

CITY OF SOMERVILLE, MASSACHUSETTS
HEALTH & HUMAN SERVICES DEPARTMENT



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**Somerville Commission for Women Outreach Subcommittee
July Meeting Agenda
July 5, 2018
6:30 pm-8:30 pm**

The monthly meeting of the Somerville Commission for Women Outreach Subcommittee will be held at the Public Safety Building at 220 Washington Street.

INTRODUCTIONS/ROLL CALL

OLD BUSINESS/UPDATES:

- A. Update SCW Promotional Materials
 - a. 4x6 postcard creation
 - b. Create updated SCW brochure
- B. SCW Newsletter
 - a. Statistics
 - b. Editorial Calendar
- C. SCW Presence at upcoming Art Council Events
 - a. Interactive ideas for labeling
- D. SCW Event Follow Up
 - a. Email/eblast template to attendees
 - b. Roles and Responsibilities
- E. SCW Partnership Document Use

NEW BUSINESS:

- A. July Newsletter
- B. Recruitment Event
- C. Late Agenda Items

ADJOURN

