



JOSEPH A. CURTATONE  
MAYOR

**CITY OF SOMERVILLE, MASSACHUSETTS  
COMMUNITY PRESERVATION COMMITTEE  
CPA ANNIVERSARY & CPA CITIES CONFERENCE  
SUB-COMMITTEE**



MINUTES  
JUNE 6, 2017

**MEMBERS**  
Uma Murugan, Chair  
Dick Bauer  
Jessica Palacios Yamakawa

**STAFF**  
Kristen Stelljes

The Community Preservation Committee's (CPC) sub-committee to organize the CPA Anniversary celebrations and the CPA Cities conference held a regular meeting at 6:30pm in the third floor community room at the Central Library Conference Room, 79 Highland Ave, Somerville, MA 02143. An audio recording of the meeting is available upon request.

**Members Present** Dick Bauer, Uma Murugan, and Jessica Palacios Yamakawa

**Members Absent** None

**Staff Present** Kristen Stelljes

Mr. Bauer opened the meeting at 6:40pm.

**Agenda item 1: Election of sub-committee officers**

Mr. Bauer nominated Ms. Murugan to serve as chair of the sub-committee, which Ms. Palacios Yamakawa seconded. Ms. Murugan accepted the nomination.

Upon the motion by Mr. Bauer, seconded by Ms. Murugan, the sub-committee voted 3-0 to elect Ms. Murugan as chair of the sub-committee.

**Agenda item 2: Setting meeting schedule**

The sub-committee agreed their next meetings would be July 5 and August 1 at 5:30pm at the Central Library.

**Agenda item 3: Brainstorm ideas for CPA 5<sup>th</sup> Anniversary Events**

The sub-committee agreed on two events to celebrate the fifth anniversary of Somerville adopting the CPA legislation:

***Bike Tour:***

Mr. Bauer will ask the Bike Committee to consider giving their October bike tour a CPA theme

***Walking Tour and Party:***

The sub-committee agreed to host a walking tour of CPA sites that would end at a celebration at Prospect Hill Tower. The celebration would include food, music and possibly other entertainment.

Ideas for music included inviting Honk bands, Dick Lourie, and the second line band to perform.

Ideas for food included inviting Nibble vendors and having a snack at the half-way point of the walking tour.

The sub-committee agreed that 100 Homes and rental assistance locations should not be included on the walking tour. As a result, one option if the tour is located in central Somerville is to visit the Somerville Community Corporation offices.

CPA projects that are not visited during the tour would be invited to have a table at the celebration.

Follow up items for Ms. Stelljes:

1. Learn what opportunities there are to connect the CPA anniversary with Somerville's 175<sup>th</sup> anniversary
2. Check on sunset times for September (approximately 8pm)
3. Explore food donation ideas and entertainment options
4. Ask Brandon Wilson for advice on organizing a walking tour

#### **Agenda item 4: CPA & Cities conference**

The sub-committee agreed on the following items:

- The goal for the conference is to convene CPA cities to share learning, challenges, and experiences
- All cities that have adopted CPA plus those that currently have it on the ballot would be invited as well as urban towns, such as Arlington
- CPC committee members and their staff would be invited. In communities where CPA was adopted but the CPC is not yet in place, we would invite members of the organizing committee
- Tufts is the venue of choice for the event.
- The conference would run from around 9-3.
- If a mechanism for doing so can be determined, a registration fee will be charged to cover the expense of the conference
- The Urban and Environmental Policy and Planning Program at Tufts and potentially other placemaking organizations will be invited to partner on the conference
- Presenters would primarily be committee members and staff from CPA communities with external experts invited where we think they would add to the conversation
- To get suggestions for session topics, Ms. Stelljes will send a survey to the communities that would be invited asking for their top 3 challenges/issues in: community housing, open space/recreation land, historic resources, and CPA program implementation/outreach
- The format will provide opportunity for small discussion groups and networking

Follow up items for Ms. Stelljes:

1. Determine which communities that are towns but are sufficiently urban to warrant being invited to the conference
2. Explore options for charging a registration fee
3. Send out survey to CPA communities

**Next meeting: July 5, 2017 at 5:30pm at the Central Library.**

**Meeting Adjournment**

Upon motion from Mr. Bauer, seconded by Ms. Murugan, the Committee voted 3-0 to adjourn at 8:35.

**Documents and Exhibits**

1. Agenda



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## CITY OF SOMERVILLE, MASSACHUSETTS COMMUNITY PRESERVATION COMMITTEE



### MEMBERS

Dick Bauer  
Michael Fager  
Uma Murugan

Jessica Palacios Yamakawa

### STAFF

Kristen Stelljes

## AGENDA

### SUB-COMMITTEE ON CPA ANNIVERSARY AND CITIES CONFERENCE

**DATE:** Tuesday, June 6, 2017  
**TIME:** 6:30pm  
**PLACE:** Central Library Conference Room, 79 Highland Ave.

1. Election of sub-committee officers
2. Setting meeting schedule
3. Brainstorm ideas for CPA 5<sup>th</sup> Anniversary events
4. CPA & Cities conference
  - a. Who to invite?
  - b. Ideas for structure?
  - c. Where to have it?
  - d. Potential partners?
  - e. Budget and registration fee?
  - f. Ideas for structuring survey?
5. Other business