

Gilman Square CAC

Organizational Meeting – February 24, 2022



AGENDA

Welcome (2 min)

Get to Know GoToWebinar (3 min)

Member Introductions (30 min)

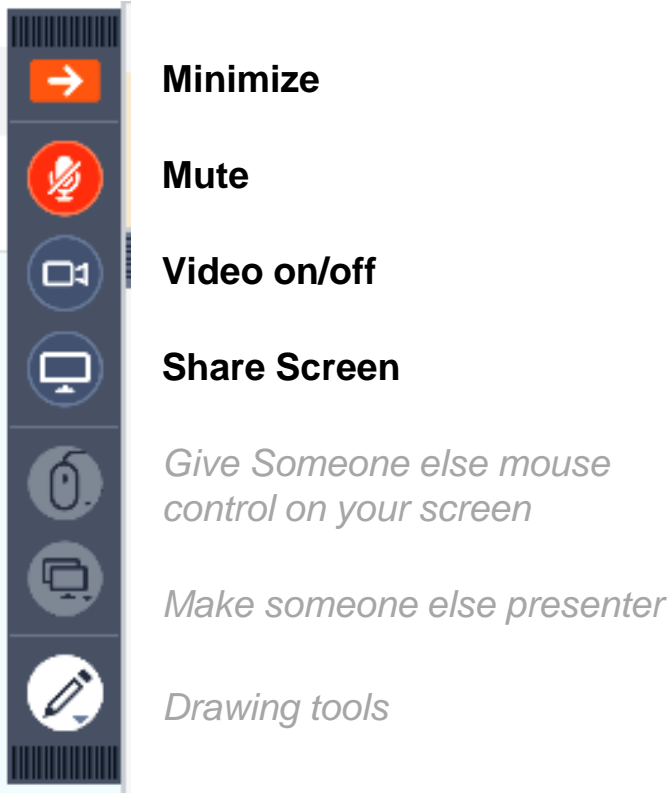
CAC Foundations (10 min)

Feb – June 2022 (15 min)

Brainstorm & Open Discussion (20 min)

Public Comment (10 min)

Get to know GoToWebinar



Meetings are going to be recorded and posted to the City website

We will generally not use the other features in these regular meetings in favor of other tools that we can share on the website

We are investigating more interactive tools for virtual community meetings

Meeting Attendees:

To ask a question or share a comment...

- Click the “Raise Hand” button
- Type into the “Questions” box

Member Introductions

- Name
- How do you typically spend an afternoon in the neighborhood
- One thing you're hoping to talk about in this committee

Please keep it to 2 minutes or less

CAC Foundations

- Consensus on the Charter
- Meeting schedule
- Timing for Public Comment

CAC Draft Charter

DRAFT Charter for the Gilman Square City Redevelopment Parcels Civic Advisory Committee

I. Purpose, Objective, and Scope

Purpose ... “to **create a forum in which neighborhood perspectives can be collected and shared** and ultimately to bring diverse voices ... [to the various]... stages of the process .” (pg. 1)

Objective ... “**All perspectives shared with the Gilman Square City Parcels - CAC are valued and the group does not need to reach consensus on any particular topic**; rather, points of group consensus will be identified along with the range of dissenting perspectives so as to inform the discussions of the decision-making bodies listed above.” (pg. 2)

Scope ... “**This group has a limited purview and will refrain from direct involvement in additional processes** unless its scope is officially amended. Individual committee members are free to participate in other planning and project review processes, but the group will not have an official role.” (pg. 2)

CAC Draft Charter

DRAFT Charter for the Gilman Square City Redevelopment Parcels Civic Advisory Committee

III. Gilman Square CAC – Member Roles and Responsibilities

- A. Members are responsible for **helping gather perspectives from their personal networks and the broader public** and keeping those same networks and community informed to the best of their ability about the deliberations of the Gilman Square City Parcels - CAC. Members should **express the range of views that they hear in addition to their personal views**.
- B. Members are also **expected to help design, promote, facilitate, and synthesize input from public meetings**, in order to maximize participation and involvement in the redevelopment process.
- C. Members are **expected to attend all meetings, which will be scheduled in advance. Notice should be sent to the City of Somerville facilitator, in the event of an absence**.
- D. **Members must be willing to be constructive, strive throughout the process to bridge gaps in understanding, to seek options that meet multiple interests, and commit to the principles of respect, decency, and civility.**

CAC Draft Charter

DRAFT Charter for the Gilman Square City Redevelopment Parcels Civic Advisory Committee

III. Gilman Square CAC – Member Roles and Responsibilities

E. In order to facilitate an open and collaborative discussion, the members agree to abide by the following rules:

- Only one person will speak at a time, and no one will interrupt when another is speaking.
- Members will refrain from speaking for other participants or on behalf of the group.
- Members will refrain from raising their voices, making personal attacks, calling names, and other such negative behavior.
- Members will make every effort to stay on track with the agenda and avoid grandstanding and digressions.
- Members will make every effort to be concise and succinct in their comments and questions.
- Members will make every effort to review available materials and documents prior to each meeting and be prepared to discuss them.

CAC Draft Charter

DRAFT Charter for the Gilman Square City Redevelopment Parcels Civic Advisory Committee

IV. City of Somerville Staff Roles and Responsibilities

- A. The facilitator...will be responsible for helping to ensure that the process runs smoothly, drafting meeting agendas, preparing and distributing draft and final formal memos from the committee, synthesizing input, and guiding deliberations. They **may use any number of techniques to help ensure that everyone has the opportunity to speak, that comments are kept to a reasonable length of time, and that discussion topics are provided sufficient time and focus.** The facilitator will be responsible for implementing the agenda and keeping participants on track.
 - consensus and next steps, and will generally be written without attribution. The summaries are not intended to be transcripts or detailed meeting minutes, but summaries of key points, issues, and ideas.
- B. The facilitator will **prepare meeting summaries ... and distribute them in draft to all participants for their review before finalizing.** The summaries will identify key points of discussion, action items, points of tentative
 - C. The facilitator will also be responsible **for providing technical information and substantive expertise ...** [involving] staff from the across City of Somerville Departments. Other expertise, e.g. consulting experts or representatives from boards and commissions, will be engaged if and when required.
 - D. Materials will be posted on the **project website:** <https://voice.somervillema.gov/gilman-square-plan-implementation>

CAC Draft Charter

DRAFT Charter for the Gilman Square City Redevelopment Parcels Civic Advisory Committee

V. Group Meetings

- A. Meetings will be held **monthly or less frequently as needed**. Meetings are tentatively scheduled to take place according to the attached schedule. These dates and times may change based on the project's need but will be announced in advance.
- B. Regular meetings will be held in English. **Larger community meetings will have live multilingual interpretation** in Portuguese and Spanish.
- C. All meetings will be **open to the public and posted in advance** according to City procedures. Discussion at the meetings will center on members of the Gilman Square City Parcels - CAC. There will be a **public comment period once during each meeting. Time allowed for public comment will be limited to ensure that other meeting topics can be covered.**
- D. In order to achieve the Gilman Square City Parcels - CAC's objectives in a timely fashion, **the facilitator and CAC members may communicate between meetings on administrative matters** ... using email and other technology. In the interest of an open process that is transparent to the public, **communication between meetings will not include or take the place of group deliberation.**
- E. **Until further notice, meetings will be held virtually and will be recorded.** An exception will be made for in-person site visits, for which there will be a summary discussion at the following virtual meeting.
- F. Meetings are expected to be **1.5 hours in length.**

CAC Draft Charter

- Is everyone comfortable with the Charter in its current form?

CAC Draft Charter

- Is this time ok for everyone as our regular meeting time?

5:30 – 7:00 pm on the **fourth Thursday** of the month

Community Meetings – 6:00 pm start on a day without
a Council meeting

CAC Draft Charter

- Public Comment at the beginning or end of a meeting, or both?

Feb to June 2022

- Draft Schedule for CAC Meetings
- March 14th Community Meeting
- Scheduling a site visit

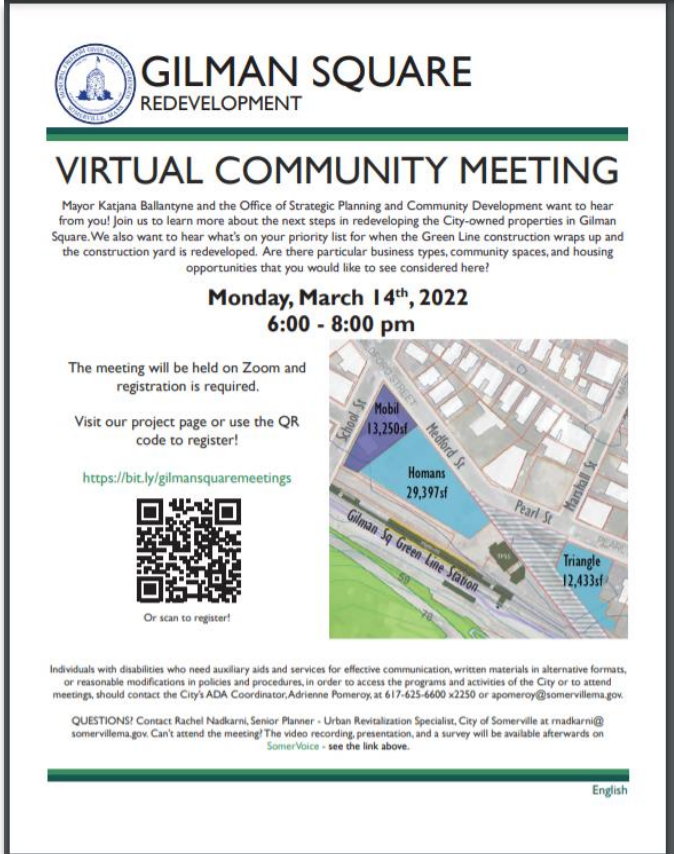
Timeline



March 14th Virtual Community Meeting

Draft Agenda

- Project background
- Introduce HR&A – economic analysis support
- Steps to find a development partner & redevelop the sites
 - Whether or not to pursue an Urban Renewal Plan to include Mobil (and other alternatives)
 - Laying out desired criteria for development partners
 - Laying out desired criteria for the new buildings and green spaces
- Break Out Rooms – hear directly from those in attendance about their priorities
- Announce Survey for further feedback



GILMAN SQUARE
REDEVELOPMENT

VIRTUAL COMMUNITY MEETING


Mayor Katjana Ballantyne and the Office of Strategic Planning and Community Development want to hear from you! Join us to learn more about the next steps in redeveloping the City-owned properties in Gilman Square. We also want to hear what's on your priority list for when the Green Line construction wraps up and the construction yard is redeveloped. Are there particular business types, community spaces, and housing opportunities that you would like to see considered here?

Monday, March 14th, 2022
6:00 - 8:00 pm


The meeting will be held on Zoom and registration is required.

Visit our project page or use the QR code to register!

<https://bit.ly/gilmansquaremeetings>



Or scan to register!



Individuals with disabilities who need auxiliary aids and services for effective communication, written materials in alternative formats, or reasonable modifications in policies and procedures, in order to access the programs and activities of the City or to attend meetings, should contact the City's ADA Coordinator, Adrienne Pomeroy, at 617-625-6600 x2250 or apomeroy@somervillema.gov.

QUESTIONS? Contact Rachel Nadkarni, Senior Planner - Urban Revitalization Specialist, City of Somerville at rtnadkarni@somervillema.gov. Can't attend the meeting? The video recording, presentation, and a survey will be available afterwards on [SomervilleVoice](#) - see the link above.

English

March 14th Virtual Community Meeting

Draft Agenda

- Project background
- Introduce HR&A – economic analysis support
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Follow Up Engagement

(looking for CAC Feedback, particularly after the meeting)

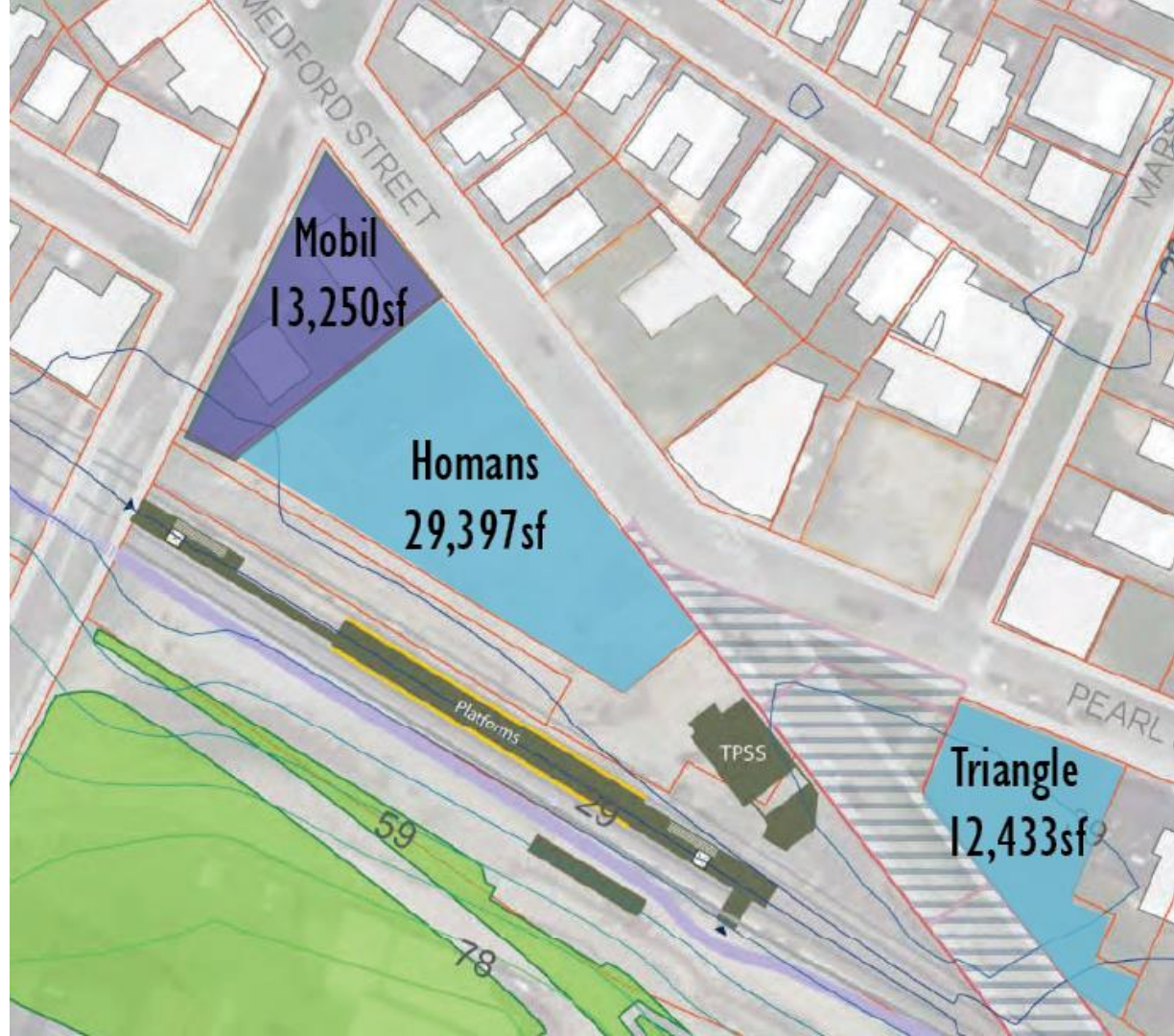
- In-person / virtual office hours
- Focus group meetings
- Activity with teens / SHS students

Brainstorm & Open Discussion

- Ideas for engaging with Gilman Square neighbors
- Priorities for the project area
- Additional ideas/comments

Project Area

- **350 Medford St (Homans Site)**
currently Green Line construction yard
- **Triangle Lot**
green space
- **360 Medford St (Mobil)**
possibly included – possibly not



Brainstorm



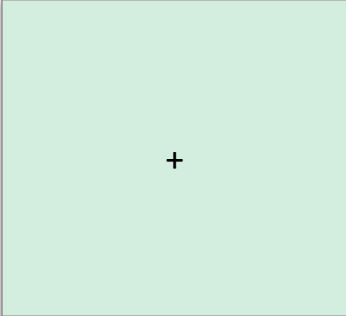
**Public
Comment**

Raise Hand

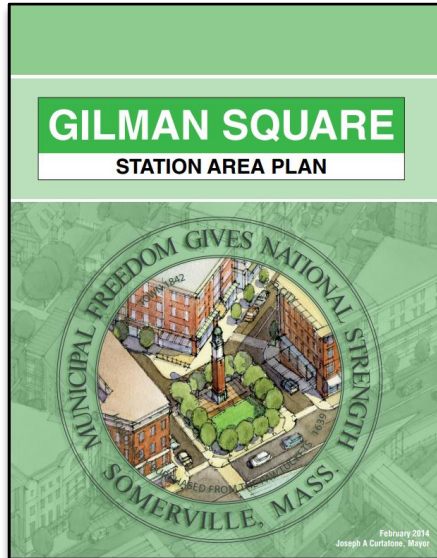
or

Type question into the
Questions box

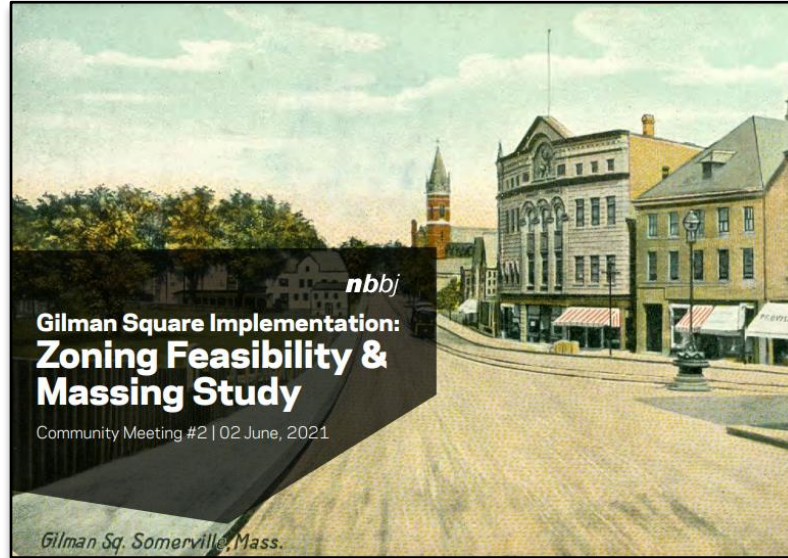
Public Comments



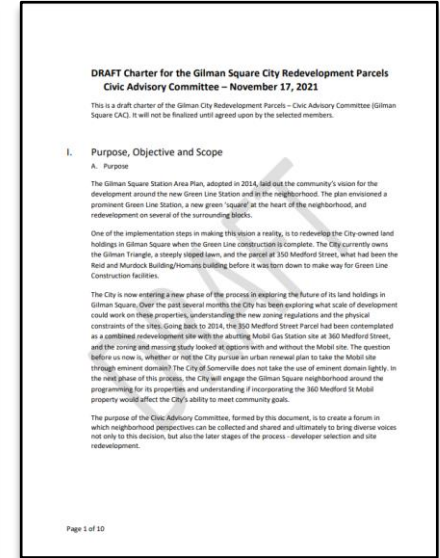
Implementing the Station Area Plan



[Gilman Square Station Area Plan](#)



[Zoning Feasibility & Massing Study](#)



[Charter for the Gilman Square Civic Advisory Committee](#)