

# City of Somerville, Massachusetts Job Creation and Retention Trust

## *Trustees*

Thomas Bent  
Vickie Choitz  
Lisa Cook  
Silvana Dinka  
Thomas Galligani  
Anika Van Eaton  
Rand Wilson  
Josh Grehan

## **Minutes**

Somerville Job Creation and Retention Trust  
Tuesday, February 7, 2019, at 6:00 pm  
Conference Room, Central Branch Library  
79 Highland Avenue, Somerville, MA

Trustees Present: Thomas Bent, Vickie Choitz, Lisa Cook, Silvana Dinka, Thomas Galligani, Anika Van Eaton, Rand Wilson

Staff Present: Ben Sommer

Meeting started at 6:10pm.

### **1. Approval of January 29, 2019 Minutes**

Minutes approved

### **2. Discussion on Statement of Trust**

Edits and comments were made to the draft Statement of Trust. Major points of discussion involved questions on term limits and the appointments process, voting by proxy and absentee participation, a focus on vulnerable and underserved populations, and ensuring a financial audit for JCRT accounts separate from the City's annual audit.

- Vote to approve Statement of Trust

No vote was held. Vote will be revisited on Tuesday, March 5<sup>th</sup> meeting after edits are incorporated.

### **3. Vote to select Trust Officers**

No vote was held. Vote will be revisited on Tuesday, March 5<sup>th</sup> meeting after bylaws are approved.

#### **4. Discussion on City-Wide Jobs Board RFP**

Questions included whether the vendors have worked with cities and what the proposal, evaluation, and selection process will be. The process would involve several Trustees joining City staff to go through the City's formal procurement evaluation and selection process. The Board of Trustees will revisit this item after bylaws are passed.

#### **5. Other Items Not Reasonably Anticipated**

None

#### **6. Adjournment**

Meeting adjourned at 8:04pm