limited to, the selection, or in the award or administration of a contract, grant or subgrant, or employment agreement administered by way of funds received by the City of Somerville if a conflict of interest, real or apparent, would arise. Such a conflict would arise when:

- 1) an employee, officer or agent, or
 - 2) any member of his or her immediate family, or
 - 3) a business organization in which he or she is serving as officer, director, trustee, partner, or employee; or
 - 4) any person or organization with whom he or she is negotiating or has any arrangement concerning prospective employment,
- has a financial or other interest in the person or entity selected for an award, or a contract, grant, subgrant, or employment agreement of the grantee or the funds for which originate from or are awarded through the city.

Check One:

☒ **No Conflict Of Interest**

☐ **Potential or Actual Conflict of Interest** (If checked, disclose in detail all relevant facts, including names of individuals or organizations, relevant contract, grant, subgrant or employment agreement, and source of funding on an additional page.)



CITY OF SOMERVILLE CAMPAIGN CONTRIBUTION ORDINANCE SEC. 15-72*
MANDATORY DISCLOSURE AND CERTIFICATION FORM

INSTRUCTIONS: APPLICANTS, PLEASE COMPLETE THE ENTIRE FORM AND FILE WITH THE SAME CITY OFFICE OR AGENCY WITH WHOM YOU FILED OR WILL FILE BELOW APPLICATION.

PART I. APPLICATION FOR ITEM

Describe the item you have, or will apply for, relating to this disclosure:

ITEM:				
TYPE (X):	<input type="checkbox"/> Contract	<input type="checkbox"/> Zoning Relief	<input type="checkbox"/> Real Estate	<input type="checkbox"/> Financial Assistance
CITY DEPT. OR AGENCY:				

PART II. APPLICANT INFORMATION

Provide the following information for the Applicant:

NAME:	Sammy E. Jimenez
ADDRESS:	59 Cross Street, Somerville, MA 02145
TELEPHONE NO.:	617.776.7515
E-MAIL:	elvio_jimenez@sha4cd.org

On Schedule A, you must also provide the same information for the Applicant's principals, chief executive officer, president, chief financial officer, treasurer, chief operating officer, chief procurement officer, directors, or persons performing similar functions, or shareholders in excess of ten percent and managing agent to the extent applicable. **Please complete Schedule A. If not applicable, please check N/A on Schedule A.**

PART III. CAMPAIGN CONTRIBUTION DISCLOSURE

On Schedule B, Applicants must disclose all contributions made by the applicant during the 12 months prior to the application (identified in Part I), to any person who was a candidate for elective office of the City of Somerville (mayor, board of aldermen, and school committee). The attribution rules in Section 15-73 of the Somerville Code of Ordinances shall apply to the contributions that must be disclosed. **On Schedule B**, applicants must also disclose such contributions made by persons attributed to the applicant under the ordinance. If the applicant is an individual, any such contributions made by the individual, any spouse of the individual, and any children of the individual must be disclosed. If the applicant is not an individual but a corporation, partnership or limited liability corporation, then any contributions made by any of its chief executive officer, president, chief financial officer, treasurer, chief operating officer, chief procurement officer, directors, members, managers, principals, or persons performing similar functions, or shareholders in excess of ten percent, and their spouses and children, must be disclosed. **Please complete Schedule B. If disclosure is not required, please check N/A on Schedule B.** *Note: Contributions made before January 1, 2017 are not required to be disclosed.*

* Please see the Pay to Play and Campaign Contribution Ordinance for definitions and all requirements.



JOSEPH A. CURTATONE
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CITY OF SOMERVILLE, MASSACHUSETTS
COMMUNITY PRESERVATION COMMITTEE
FY19 FUNDING CYCLE
APPLICATION COVER PAGE

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CO-APPLICATION NAME / ORGANIZATION: N/A

CONTACT PERSON: Sammy E. Jimenez

MAILING ADDRESS: 59 Cross Street, Somerville, MA 02145

PHONE: 617.776.7515

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Name (printed) Sammy E. Jimenez Signature [Signature] Date 9-25-2018

Name (printed) _____ Signature _____ Date _____



JOSEPH A. CURTATONE
MAYOR



CITY OF SOMERVILLE, MASSACHUSETTS COMMUNITY PRESERVATION COMMITTEE FY19 FUNDING CYCLE

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VISUAL:

- ☒ Map of the property location showing all features pertinent to the project, including current or future rapid transit stations
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OWNERSHIP/OPERATION (NON-CITY):

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COMMUNITY SUPPORT (RECOMMENDED):

- ☐ Letters of support from residents, community groups, other City boards, commissions, or departments, or from City, state, or federal officials

HISTORIC RESOURCES PROJECTS:

- ☒ Documentation that the project is listed on the State Register of Historic Places or a written determination from the Somerville Historic Preservation Commission that the resource is significant in the history, archeology, architecture, or culture of Somerville.
- ☒ Photos documenting the condition of the property

- ☒ Report or condition assessment by a qualified professional describing the current condition of the property, if available.

PLANS AND REPORTS (IF AVAILABLE; SUBMIT DIGITAL COPIES ONLY)

- ☒ Renderings, site plans, engineering plans, design and bidding plans, specifications, and any MAAB variance requests
- ☐ Applicable reports (e.g., 21E, historic structure report, appraisals, survey plans, feasibility studies).

City of Somerville, Massachusetts
Community Preservation Committee
FY19 Funding Cycle

Application Narrative

Project Description

1. Project Location:

Somerville Hispanic Association for Community Development
59 Cross Street
Somerville, MA 02145

The property is the former Grace Baptist Church, which was constructed in 1892 and is listed by the Massachusetts Historical Commission as contributing historic resource to the Somerville Single Building Local Historic District.

2. Project Benefits:

The property is heavily used by the surrounding community and largely functions as a community social service center. Services include a day care center, a homeless shelter for single mothers, a food pantry, providing clothes, books and toys to children, and providing a venue for social activities for residents of the surrounding community.

The Mission of the Somerville Hispanic Association "is to provide supportive services to our diverse and cultural Somerville Community and neighborhood. We are committed in developing programs that build strong kids, strong families, and strong communities."

The Romanesque Revival building is a landmark for the community and has a strong, visual street presence. The two, tall, brick masonry towers are visible markers for the neighborhood.

It is vital for the various roofs of the building to be durable and intact to protect the historic structure and guarantee the continued use of the building as a community center providing essential services.

3. Conformance with CPC Priorities:

As a designated and listed historic resource, this building incorporates much embodied energy originally used in the production of its brick exterior walls, timber framing and slate roofing.

Historic preservation of a structure heavily used for community uses, including the feeding and housing of its citizens meets the primary goals of the Somerville Community Preservation Act.

The building serves long-standing and urgent needs of the surrounding community. It will undoubtedly adapt to future needs of the community as they arise and change.

The various programs offered within the building can act as “catalysts for transformative change” within the Somerville community.

Measuring Success

1. Project Goals:

The primary goal of this project is to provide repairs to the roofing slate and associated flashing that will keep water from damaging structure and finishes within the building. This work will protect a historic resource and allow existing programs to continue within the building uninterrupted.

Another goal is to initiate a longer-term goal of providing full accessibility to all major areas of the building. The first phase of that work will be to create site access to the basement of the building from the public sidewalk via a new sidewalk that is in full compliance with MAAB regulations.

Future phases of accessibility work will raise the level of the basement dining area to be consistent with the kitchen and stage levels, as well as the new accessible entrance that is part of the currently planned work. These improvements will allow full accessibility to the current kitchen and its food pantry services. They will also provide for accessible rest rooms and an elevator for access to all floors.

2. Measurements of Success:

One measurement is to have new roof and flashing systems in place that have been properly installed and detailed to provide approximately another 75-100 years of service.

Another measurement is to have a new accessible sidewalk that replaces the existing stairs and steps that are currently a barrier to accessibility from the public sidewalk.

The successful completion of the first phase of accessibility work will show a strong commitment to further accessibility programs within the building, such as accessible rest rooms and an elevator to serve all floors.

Financial

1. Project Funding & Cost-Saving Measures:

The Somerville Hispanic Association for Community Development has previously been successful in obtaining funding from the Massachusetts Historical Commission and the Somerville CPC for the replacement of the semi-circular slate roof and its gutter at the east end of the building.

Funding from the MHC for a designated portion of the main roof repairs will be applied for in the next round of MPPF grants.

2. Determination of Total CPA Funding:

The total request for CPA funding was determined by an in-house cost estimate prepared by the architecture and preservation consultant Spencer, Sullivan and Vogt. In addition, a more formal cost estimate was prepared by the general contractor currently completing the first phase of work at the east end of the building. The total request represents a combining of the two cost estimate efforts.

3. Multiple-Year Funding:

The project will require funding over multiple years, due to the size of the building and the goal of providing full accessibility as follows:

2019: \$637,100 total hard and soft costs

2020: \$635,000 total hard and soft costs

2021: \$670,000 total hard and soft costs

4. Effect on Project If Not Funded:

If full funding is not provided, the project scope will be scaled back to include only the most pressing work items. The proposed work scope has already been scaled back to offer a more reasonable budget for CPC consideration.

The cross gable roof and flashing replacements is a critical item, as is similar work surrounding the south tower. There is chronic leaking in these locations. The existing brick masonry chimney at the northeast corner is in immediate need of reconstruction. We have been advised by the structural engineer that it is a potential hazard due to instability.

Project Management

1. Applicant Description:

The Somerville Hispanic Association for Community Development is a non-profit entity that purchased the building in June of 2006. The Association is governed by a board of directors

2. Co-Applicant Management:

The Somerville Hispanic Association for Community Development is not applying for CPC funding as a co-applicant.

3. Successful Completion of Similar Projects:

The applicant is currently working with the architecture and preservation firm of Spencer, Sullivan and Vogt on the restoration of the eastern, semi-circular roof and its associated copper gutter, brick masonry dentil cornice and flat window arch rebuilding. Interior work has included the replacement of the plaster ceiling in the day care center, and the reinforcement of the roof and attic floor framing directly above. Spencer, Sullivan and Vogt will identify additional qualified bidders as well.

The general contractor for the current work, Cenaxo, would be interested in bidding on the proposed main roof work. Cenaxo has performed well in completing the current work scope.

4. Project Participants and Roles:

Sammy Jimenez: Project Manager representing SHA4CD, of which he is the COO

Lynne Spencer: Principal for Preservation at Spencer, Sullivan and Vogt, Inc.

John Hecker, RA: Project Architect for Spencer, Sullivan and Vogt, Inc.

5. Feasibility of the Project Within Timeline and Budget:

Our proposed budget is based upon a cost estimate prepared by the general contractor currently working on the project. We have estimated the accessibility improvements based upon our own assessment of the work scope. We have confirmed with Cenaxo that the proposed timeline of three months would be adequate for this project.

6. Barriers to On-Time Project Commencement and Completion:

We do not anticipate any known or potential barriers to the successful commencement and completion of the project. However, long periods of rain are always a concern when one is undertaking roofing work.

7. Ongoing Maintenance and Programming Required:

Sammy Jimenez will be responsible for the coordination of any other on-going maintenance on other portions of the building, as well as the coordination of use of the building's entrances or interior spaces by tenants or user groups.

8. Permits, Approvals, Variance Requests and Restrictions:

The proposed roofing and site accessibility scope of work will necessitate a regular building permit. The site accessibility improvements were designed following the guidelines of the MAAB. We do anticipate the need for any variances for either work scope. The roofing work would be considered routine repairs.

9. Impact of Previously Received CPA Funds:

The project is currently utilizing CPA funds in the reroofing of the eastern, semi-circular roof. Within the Day Care area, structural deficiencies have been corrected in the ceiling and roof framing that were discovered during the roofing work. The building owner is grateful for being able to utilize CPA funds for the required emergency repairs that have recently been completed.

Historic Resources Rehabilitation Projects

1. Compliance of Proposed Work with Secretary of the Interior's Standards for Rehabilitation:

All proposed work will conform to applicable sections of the NPS Guidelines. Slate roofing will be removed and salvaged for re-use, where possible. New replacement slate will match the existing slate as closely as possible, with respect to color, size, texture and exposure. All flashing will be copper.

2. Historic Preservation Decisions:

Decisions during construction concerning historic materials and details will be made by Lynne Spencer and John Hecker of Spencer, Sullivan and Vogt, Inc.

Accessibility Requirements

1. Compliance with ADA/MAAB Regulations:

The long-term goal of providing full accessibility to all major areas of the building will conform to all MAAB rules and regulations. The first phase of that work will be to create site access to the basement of the building from the public sidewalk via a new sidewalk.

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Future improvements will provide accessible rest rooms and an elevator for access to all floors.

Proposed Project Timeline

Grace Baptist Church
59 Cross street
Somerville, MA 02145

Bid Documents Completed:	February 15, 2019
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GRANT AND TRUST FUNDS DISCLOSURE FORM
PURSUANT TO CITY OF SOMERVILLE CODE OR ORDINANCES SEC. 15

(copies of the Ordinance are available upon request)

Instructions: All applicants for grant and/or trust funds administered by the City must complete this form as part of its application submission to the City of Somerville. Complete all sections of this form.

Section 1

Legal Name of Applicant: Somerville Hispanic Assoc.

Indicate whether the applicant had any grant, contract, or agreement with a federal, state or local agency terminated within the last three (3) years.

Check One:

Yes ☐ (If yes, please identify the grant, contract, or agreement including parties, term, and cause of termination on an additional page.)

No ☒

Section 2

Applicants are required to disclose any circumstances constituting a conflict of interest or potential conflict of interest arising from or relating to the proposed grant or trust disbursement, whether real or apparent.

Conflict of Interest Prohibited. No employee, officer or agent of the grantee shall participate in any particular matter, including but not limited to, the selection, or in the award or administration of a contract, grant or subgrant, or employment agreement administered by way of funds received by the City of Somerville if a conflict of interest, real or apparent, would arise. Such a conflict would arise when:

- 1) an employee, officer or agent, or
 - 2) any member of his or her immediate family, or
 - 3) a business organization in which he or she is serving as officer, director, trustee, partner, or employee; or
 - 4) any person or organization with whom he or she is negotiating or has any arrangement concerning prospective employment,
- has a financial or other interest in the person or entity selected for an award, or a contract, grant, subgrant, or employment agreement of the grantee or the funds for which originate from or are awarded through the city.

Check One:

☒ **No Conflict Of Interest**

☐ **Potential or Actual Conflict of Interest** (If checked, disclose in detail all relevant facts, including names of individuals or organizations, relevant contract, grant, subgrant or employment agreement, and source of funding on an additional page.)

Section 3

Attach a copy of applicant's policy addressing conflicts of interest that may arise involving management, employees and the members of its board of directors or other governing body. See the *City of Somerville Code of Ordinances Section 15-42(c)* for complete requirements. Should the policy be revised during the grant term, a copy of the revised policy must be submitted to the City within thirty (30) days of being revised.

Section 4

Identify all officers, employees, contractors, subgrantees or other persons providing any type of service in relation to the proposed grant activity, in the following format. Use additional page(s) as necessary.

Name (Individual or Entity)	Association	Service Provided	Value of Service (\$)	Amount of City Funds Supporting Service (\$)	Mark "X" if individual or entity has had any grant, contract, or agreement with a federal, state or local agency terminated within the last 3 years.*
Not Applicable					

*If yes, please identify the grant, contract, or agreement including parties, term, and cause of termination on an additional page.

Section 5

This form is hereby completed on behalf of the applicant named above. Through the undersigned individual, the applicant hereby certifies that the completed form is true and accurate. The applicant acknowledges that it has read, understands, and agrees to comply with, the requirements of *City of Somerville Code of Ordinances Section 15*.

During the term of any grant, grantees have a continuing obligation to submit an updated Disclosure Form to the City of Somerville immediately as to any circumstances which constitute a potential or actual conflict of interest.

Signature: 

Print Name of Authorized Individual: Sammy Jimenez

Title: Chief Operating Officer

Date: September 25, 2018



**CITY OF SOMERVILLE CAMPAIGN CONTRIBUTION ORDINANCE SEC. 15-72*
MANDATORY DISCLOSURE AND CERTIFICATION FORM**

INSTRUCTIONS: APPLICANTS, PLEASE COMPLETE THE ENTIRE FORM AND FILE WITH THE SAME CITY OFFICE OR AGENCY WITH WHOM YOU FILED OR WILL FILE BELOW APPLICATION.

PART I. APPLICATION FOR ITEM

Describe the item you have, or will apply for, relating to this disclosure:

ITEM:				
TYPE (X):	<input type="checkbox"/> Contract	<input type="checkbox"/> Zoning Relief	<input type="checkbox"/> Real Estate	<input type="checkbox"/> Financial Assistance
CITY DEPT. OR AGENCY:				

PART II. APPLICANT INFORMATION

Provide the following information for the Applicant:

NAME:	Sammy E. Jimenez
ADDRESS:	59 Cross Street, Somerville, MA 02145
TELEPHONE NO.:	617.776.7515
E-MAIL:	elvio_jimenez@sha4cd.org

On Schedule A, you must also provide the same information for the Applicant's principals, chief executive officer, president, chief financial officer, treasurer, chief operating officer, chief procurement officer, directors, or persons performing similar functions, or shareholders in excess of ten percent and managing agent to the extent applicable. **Please complete Schedule A. If not applicable, please check N/A on Schedule A.**

PART III. CAMPAIGN CONTRIBUTION DISCLOSURE

On Schedule B, Applicants must disclose all contributions made by the applicant during the 12 months prior to the application (identified in Part I), to any person who was a candidate for elective office of the City of Somerville (mayor, board of aldermen, and school committee). The attribution rules in Section 15-73 of the Somerville Code of Ordinances shall apply to the contributions that must be disclosed. **On Schedule B**, applicants must also disclose such contributions made by persons attributed to the applicant under the ordinance. If the applicant is an individual, any such contributions made by the individual, any spouse of the individual, and any children of the individual must be disclosed. If the applicant is not an individual but a corporation, partnership or limited liability corporation, then any contributions made by any of its chief executive officer, president, chief financial officer, treasurer, chief operating officer, chief procurement officer, directors, members, managers, principals, or persons performing similar functions, or shareholders in excess of ten percent, and their spouses and children, must be disclosed. **Please complete Schedule B. If disclosure is not required, please check N/A on Schedule B.** *Note: Contributions made before January 1, 2017 are not required to be disclosed.*

* Please see the Pay to Play and Campaign Contribution Ordinance for definitions and all requirements.

PART IV. SUBCONTRACTOR INFORMATION

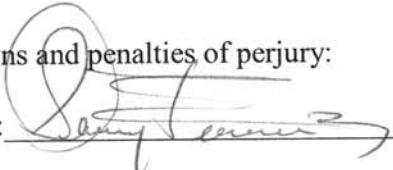
Have you applied for a Contract and intend to use a subcontractor on this Contract? ☐ Yes ☒ No

If "Yes", complete Schedule C. If "No", proceed to Part V.

PART V. SIGNATURE, CERTIFICATION, AND ATTESTATION:

I, the undersigned applicant, hereby further certify as follows: If awarded the item that is applied for (as identified above) under subsections (a), (b), (c), or (d) in Section 15-72 of the Somerville Code of Ordinances, the Applicant, and anyone attributed to the Applicant, and if the application is for a contract any subcontractor used on the contract, will not make any contribution in any calendar year in an amount in excess of \$500.00 to any individual incumbent or to any individual candidate for elective office of the City of Somerville for the next four (4) calendar years following the award of the item, or for the duration of the term of the contract, whichever is longer.

Signed under the pains and penalties of perjury:

Signature of Affiant: 

Title: Chief Operating Officer

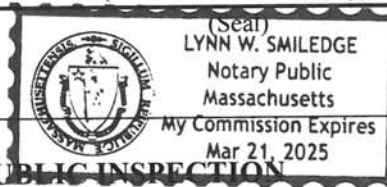
Printed Name of Affiant: Sammy E. Jimenez

Date: September 25, 2018

Subscribed and sworn before me this 25 day of
September 2018.

My Commission expires: March 21, 2025

Lynn W. Smiledge
(Witnessed or attested by)



THIS FORM SHALL BE OPEN TO PUBLIC INSPECTION



SOMERVILLE ORDINANCE TO SAFEGUARD VULNERABLE ROAD USERS
CITY OF SOMERVILLE CODE OF ORDINANCES ARTICLE VIII, SEC. 12-117 et seq.

Prospective contractors must familiarize themselves with the City of Somerville's Ordinance to Protect Vulnerable Road Users. The full text of this local law can be found [here](#).

1. **Request for Inspection:** Inspections are conducted on Thursdays from 4pm-7pm at the Somerville Department of Public Works, located at 1 Franey Road. Each inspection takes approximately 20 minutes.
 - a. Any vendor covered by this Ordinance shall complete an inspection request form and email it to fleetinspections@somervillema.gov.
 - b. Please submit request form no later than 3pm on the Tuesday before the requested inspection date.
2. **Fee:** The fee for the initial inspection is \$100. The fee for a renewal inspection (every two years) is \$50.
 - a. Payment of the fee is due upon scheduling of the inspection. The fee can be paid via check or credit card. Checks should be made out to the City of Somerville and include the vendor's phone number.
3. **Approval:** Vehicles inspected and approved by the Fleet Division will have an inspection approval sticker affixed to the windshield of the vehicle. A copy of the inspection report and certificate of inspection shall be issued to the vendor.
 - a. Inspection stickers are not transferable.
 - b. Any major overhaul of safe guard equipment shall be required to be re-inspected.
4. **Rejection:** If a vehicle is rejected for failing to comply with any of the technical specifications outlined in the ordinance, it shall be corrected and henceforth re-inspected within 30 days at no additional fee.
 - a. If a second inspection results in a rejection, a fee of \$50 will be required for any subsequent inspections.
 - b. Any vendor who fails to comply within 60 days of their first inspection may be subject to having their contract cancelled.
5. **Questions:** Please direct questions about vehicle inspections to Fleet Superintendent Ron Bonney at rbonney@somervillema.gov or at (617) 625-6600, ext. 5524.

Acknowledgement

In accordance with Sec. 12-119 "Requirements" in the Ordinance, bidders must sign the following:

Unless certified that the Ordinance is not applicable to this contract or otherwise waived by the City, I acknowledge that my company has installed (or will install prior to commencing work for the contract) side guards, cross-over mirrors or equivalent blind spot countermeasures, convex mirrors or equivalent blind spot countermeasures, side-visible turn signals, and appropriate warning signage, in accordance with SCO Chapter 12, Article VII on all large vehicles it uses or will use within the City of Somerville in connection with any contract.

Authorized Signatory's Name

Date

Company Name

I certify that the Ordinance does not apply to this contract for the following:

- ☐ Vehicles do not meet or exceed Class 3 GVWR ☐ Vehicles do not exceed 15 MPH ☐ No vehicles on project
☐ Other: _____



JOSEPH A. CURTATONE
MAYOR



CITY OF SOMERVILLE, MASSACHUSETTS
COMMUNITY PRESERVATION COMMITTEE
FY19 FUNDING CYCLE
BUDGET SUMMARY

PROJECT NAME: Grace Baptist Church
APPLICANT: Somerville Hispanic Association for Community Development

SUMMARY OF PROJECT COSTS						
<i>Please include a complete itemized budget of all project expenses, including the proposed funding source for each expense, in your submission. Budget needs to include cost of permanent CPA dedication sign if requesting construction funds.</i>						
PROPOSED SOURCE		EXPENSES				
		STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
1	Somerville CPA		\$83,100		\$554,000	\$637,100
2						
3						
4						
5						
6						
TOTAL PROJECT COSTS			\$83,100		\$554,000	\$637,100
*Soft costs include design, professional services, permitting fees, closing costs, legal, etc.						
** Construction includes new construction, preservation, rehabilitation, restoration work, and/or accessibility related expenses						

EXPLANATION OF FUNDING SOURCES			
<i>Please explain the status of each funding source (i.e., submitting application on X date, applied on X date, received award notification on X date, funds on hand, etc.). For sources where funding has been awarded or funds are on hand, please include documentation from the funding source (e.g., commitment letter, bank statement) in application packet</i>			
	SOURCE	SECURED? (YES/NO)	STATUS OF FUNDING SOURCE
1	Massachusetts Preservation Projects Fund	No	Application due February, 2019
2			
3			
4			
5			



PLAN • PROTECT • PRESERVE

Thursday, March 22, 2018

Somerville Hispanic Church
59 Cross Street
Somerville, MA 02145

RE: Somerville Church

The following is our proposal to you for the work items as detailed on the blueprints dated 11/8/2017 and annotated on 03/06/18 .

Work Item A

All work related to the removal and replacement of existing slate roofing (2,232 SF) and flashing at the two cross gables and areas 4'0" adjacent to the valleys. Includes 100 SF Sheathing Allowance \$223,189

All work related to the removal and replacement of existing slate roofing (1,974 SF) and flashing adjacent to the north and south towers. Includes 100 SF Sheathing Allowance. \$207,216

Includes access and partial rebuilding of the main chimney adjacent to the north tower. \$28,595

Work Item B

All masonry work related to the rebuilding of the chimney in the northeast corner, the removal and replacement of spalled bricks at the base of the south tower, and the deep repointing of the dentil cornice along the south wall. \$53,748

Work Item C

All masonry work related to the removal and rebuilding of spandrel panels along the north and south walls, and the repair of a cracked masonry arch at the south elevation entry to the sanctuary. \$71,122

Work Item D

Removal and replacement of the gutters and edge flashing along the north and south walls, including all gutters. This work would attempt to recreate historic returns of gutters at wall ends, and to recreate \$111,120

Work Item E

All work related to the repair of the steel buttresses at the north and south walls and the round window located between them. Also, removal of asphalt roofing cement from brick masonry, and the re-grouting of the gap between the steel channels of each buttress. \$54,893

Work Item F

Providing a new louvered infill in the existing semi-circular opening within the gable of the east wall. \$18,427

Work Item G

This work would involve the repair or replacement of all damaged or missing storm windows around the complete perimeter of the building. Pending a site survey.

Thank you for the opportunity to propose solutions for this project. Please let us know if we can improve the work items presented above.



Mark Seddon
Project Manager, Cenaxo, LLC

Somerville Hispanic Church
59 Cross Street
Somerville, MA 02145

PROPOSED SCOPE OF WORK

Proposed Work Scope for Roofing and Associated Flashing and Brick Masonry

Item 'A'

1. The Item 'A' work scope consists of the removal and replacement of existing slate roofing and associated metal flashing at two cross gables on the main roof.
2. The work will also include removal and replacement of adjoining slate roofing and flashing on the main roof within 4 feet of all valleys of each cross-gable roof surface.
3. The work will include an allowance for the potential removal and replacement of 100 square feet of existing wood roof sheathing, depending on existing conditions uncovered following slate removal and roof sheathing inspection.

Estimated Cost of Item 'A' is \$223,189

Item 'B'

1. The Item 'B' work scope consists of the removal and replacement of existing slate roofing and associated metal flashing at two sides of the north tower and chimney, and two sides of the south tower.
2. The work will also include removal and replacement of all base-flashing and counter-flashing where the brick masonry walls of the two towers intersect the slate roofing of the main roof.
3. The work will include an allowance for the potential removal and replacement of 100 square feet of existing wood roof sheathing, depending on existing conditions uncovered following slate removal and roof sheathing inspection.

Estimated Cost of Item 'B' is \$207,216

Item 'C'

1. The Item 'C' work scope consists of the partial rebuilding and repointing of the existing brick masonry chimney adjacent to the north tower. The upper portion of the chimney is to be rebuilt. The remainder of the chimney's exterior brick surfaces are to be 100% repointed.
2. The work will also include removal and replacement of all base-flashing and counter-flashing around the perimeter of the chimney, and removal and reinstallation of adjacent slate roofing, as required.

Estimated Cost of Item 'C' is \$28,595

Item 'D'

1. The Item 'D' work scope includes the complete removal and reconstruction of the existing brick masonry chimney at the northeast corner of the building. The reconstruction of the chimney would begin at the surface of the wood sheathing of the main roof.
2. The work would also include removal and replacement of all base-flashing and counter-flashing around the perimeter of the chimney, and removal and reinstallation of adjacent slate roofing, as required.

Estimated Cost of Item 'D' is \$20,000

Base Bid Work Scope for Accessibility Site Improvements**Item 'E'**

1. The Item 'E' work scope includes the complete demolition of the existing sidewalk access to the existing basement door along the north side of the building. Excavation would take place to provide a new sidewalk that would allow handicapped access from the Cross Street sidewalk into the basement of the building.
2. As a Bid Alternate, the floor level in the basement of the building will be raised to match up with the exterior elevation of the new accessible entry sidewalk.
3. Future work phases would provide accessible restrooms at the basement level, as well as an elevator to provide vertical access to all three floors of the building.

Estimated Cost of Item 'E' is \$75,000

TOTAL PROPOSED CONSTRUCTION COST IS \$554,000



Cross St

Cross St

Cross St

Cross St

Cross St

Hair Styles

Everett Ave

59 Cross Street

Pearl St

Pearl St

Pearl St

Pearl St

75 Cross Street

Cross Street Market & Deli

Rush St

Money Tree Taxi

Japa Hair Cuts
Somerville Nutrition

the Ave



FORM B - BUILDING

MASSACHUSETTS HISTORICAL COMMISSION
80 BOYLSTON STREET

Pl. E. 30m
4565 BOSTON
504 B

AREA

FORM NO.

~~East~~
Somerville

316

Town SOMERVILLE

Address 59 Cross Street

Historic Name Grace Baptist Church
formerly Perkins St. Baptist Church

Use: Present religious/social serv
Original religious

DESCRIPTION

Date 1892

Source Samuels / oral history

Style Romanesque Revival

Architect Edmund McKim Bridge

Exterior Wall Fabric brick

Outbuildings _____

Major Alterations (with dates) _____

Condition good

Moved _____ Date _____

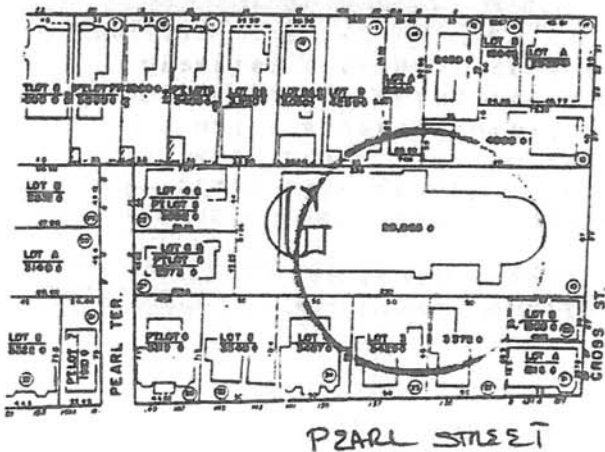
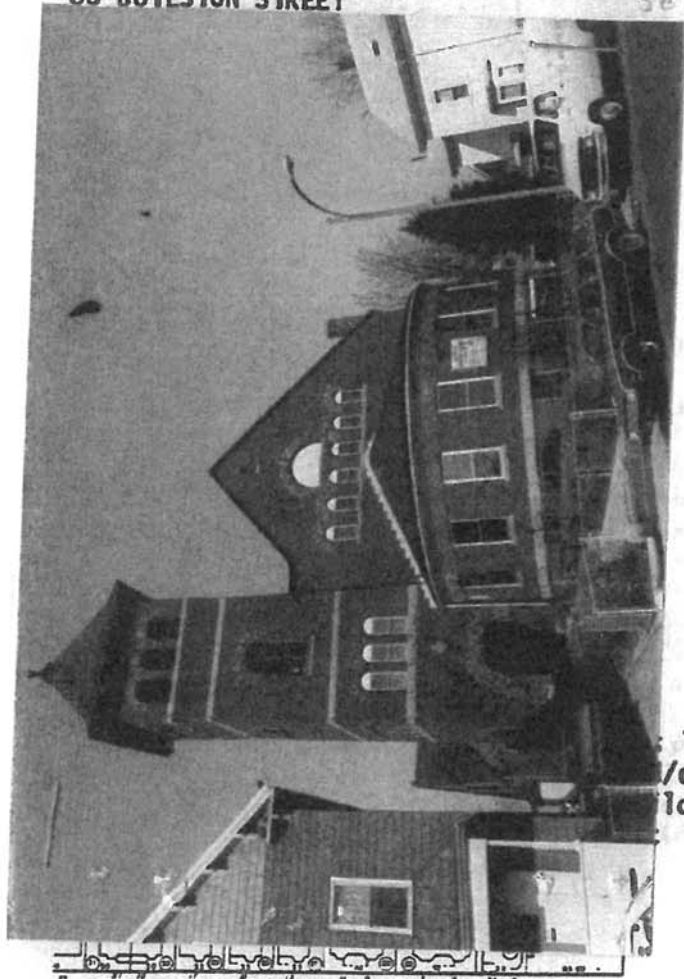
Acreage 20,065 sq. ft.

Setting West side of Cross, near
Pearl, edge of East Somerville, mixed
surrounds, residential, commercial

Recorded by _____

Organization _____

Date _____



UTM REFERENCE _____

USGS QUADRANGLE _____

SCALE _____

NATIONAL REGISTER CRITERIA STATEMENT (if applicable)

The property is significant for :

- A - its association with the development of religious activities in East Somerville and its reflection on the life styles.
- C - its representation of a well conserved example of a Romanesque building, one of the only local religious structures in the style.

ARCHITECTURAL SIGNIFICANCE Describe important architectural features and evaluate in terms of other buildings within the community.

The brick Romanesque building is one of only a few masonry buildings that is truly reminiscent of the Richardsonian Romanesque style of architecture. The main block is a gable end structure with a wide and rounded projecting bay and a squared corner tower. Variety and interest are created by the use of contrasting stone string courses, rounded, arched windows, a corbelled cornice, and a squared hipped roof on the four story tower.

HISTORICAL SIGNIFICANCE Explain the role owners played in local or state history and how the building relates to the development of the community.

East Somerville was one of the most densely settled parts of Somerville by the mid to late 1800s in part due to its topography and fine soil for drainage and clay for brick and pottery making. Broadway and Washington Street were main thoroughfares from the 18th century connecting Charlestown with Medford and Cambridge. Several farms cropped up in the East Somerville area and by the mid 1800s there were shops, taverns and industries with brick yards and pottery enterprises. In the mid 1800s most residents were Boston businessmen and from the 1870s many multi-family buildings were built to accommodate the increasing number of workers in the area due to the expanding brickyards, spike factories, and potteries.

In 1845 the Neck Village Baptist Church was organized under the Reverend John R. Gow. It soon became known as the Charlestown and Somerville Baptist Church and by 1853 was named the Perkins Street Baptist Church. There was a meeting house on Perkins Street that burned in 1866, was rebuilt and then enlarged to seat 1000 in 1873. This is an indicator of the rapidly increasing local population. The congregation split in the 1880s and the new parish used the Franklin Street Congregational Church until this building was built in 1892 for \$46,000. There were 373 resident members at that time.

BIBLIOGRAPHY and/or REFERENCES

1. Atlas of Middlesex County, Somerville: 1884 , 1895
2. City of Somerville, Beyond the Neck: The Architecture and Development of Somerville, Massachusetts, 1983.
3. City Directories: 1880s-1890s.
4. Samuel, Edward, Somerville: Past and Present, 1897.

INVENTORY FORM CONTINUATION SHEET

MASSACHUSETTS HISTORICAL COMMISSION
MASSACHUSETTS ARCHIVES BUILDING
220 MORRISSEY BOULEVARD
BOSTON, MASSACHUSETTS 02125

Town

Somerville

Property Address

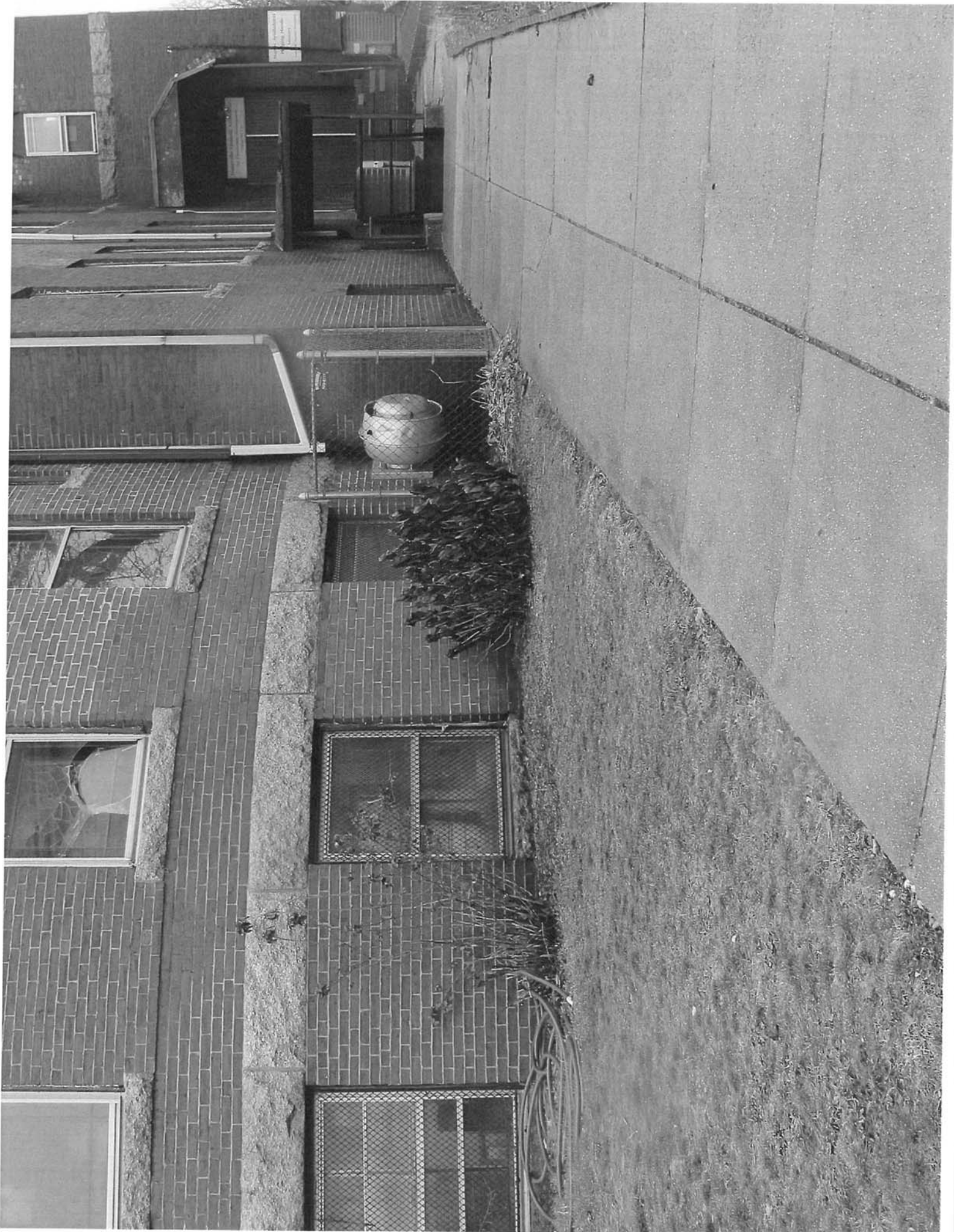
59 Cross St

Area(s)

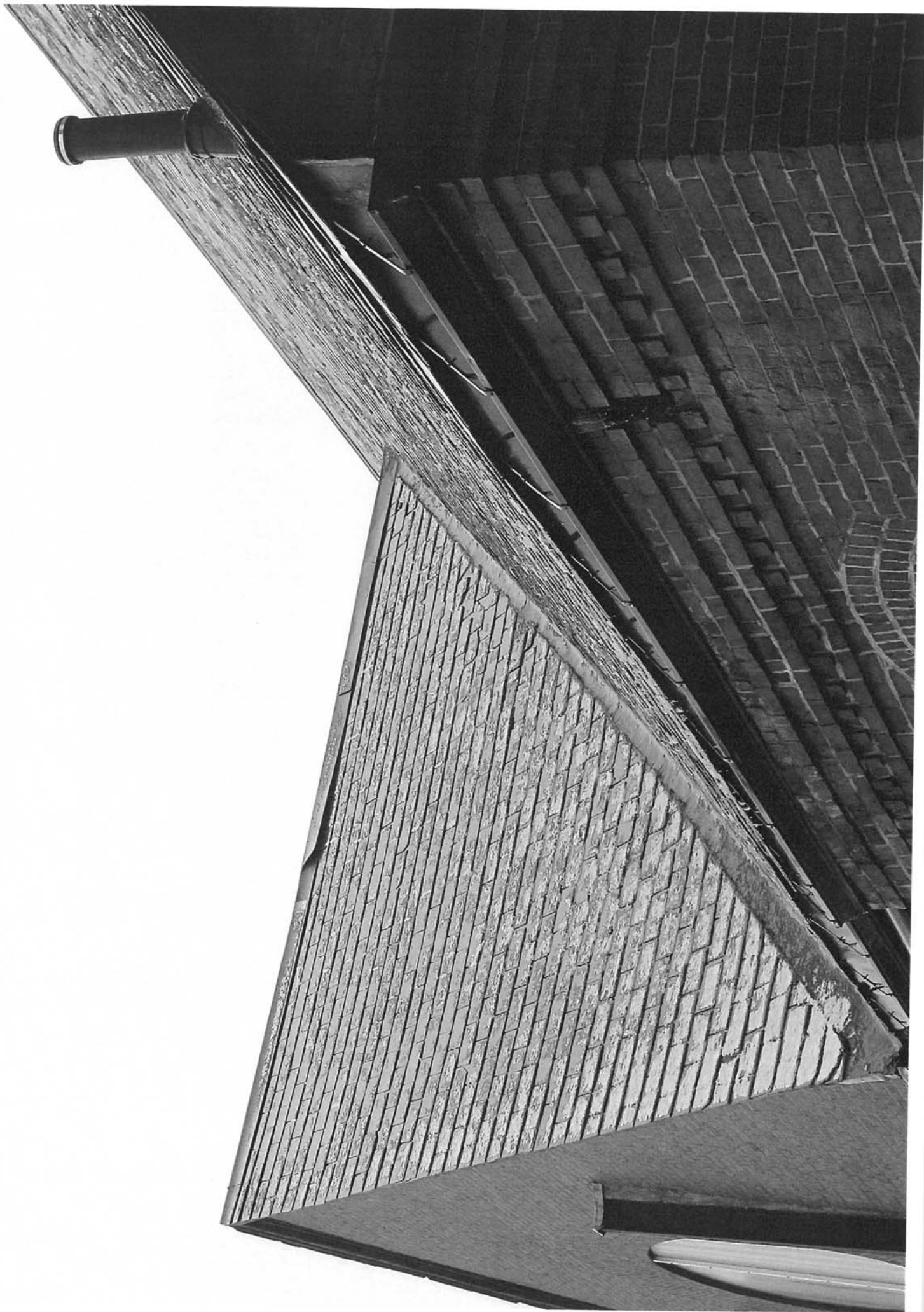
Form No.

SMV1 3/6

DEPARTMENT OF PUBLIC SAFETY
DIVISION OF INSPECTION
PLAN RECORD
CASE NO. 100-100000
BUILDING Grace Baptist Church
CITY OR TOWN Somerville STREET 69 Cross St
TO BE USED FOR church purposes
OWNER Grace Baptist Church
ARCHITECT Edward Neville Bristol
CERTIFICATE APPROVAL SPECIFICATION HAS BEEN DEFENDED
DATE 9/19/49
INSPECTOR E. B. Whitney
FORM NO. 100-100000







Condition Assessment

Grace Baptist Church
59 Cross street
Somerville, MA 02145

The Grace Baptist Church is a very large Romanesque Revival church that was completed in 1892. The original sanctuary is covered by a simple gable roof. A one-story semi-circular wing projects from the east elevation toward Cross Street. All roofs are covered with slate shingles. Stained glass double-hung windows are used on three of the major elevations. Two tall brick masonry towers are located along the north and south sides of the building.

The following summarizes the existing condition of the major exterior and interior building elements:

- Exterior Brick Masonry Walls: Generally good, but with isolated areas of spalling and mortar loss to due to failed gutters and missing downspouts. The spandrel panels between the 1st and 2nd floor windows along the north and south elevations are in need of partial rebuilding and repointing. Different repointing campaigns make for a variety of mortar colors. Original pointing color appears to have a reddish tint. The north and south walls of the original Sanctuary space have bowed out due to a lack of restraint in the original design. Steel double-channels have been placed on both sides of each rose window to contain the outward movement.
- Slate Roofs: Existing slate roofs are in poor condition, due to failure of original copper valley, edge, hip and ridge flashing. The original 1892 roofing slate may still be in-place. If so, it is far beyond its useful life. When and where possible, the slate should be replaced.
- Roof Flashing: All existing copper flashing (at valleys, hips, ridges, and rood edges) needs to be replaced as soon as reasonably possible.
- Gutters & Downspouts: All existing copper gutters and downspouts need to be replaced as soon as reasonably possible. Many downspouts are missing. Internal drain lines need to be located and cleaned out, if clogged.
- Double-Hung Windows: Many of the existing double-hung windows contain beautiful stained glass that is in danger of damage or loss, due to missing or broken storm windows. The large semi-circular window sash that used to occupy the high gable window opening at the east elevation survives in the attic. It could easily be restored and put back into service.
- Brick Dentil Cornices: Large portions of the brick masonry dentil course around the perimeter of the building need to be partially disassembled and rebuilt.

<u>Stone Foundation:</u>	The stone foundation appears to be solid, with no apparent signs of major settlement.
<u>Interior Framing:</u>	The wood roof trusses are visible within the attic and are quite striking in their design. These scissor trusses have been augmented with steel trusses and supplemental wood framing in several locations. A fire occurred in the main attic space, probably due to faulty knob-and-tube wiring. New vertical steel framing within the original Sanctuary augments the original roof framing and serves as a brace for tension rods that anchor the exterior channels flanking each rose window.
<u>Interior Finishes:</u>	The day care center has the best preserved plaster wall surfaces and door and window trim within the building. Much of the remainder of the interior space has been reconfigured and heavily altered. No drawings yet exist to show the original spatial configuration of the building.
<u>Basement:</u>	The basement has been heavily altered for use as a dining and social hall, with a large kitchen located directly below the day care center.
<u>Restrooms:</u>	One Men's and one Women's restroom exist in the basement. They need total refurbishment or replacement. Neither is handicapped accessible. Two restrooms are located adjacent to the day care center. Again, neither is accessible.
<u>Mechanical Systems:</u>	Some knob-and-tube electrical lines are still active in the building. The building is heated with a boiler and radiators. Some areas are air conditioned with mini-split units.
<u>Accessibility:</u>	There is no compliant handicapped access to any of the major entrances to the building. A very steep ramp along the south wall is currently used to provide some access for individuals driven to that location.
<u>Fire Alarm System:</u>	The fire alarm system is very basic, but apparently functional. Engineers need to make a more detailed assessment. Egress hardware needs to be improved at many locations.