

Addendum No. 1 to RFP 21-22



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: Prospective Applicants RFP 21-22, Net Zero Building Development and Zoning Review

From: Angela M. Allen, Director of Purchasing

Date: October 19, 2020

Re: Responses to Questions Received from Prospective Consultants

Addendum No. 1 to RFP 21-22

Addendum No. 1 is issued as a component of the above referenced RFP.

****ACKNOWLEDGE THIS ADDENDUM****

Please sign below and include this form in your application package.

X

Name of Authorized Signatory
Title of Authorized Signatory

Addendum No. 1 to RFP 21-22

1. **Question:** Is the \$20,000 fee accurate for the scope described in the RFP?

Answer: Yes, the total budget cannot exceed \$20,000. Upon award, City staff will work with the selected consultant to agree upon a refined scope based on the skills and rates of the selected consultant.

2. **Question:** Are DSB forms required, or can submissions be formatted as preferred by the proposer?

Answer: DSB forms are not required.

3. **Question:** Can we assume all meetings are possible to hold virtually through the full contract period?

Answer: Yes, all meetings will be able to be held virtually.