



JOSEPH A. CURTATONE
MAYOR

Somerville CPA



**CITY OF SOMERVILLE, MASSACHUSETTS
COMMUNITY PRESERVATION COMMITTEE
FY16 FUNDING CYCLE
APPLICATION COVER PAGE**

1. PROJECT INFORMATION

PROJECT NAME: Historic Document Mold Remediation at Somerville Public Library

PROJECT LOCATION: 79 Highland Avenue, Somerville MA 02143

LEGAL PROPERTY OWNER OF RECORD: City of Somerville

ONE SENTENCE DESCRIPTION OF PROJECT: Conservation work on historic books and documents affected by mold and work on the closed stacks room to make the environment less conducive to the formation of mold.

Please indicate (X) all categories that apply to this project (minimum of one) in the chart.

	Open Space	Recreational Land	Historic Resources	Community Housing (blended projects only)
Acquisition				
Creation				
Preservation			✓	
Support				
Rehabilitation/Restoration				

ESTIMATED START DATE: April 2016

ESTIMATED COMPLETION DATE: June 2016

CPA FUNDING REQUEST: \$20,367.80

TOTAL BUDGET FOR PROJECT: \$20,367.80

2. APPLICANT INFORMATION

APPLICATION NAME / ORGANIZATION: Somerville Public Library

CO-APPLICATION NAME / ORGANIZATION: _____

CONTACT PERSON: Kevin O'Kelly

MAILING ADDRESS: 79 Highland Avenue, Somerville MA 02143

PHONE: 617-623-5000 x2961 EMAIL: kokelly@minlib.net

3. SIGNATURES

I (we) certify that all information provided in this entire submission is true and correct to the best of my (our) knowledge and that no information which might reasonably affect funding has been excluded. I (we) authorize the Community Preservation Committee and/or the City of Somerville to obtain verification from any source provided.

Name (printed) Kevin O'Kelly Signature  Date 12/3/2015

Name (printed) Ellen Jacobs Signature  Date 12/3/2015



JOSEPH A. CURTATONE
MAYOR



CITY OF SOMERVILLE, MASSACHUSETTS COMMUNITY PRESERVATION COMMITTEE FY16 FUNDING CYCLE

SUBMISSION REQUIREMENTS CHECKLIST

Please check (✓) each item included in your submission, which should include the applicable items in the order listed below.

GENERAL:

- Application Cover Page (form provided)
- Submission Requirements Checklist (this form)
- Narratives (prompts provided)
- Project timeline: a project schedule showing all major milestones (i.e., study, design, environmental, permitting, construction, etc.), including receipt of other funding sources

FINANCIAL:

- Budget Summary (form provided)
- Itemized budget of all project costs, including the proposed source for each cost
- At least two written quotes for project costs. If quotes cannot be secured, detailed cost estimates may be used if a thorough explanation of the estimates is included.
- Proof of secured funding (e.g., commitment letters or bank statements), if applicable

VISUAL:

- Map of the property location showing all features pertinent to the project, including current or future rapid transit stations
- Photos of the project site (not more than 4 views per site); include digital copies

OWNERSHIP/OPERATION (NON-CITY):

- Documentation of site control or written consent of the property owner to undertake the project, if the owner is not the applicant
- Certificates of Good Standing from the City and the State, if applicable
- 501(c)(3) certification, if operating as a non-profit
- Purchase and sale agreement or copy of current recorded deed, if applicable

COMMUNITY SUPPORT (RECOMMENDED):

- Letters of support from residents, community groups, other City boards, commissions, or departments, or from City, state, or federal officials

HISTORIC RESOURCES PROJECTS:

- Documentation that the project is listed on the State Register of Historic Places or a written determination from the Somerville Historic Preservation Commission that the resource is significant in the history, archeology, architecture, or culture of Somerville.
- Photos documenting the condition of the property
- Report or condition assessment by a qualified professional describing the current condition of the property, if available.

PLANS AND REPORTS (IF AVAILABLE; SUBMIT DIGITAL COPIES ONLY)

- Renderings, site plans, engineering plans, design and bidding plans, and specifications
- Applicable reports (e.g., 21E, historic structure report, appraisals, survey plans, feasibility studies).

Narrative: Proposed Mold Remediation, Closed Stacks, Somerville Public Library.

1. Describe the project, including the project location and the property involved.

The purpose of our proposed project is to clean books and other materials that document the history of the library and community of Somerville and to prevent future mold outbreaks in the closed stacks of the Somerville Public Library (79 Highland Avenue). The materials most damaged by mold will be discarded, professional conservators will clean materials of historic nature (see next question for a list of those items) we wish to keep, and thoroughly clean the closed stacks. This basement-level room has a history of mold outbreaks.

2. Why is this project needed? How does it preserve and enhance the character of Somerville? How does the project benefit the public? What population(s) will it serve? How will the success of this project be measured?

The collection in the closed stacks includes library annual reports, copies of Alfred Morton Cutler's *The First National Flag*, and bound volumes of *The Somerville Journal* covering 96 years. The room also contains rare volumes from the library's nineteenth-century collections, including Duhamel's *Traité des arbres et arbustes que l'on cultive en France en pleine terre* (7 vols., 1819); Pistoletti's *L'Arte Classica del Vaticano* (8 vols, 1829), and *Voyage pittoresque ou description des royaumes de Naples et de Sicile* (4 vols. 1781).

These works reflect the interests and tastes of nineteenth-century Somervillians and illustrate the library's role as a cultural and educational institution during that period. Cleaning the closed stacks (including the air ducts) and the materials listed above will make these items safe for use by researchers and anyone else interested in the history of Somerville and of the library. Furthermore, the Somerville Public Library is a repository of environmental reports, urban planning documents, city records and other items to which the public needs access. And through donations and acquisitions our Local History collection keeps growing.

The Library direly needs more shelf space. Making the closed stacks a safe place to store archival materials will do much to alleviate this shortage. The success of this project will be evident once we have clean closed stacks and can safely return the cleaned materials to that room.

3. How does the project meet the general and category-specific priorities outlined in the Community Preservation Plan?

This project addresses a crucial longstanding need for proper care of items deemed of historic significance by the Historic Preservation Commission (a state priority for CPA funding) located in a building that houses a longstanding civic institution and is in itself a historic landmark.

Financial

- 1. Describe all successful and unsuccessful attempts to secure funding and/or in-kind contributions, donations, or volunteer labor for the project. Describe any cost-saving measures to be implemented.**

In the past the library staff attempted to control conditions in the closed stacks by purchasing free-standing dehumidifiers. These proved inadequate in extreme weather conditions which caused the humidity in the closed stacks to reach very high levels, allowing mold to develop. After the installation of an industrial dehumidifier in 2010 Local History Librarian Kevin O'Kelly cleaned every individual volume affected by mold using a HEPA-filtered vacuum cleaner. Two years later the industrial dehumidifier broke down. During the time between the breakdown and repair by the DPW, there was another, larger mold outbreak. The environmental situation in the closed stacks can only be resolved with the intervention of trained conservation professionals with adequate HAZMAT protection to clean the entire space as well as the materials we wish to keep.

- 2. How was the total CPA funding request determined?**

The total funding request is based on the estimates provided by James Gilbert, Regional Director at Polygon Document Recovery Services and Edward Wilson of Blackmon Moorin. James Gilbert has also contacted Cochran ventilation on our behalf for the estimate for cleaning all the HVAC air ducts in the basement level of the library.

- 3. Will the project require funding over multiple years? If so, please provide annual funding requirements.**

This project can be completed within the 2016 fiscal year. Funding for multiple years is not required.

Project Management

- 1. Describe the applicant. Are they public, private non-profit, private for-profit, an individual, a partnership, or another type of entity? What is their history and background? Provide any additional relevant information.**

The applicant is a city department. The Somerville Public Library has existed since 1871. Its stated mission is to provide "services, materials, and space that meet the educational, cultural, recreational, and informational needs of all people in the community," and routinely serves several hundred thousand visitors each year.

- 2. Demonstrate that the applicant has successfully completed projects of similar type and scale or has the ability to complete the project as proposed.**

To do the cleaning and conservation of this project the library will engage a professional disaster recovery and conservation firm, ideally Polygon Document Recovery Services, firm with over 60 years' experience who were hired by the Boston Public Library to perform conservation work on materials and library furniture affected by the recent mold outbreak in the BPL Rare Books Department, which they recently completed at a cost of \$325,000. The conservation team's library contact will be Local History Librarian Kevin O'Kelly, who

was the project director of SPL's 2009 Massachusetts Board of Library Commissioners Preservation Survey Grant.

3. Identify and describe the roles of all known participants, including the project manager.

The application is co-authored by Local History Librarian Kevin O'Kelly and Reference Librarian Ellen Jacobs, with oversight by Glenn Ferdman, Director of Libraries. Project Manager Kevin O'Kelly will make all arrangements for the conservation team to begin (e.g., arrange for DPW to bring a dumpster to the library for discarded materials) and meet with them throughout the project.

4. Describe the feasibility of the project and how it can be implemented within the timeline and budget included in this application.

All conservators consulted believe this project can be easily completed during the proposed timeline and budget.

5. Describe any known or potential barriers to the successful on-time commencement and completion of the project, including any permits or inspections required.

We know of no barriers to the on-time commencement and completion of this project.

6. Describe any ongoing maintenance required and who will be responsible for it.

After all work has been completed, Local History Librarian Kevin O'Kelly, in conjunction with the building custodian, will monitor humidity and temperature levels in the closed stacks to ensure optimal conditions for storage of books and other materials and to prevent future mold outbreaks. The Dept. of Public Works will be contacted should adjustments or repairs need to be made to the dehumidifier or climate control systems.

Historic Resources Rehabilitation Projects

1. Describe how the proposed project complies with the U.S. Secretary of the Interior's Standards for Rehabilitation, as required by the CPA legislation under the definition of rehabilitation.

This project complies with the U.S. Secretary of the Interior's Standards for Rehabilitation. The Closed Stacks will continue to be used as they have been historically, the room's character retained. No distinctive or historic features of the library will be altered. No treatments or cleanings will be undertaken that will damage historic materials. The historic form and integrity of the library and its environment will be preserved.

2. Describe how the applicant will ensure compliance with these standards as the project is ongoing, including an identification of who will make historic preservation determinations.

If adherence to these standards is in doubt Kevin O'Kelly will consult a member of the City Historic Preservation Commission and advise the conservation team to follow their recommendations.

Project Timeline: Mold Remediation, Somerville Public Library

April-May 2016: receipt of awarded funds.

Mid-May-June 2016: Selected Conservation team performs work on historic items identified in the application:

- Historic items identified for treatment are removed and treated.
- Irredeemably damaged items in closed stacks room are discarded
- Closed stacks room is cleaned

Blackmon Mooring estimates mold remediation of historic items will take one week. Polygon estimates 45 days.

July 2016: Payment of funds 21 days after receipt of invoice.



JOSEPH A. CURTATONE
MAYOR

Somerville CPA



**CITY OF SOMERVILLE, MASSACHUSETTS
COMMUNITY PRESERVATION COMMITTEE
FY16 FUNDING CYCLE
BUDGET SUMMARY**

PROJECT NAME: Historic Document Mold Remediation at Somerville Public Library

APPLICANT: Somerville Public Library

SUMMARY OF PROJECT COSTS					
<i>Please include a complete itemized budget of all project expenses, including the proposed funding source for each expense, in your submission.</i>					
PROPOSED SOURCE	EXPENSES				
	STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
1 Somerville CPA	\$ 0	\$20,367.80	\$ 0	\$ 0	\$ 20, 367.80
2					
3					
4					
5					
6					
TOTAL PROJECT COSTS	\$	\$	\$	\$	\$ 20, 367.80

*Soft costs include design, professional services, permitting fees, closing costs, legal, etc.
** Construction includes new construction, preservation, rehabilitation, and/or restoration work

EXPLANATION OF FUNDING SOURCES			
<i>Please explain the status of each funding source (i.e., submitting application on X date, applied on X date, received award notification on X date, funds on hand, etc.). For sources where funding has been awarded or funds are on hand, please include documentation from the funding source (e.g., commitment letter, bank statement) in application packet</i>			
	SOURCE	SECURED? (YES/NO)	STATUS OF FUNDING SOURCE
2	Somerville CPA	No	pending
3			
4			
5			
6			



Kevin O'Kelly
Somerville Public Library
79 Highland Ave.
Somerville, MA 02143

12/03/2015

Dear Kevin,

Thank you for the opportunity to provide the following service proposal.

Polygon is the international leader in water damage recovery with offices in 15 countries. It services the U.S and Canada from its headquarters in North Andover, MA and its 24 regional and district offices located in major cities.

The servicing office for this project is at: 7377 William Avenue, Suite 100, Allentown, PA 18106
Our phone number is: 877-597-2743
Our fax number is: 610-837-4343

Polygon's proposal is for the following Scope of Work:

Description of Services Provided by this Estimate:

Polygon will perform remediation services for mold. Various levels of remediation will be needed in different locations described below.

1. Polygon will remove all contents from the building and either box or dispose as appropriate. Books to be cleaned will be taken by Polygon for cleaning. Books for destruction will be taken by Polygon for incineration. All other materials will be moved to the dumpster at the Somerville DPW for disposal.
2. Polygon will clean and remediate all surfaces in the basement storage room of the building. A biocide will be utilized.

SCOPE OUTLINE

1.0. Health & Safety – Polygon will make an initial survey of the site to ensure likely hazards are identified and a plan of mitigation is completed. During the duration of the project this plan will be adjusted as further hazards may be identified.

2.0. Stabilization of Environment -Polygon will provide equipment, labor and materials to gain control of the ambient conditions within the areas of the facility. The following represents Polygon's recommended restorative action steps:

- 2.1 Polygon will place portable air scrubbers within the containment of the affected area and maintain a neutral pressure in relation to the unaffected area. This process will control dust and limit the chance of cross contamination. Additionally, an evaluation will be made and equipment will be setup to help prevent cross-contamination of airborne microbials or other particulate. If this is needed, it may require the use of additional air filtration devices under negative pressure.

3.0. Cleaning and Remediation Services - Polygon will provide equipment, labor and materials to provide cleaning and remediation services as described above.

4.0 Contents

4.1 Content Manipulation - Polygon will provide all the labor and materials needed as described above.

5.0 Project Duration

6.1 The project duration is estimated to be 5 working days for the remediation and an additional 45 days for the document cleaning.

8.0 Pricing

8.1 The estimate is based on our best estimates for remediation and drying activities. Due to the nature of the work, our scope may expand or contract based on the direction of The Somerville Public Library. If additional hours are needed to complete the above tasks, we will provide notification as soon as possible.

Polygon will provide cleaning services, anti-microbial treatment and odor-treatment for the documents. It is understood that documents that have been subjected to smoke or gray/black water may be permanently stained and some small amounts of residual soot or dirt may remain, even after proper cleaning.

It is understood that documents, once damaged, can never be restored to their pre-loss condition. Any damage to the paper structure, bleeding of inks and/or staining from dirt, soot or mold will not be reversed. Documents when dried, will generally be more wrinkled than prior to the loss.

Polygon will inventory and packout the documents in preparation for recovery services. The Customer will be provided a copy of the inventory and will sign-off on what is being transferred to Polygon.

Sincerely,

James Gilbert
Regional Director - Document Recovery Services

Bill To	Ship To
Customer: Somerville Public Library Contact: Kevin O'Kelly Phone: 617-623-5000 ext 2961 Fax: Address: 79 Highland Ave. City: Somerville State: MA Zip: 02143 E-Mail: kokelly@minlib.net	Customer: Somerville Public Library Contact: Kevin O'Kelly Phone: 617-623-5000 ext 2961 Fax: Address: 79 Highland Ave. City: Somerville State: MA Zip: 02143 E-Mail: kokelly@minlib.net

Project Description: Somerville Public Library

Polygon Labor*

Labor Rate Category	Hours	Rate	Ext \$
Document Processing Laborer, per Hour - Regular Rate	120	\$35.00	\$4,200.00
Document Specialist, per Hour - Regular Rate	16	\$130.00	\$2,080.00
Handling & Packaging Laborer, per Hour - Regular Rate	32	\$35.00	\$1,120.00
Project Manager, per Hour - Regular Rate	10	\$80.00	\$800.00
Total			\$8200.00

*Time & 1/2 will be charged after 8 hours and on Saturdays and double time will be charged on Sundays and National Holidays.

Vendors

Description	Units	Unit Price	Ext Price
Incineration Services	1	\$1028.50	\$1028.50
Boxes - Oversized for Bound Newspapers	364	\$5.45	\$1983.80
Total			\$3012.30

Document Services

Service Description	Qty	Units	Price/Cube	Ext \$
Cleaning Class I, per CF	25	1	\$65.88	\$1647.00
Cleaning Class I, per CF	25	1	\$65.88	\$1647.00
Company Owned/Rented Truck or Trailer, per MI	350	1	\$1.85	\$647.50
Gamma Irradiation Additional, per CF	375	1	\$12.00	\$4500.00
Pack-Out Boxes, Each	25	1	\$3.15	\$78.75
Return Boxes 1.2 Cubic Feet, Each	25	1	\$5.41	\$135.25
Supplies Budget	10	1	\$50.00	\$500.00
Total				\$9155.50

Estimate Totals

Labor	\$8,200.00
Vendors	\$3,012.30
Document Services	\$9,155.50
Total Cost Estimate (Plus any applicable sales tax)	\$20,367.80

Customer: Somerville Public Library **Contact:** Kevin O'Kelly **Project Description:** Somerville Public Library

NOTE:

1. Rental Period begins on the date of shipment and ends when the equipment is received at Polygon facility. The customer is responsible to procure site material handling equipment for unloading and loading of equipment at the job site.
2. Terms of payment are subject to credit approval. All applicable state and local sales/use taxes will be applied to invoice(s). If customer is exempt from taxation, a Certificate of Exemption **MUST BE PROVIDED BY CUSTOMER.**
3. **FREIGHT CHARGES ARE ESTIMATED** at the time estimate is delivered. Common carrier shipping expenses will be billed at actual cost plus 10% and 15%. When delivery or retrieval of equipment is accomplished with Polygon personnel and vehicle, the following charges will apply with a \$100 minimum: Car/Van/Pick-up truck - \$.75/mile, round-trip; Box truck, Pick-up truck and trailer or towing a generator - \$1.50/mile, round-trip
4. Start-up of Polygon equipment by Polygon personnel is required.
5. Power supply and installation of the same, electrical connections, and the fuel (if applicable) are the responsibility of the customer unless specified herein. Minor maintenance and adequate filtration for the equipment is also the responsibility of the customer.

Mold can result from water damage and may appear simultaneous with or shortly after such damage occurs. Polygon will dry the building materials as quickly as possible. However, moisture intrusions or high humidity conditions which may have occurred prior to Polygon's work may increase the potential for mold. If, in the course of performing the scope of work contained herein, mold contamination is suspected or discovered, Polygon will immediately stop the drying process and communicate the known conditions to the Customer. The Customer will be responsible for complying with any and all laws and regulations, State or Federal, for the remediation of known mold contamination to property which may include the hiring of an independent Certified Industrial Hygienist (CIH) and for paying all additional costs, fees and expenses, of any kind, incurred by the Customer to remediate the mold. To the extent no such laws or regulations exist or apply, and as a matter of good hygiene, Polygon recommends that the Customer hire a CIH to evaluate all known mold contamination. **Polygon's representatives and/or personnel are not CIH'S and are not qualified to render opinions regarding mold remediation and/or Industrial Hygiene.**

Terms of Sale (PDR/Structural Drying): Net 30 days. Invoices left outstanding for 30 days or longer are subject to a 1.5% finance charge compounded monthly. If customer's account is referred to any agency or attorney for collection then Customer agrees to reimburse Polygon for all fees and costs associated with collection, including but not limited to collection agency fees, attorney's fees, lien placement and removal fees, and/or lien foreclosure costs. The obligation for such payments shall survive the termination of this agreement.

Terms of Sale (Document Drying): 85% due prior to return of documents. 15% due within 30 days from invoice date. 90% of document destruction charges are due prior to destruction being completed. Monthly storage charges will be incurred until destruction is complete. Invoices left outstanding for 30 days of longer are subject to a 1.5% finance charge compounded monthly. If customer's account is referred to any agency or attorney for collection then Customer agrees to reimburse Polygon for all fees and costs associated with collection, including but not limited to collection agency fees, attorney's fees, lien placement and removal fees, and/or lien foreclosure costs. The obligation for such payments shall survive the termination of this agreement.

JURISDICTION, VENUE AND GOVERNING LAW

The Parties hereby irrevocably consent to the personal jurisdiction of the Courts of the Commonwealth of Massachusetts and the United States District Court for the District of Massachusetts in connection with any action or proceeding arising out of or relating to this Contract, any document or instrument delivered pursuant to this Contract, or breach of this Contract or any such document or instrument. The Parties also hereto consent that the appropriate venue for any action brought under this Contract shall be one of the following: 1) the Essex County Superior Court; 2) the Lawrence District Court; or 3) the United States District Court for the District of Massachusetts sitting in Boston, Massachusetts. This Contract shall be governed by and interpreted in accordance with the laws of the Commonwealth of Massachusetts, with no allowance or provision for any possible conflict of law analysis or application.

WAIVER OF CONSEQUENTIAL DAMAGES

Polygon and the Customer agree to waive any and all claims against each other for consequential damages arising out of or in any way relating to this Agreement on account of any loss, cost, damage, or expense which either party may suffer or incur because of an act or omission of the other party, its agents or employees, or any other cause of action (including negligence) arising out of or in any way related to the Agreement. This mutual waiver includes, but is not limited to, damages incurred for rental expenses (other than those rentals included in this Agreement), loss of use, income, profit, financing, business and reputation, loss of management or employee productivity or of the services of such persons, office expenses including the compensation of personnel stationed there. This mutual waiver is applicable to, but not limited to, all consequential damages due to either party's termination of this Agreement.

Limited Liability

Polygon's liability arising from or related to this Agreement and/or its or its subcontractors' acts or omissions shall be limited to and not exceed the value of this Agreement as defined by the Total Service Proposal Cost applied to the Project Duration as listed in this Agreement.

Work Authorization

I hereby authorize Polygon to perform temporary drying and other services described in the Service Proposal/Description of Services forms dated 12/03/2015. I understand that this Cost Proposal/Cost Estimate and Description of Services agreement is provided as an approximation of the cost to complete the work based on Polygon's cursory assessment of the project area. I further understand and agree that invoices from Polygon will reflect the value of actual worked performed, including but not limited to, rental charges based on actual equipment usage, actual labor hours worked, actual expenses incurred (plus applicable markup for overhead and profit) for shipping, supplies, meals and lodging, etc. I agree to make payment, without setoff, for these invoices in accordance with the payment terms contained in this agreement. Work will conclude on/about 02/16/2016.

By executing this Agreement, the Customer attests that it fully understands, knowingly accepts, and agrees to be bound by all of the provisions and terms in their entirety without reservation, set forth in this Agreement.

Accepted By: Somerville Public Library

Company Name

Signed

Title

Date

SCOPE OF WORK

November 30, 2015



Prepared By:

**Edward Wilson
Regional Director**

Prepared for:

**Somerville Public Library
79 Highland Avenue
Somerville, MA 02143**

Ellen Jacobs

CUSTOMER: Somerville Public Library**ADDRESS:** 79 Highland Avenue, Somerville MA 02143**Overview:**

BMS CAT opened file on the Somerville Public Library on November 27, 2015 for damages resulting from a high humidity event that has caused suspect growth to accumulate on the archival material located in the basement of the library.

SCOPE OF WORK BMS CAT proposes the following services in restoring the facility:

SCOPE OUTLINE

- 1.0 Health & Safety
- 2.0 Document Restoration
- 3.0 HVAC
- 4.0 Special Points
- 5.0 Project Duration
- 6.0 Pricing

1.0 Health & Safety – BMS CAT will make an initial survey of the site to ensure likely hazards are identified and a plan of mitigation is completed. During the duration of the project this plan will be adjusted as further hazards may be identified. It is the practice of BMS CAT that all of our employees are certified to the 10-Hour OSHA-General Industry.

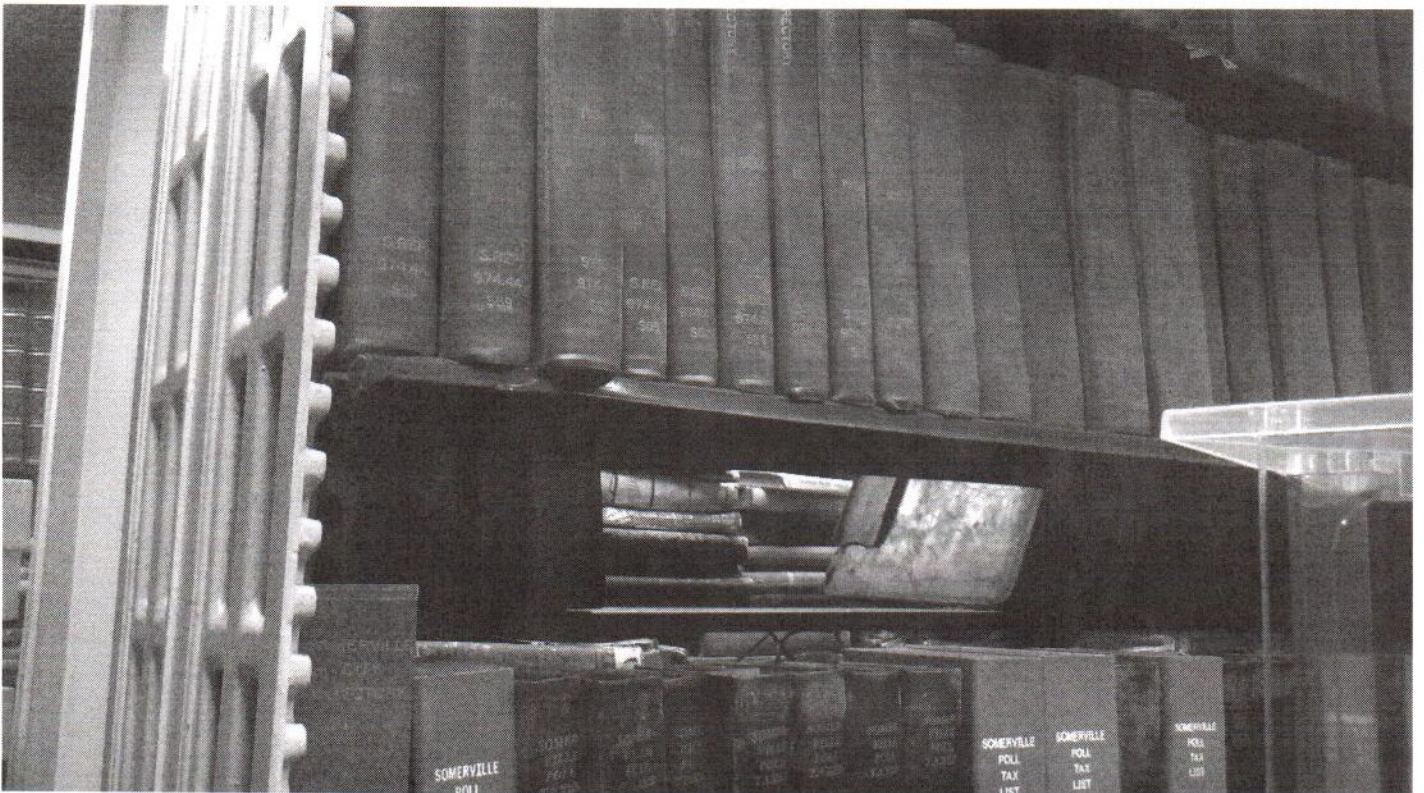
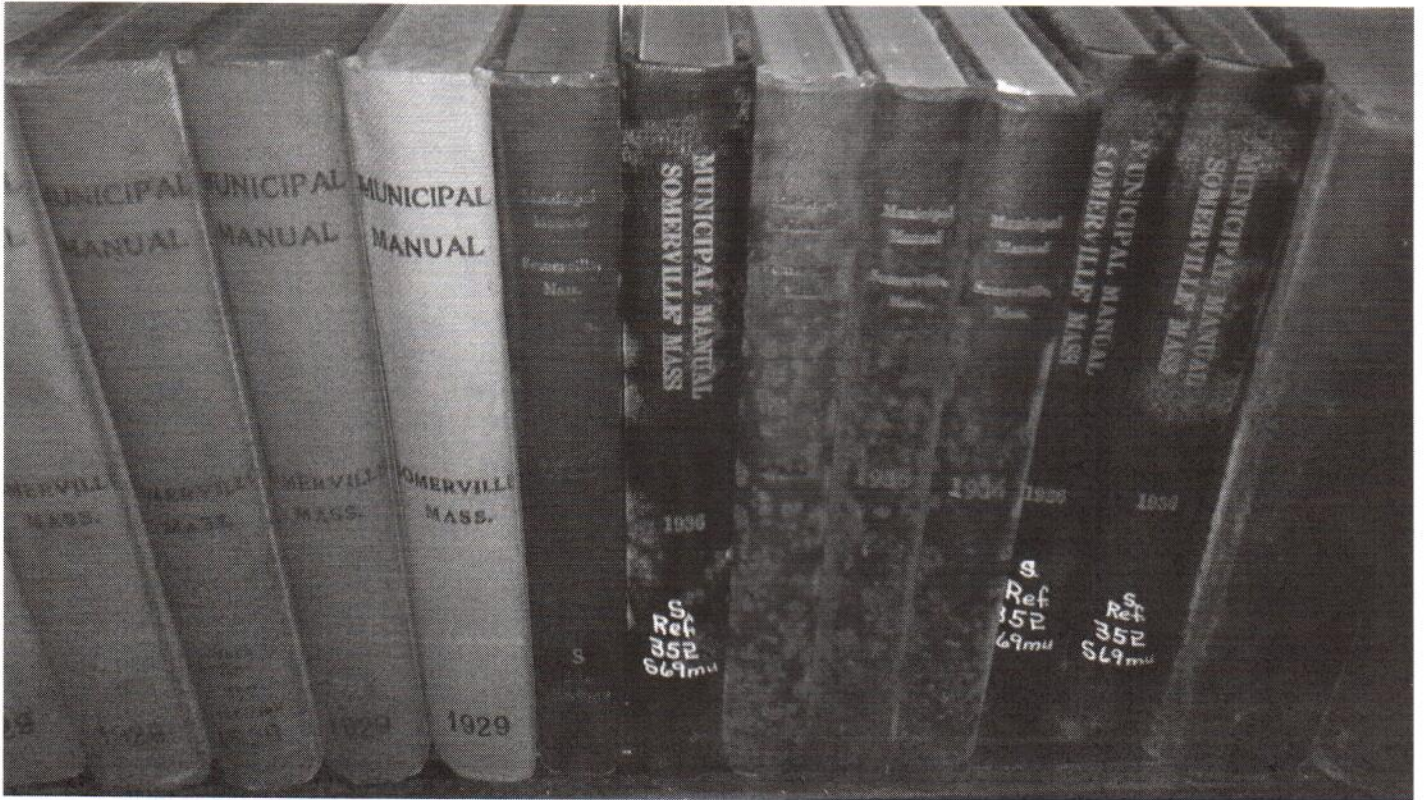
2.0 ARCHIVE CLEANING

2.1 Archive Cleaning – in an effort to stabilize the interior environment as quickly as possible and reduce the potential for cross-contamination and any additional damage, BMS CAT will perform the following:

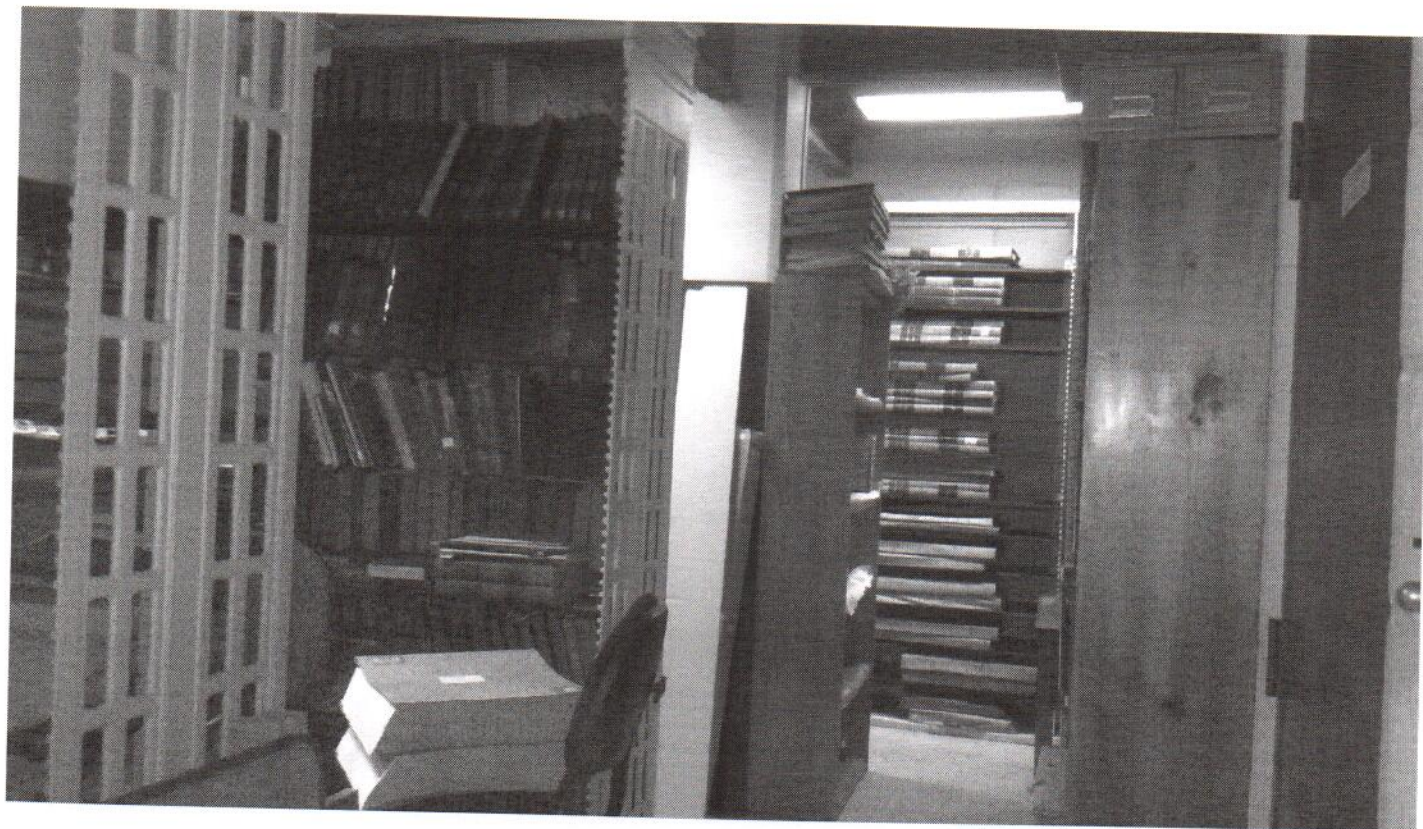
- 2.1.1 BMS CAT will provide necessary labor, equipment, and supplies to remove and dispose of material located in the basement inspected on 11/27/2015. BMS CAT will need an area in the parking lot for a disposal container.
- 2.1.2 BMS CAT will provide portable HEPA Filtration Units in the work area and maintain a negative pressure to scrub and ventilate the air during the cleaning process.
- 2.1.3 A document restoration technician will work in a specific range of material. The technician will remove 3 linear feet of books or boxes from each shelf and place them in order on a book cart. Once the books or boxes have been removed from the respective shelf it will be HEPA vacuumed.



Photos of Closed Stacks, Somerville Central Library, page 1 of 2



Photos of Closed Stacks, Somerville Central Library, page 2 of 2





CITY OF SOMERVILLE, MASSACHUSETTS

GRANTS DEVELOPMENT

JOSEPH A. CURTATONE

MAYOR

December 1, 2015

Ms. Emily Monea
Community Preservation Act Manager
City Hall
93 Highland Avenue
Somerville, MA 02143

Dear Ms. Monea:

On behalf of the Grants Development office, I would like to offer my support for the Community Preservation Act Funding application submitted by Somerville Public Library. This vital funding will allow SPL to conduct mold remediation activities at the Central Library and conservation work on bound historical volumes that have been impacted by mold.

Much attention has been lavished on Somerville over the past few years as new innovative and “green” businesses come to town, hip brewpubs and restaurants open up, and the housing stock changes practically overnight through the many developments sprouting up across town. Local conversations and news stories all seem to focus on the impressive growth at Assembly Row and the revitalization of Union Square. But we can’t look forward and make substantive plans for this tight-knit, densely packed, and quickly changing community without considering our past, and the closed stacks room at SPL’s Central Library offers multiple collections that document the economic, social, and cultural growth of Somerville over the last century and a half—and offers insight on how Somervillians have dealt with it.

This room houses over 75 years of *Library Annual Reports* and more than 125 years of *The Somerville Journal*, in addition to other significant collections. Events of national and local importance, whether it’s 9/11 or the Great Molasses Flood, are documented here and describe how citizens and local governance reacted. This great resource is frequently tapped by researchers and city planners for guidance and insight. Yet this resource has already suffered some damage, and SPL staffers wish to prevent any future damage.

One of the biggest threats to historical documents is mold, which can quickly cause irreversible damage to library collections. This has been a prevalent issue in the closed stacks room, and the SPL operating budget does not provide any financial means to combat this problem. Of the entire SPL budget, just 15% goes toward operations for all three libraries and their programming; the remaining 85% is for personnel. Not only are the City’s historical documents at risk of permanent damage, but any SPL librarians working in this room are breathing in the spores, which can lead to respiratory ailments and



CITY HALL ANNEX • 50 EVERGREEN AVENUE • SOMERVILLE, MASSACHUSETTS 02
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illnesses. The current conditions of this room do not seem suitable for maintaining the City's collections for years to come, and so SPL must conduct remediation and conservation activities now; this is not an issue that can be put on the back-burner.

Please give Somerville Public Library's application your consideration. As the storing-house of important documents that show where this City has been and where it's going, SPL is truly one of the Somerville's greatest assets.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kate Hartke', written in a cursive style.

Kate Hartke
Manager

Massachusetts Cultural Resource Information System

Scanned Record Cover Page

Inventory No:	SMV.66
Historic Name:	Central Library
Common Name:	
Address:	79 Highland Ave
City/Town:	Somerville
Village/Neighborhood:	Central Hill
Local No:	1049; 141
Year Constructed:	
Architect(s):	Tilton, Edward Lippincott
Architectural Style(s):	Classical Revival
Use(s):	Library
Significance:	Architecture; Community Planning; Education
Area(s):	SMV.ay: Somerville Multiple Resource Area SMV.C: Central Hill
Designation(s):	Local Historic District (3/11/1985); Nat'l Register Individual Property (9/18/1989); Nat'l Register MRA (9/18/1989)
Building Materials(s):	Roof: Ceramic Tile Wall: Brick; Stone, Cut; Limestone; Glazed Terra Cotta



The Massachusetts Historical Commission (MHC) has converted this paper record to digital format as part of ongoing projects to scan records of the Inventory of Historic Assets of the Commonwealth and National Register of Historic Places nominations for Massachusetts. Efforts are ongoing and not all inventory or National Register records related to this resource may be available in digital format at this time.

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Commonwealth of Massachusetts
Massachusetts Historical Commission
220 Morrissey Boulevard, Boston, Massachusetts 02125
www.sec.state.ma.us/mhc

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Wednesday, December 02, 2015 at 12:34 PM

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FORM B - BUILDING

MASSACHUSETTS HISTORICAL COMMISSION
30 BOYLSTON STREET
BOSTON, MA 02116

MHC# 1049

AREA Central Hill FORM NO. 66

AY, C

Pl-Central Hill
USGS-BOST, N
SECT B

Somerville

79 Highland Avenue

Central Library

Library

Library

DESCRIPTION

1914

Documents

Second Renaissance Revival

Architect Edward Lippincott Tilton

Exterior Wall Fabric brick

Outbuildings none

Major Alterations (with dates)

renovation 1970s: some entry
alterations interior alteration

Condition Excellent

Moved no Date n/a

Acreage less than one acre

Setting on Central Hill views to Medford
and Union Square.

Z E N

UTM REFERENCE 19 - 327/580 - 4694/520

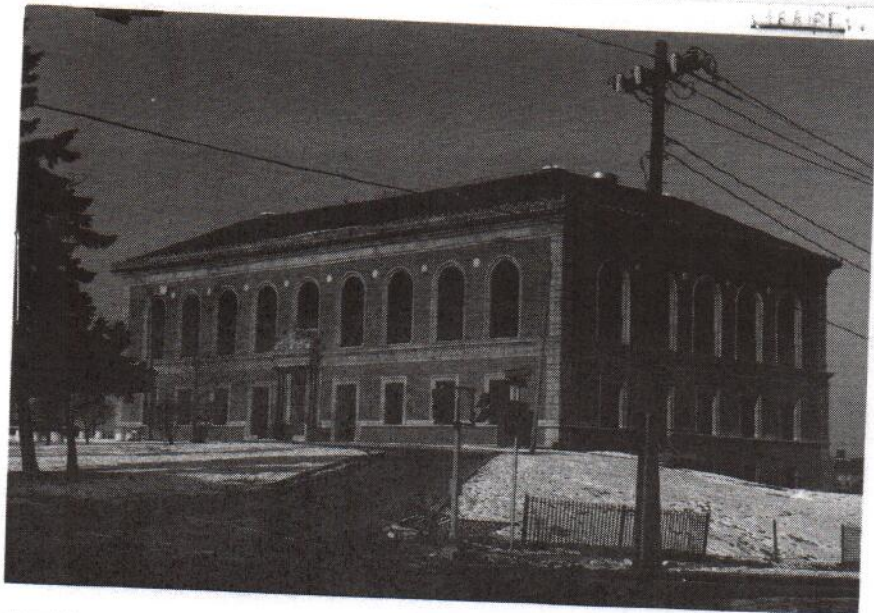
USGS QUADRANGLE

SCALE

Recorded by Betsy Friedberg, Preservation
Planner

Organization Mass. Historical Commission

Date June 1986



Sketch Map: Draw map showing property's location in relation to nearest cross streets and/or geographical features. Indicate all buildings between inventoried property and nearest intersection(s). Indicate north

See Attached Map

NATIONAL REGISTER CRITERIA STATEMENT (if applicable)

The Central Library Somerville, is a finely proportional architect-designed building in the Second Renaissance Revival style. In plan and detail, the building displays the influence of the work of McKim, Mead, and White upon its architect, Edward Tilton. Its construction on Central Hill in 1914 was part of a 50-year municipal building program and is significant as a reflection of the city's vast growth at the turn of the century, as well as its concern for providing its residents with urban amenities. Retaining integrity of location, design, setting, materials, workmanship, feeling, and association. The library fulfills Criteria A and C of the National Register of Historic Places on the local level.

ARCHITECTURAL SIGNIFICANCE Describe important architectural features and evaluate in terms of other buildings within the community.

This two-story yellow brick library is a fine example of the Renaissance Revival style. Architect Edward Tilton's experience with the firm of McKim, Mead and White shows in the building's relationship to the design for the Boston Public Library. The truncated hipped roof is finished with green pan tiles. Nine bays wide, the building is lit on its second story by large round-arched windows. Classical trim includes terra cotta panels and limestone window surrounds, stringcourses, and quoins. The center entry is ornamented with a shallow Doric-columned porch supporting an elaborate terracotta shield.

HISTORICAL SIGNIFICANCE Explain the role owners played in local or state history and how the building relates to the development of the community.

The Central Library site was formerly occupied by the Somerville's first engine house, built in 1871 and designed by well-known architect Shepard S. Woodcock, a Somerville resident. The outstanding Victorian Gothic fire station one of the first municipal structures on Central Hill Park was demolished for construction of the library. An earlier Romanesque library (1884) was located on the park near the present-day City Hall. That building was one of the first commissions of prominent architect George A. Loring; it, too, was demolished. The Central Hill site has always been devoted to civic and religious buildings.

The Central Library is representative of the scale of civic structures created by nationally-known architects around the turn of the century. Its architect, Edward L. Tilton (1861-1933) was a noted designer of "modern" public libraries; he was commissioned for the Somerville Public Library shortly before the First World War. Born in New York, Tilton was trained at the Ecole des Beaux Arts Parish. He worked for McKim, Mead, and White in New York prior to establishing his own practice with William A. Boring. Boring and Tilton produced the Ellis Island Immigrant Station in 1900 they were noted as designers of "modern" public libraries. Springfield, Massachusetts, is the site of another Tilton library.

BIBLIOGRAPHY and/or REFERENCES

Newspaper file, Somerville Historical Society
City of Somerville Records.

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INVENTORY FORM CONTINUATION SHEET

MASSACHUSETTS HISTORICAL COMMISSION
Office of the Secretary, Boston

Community: SOMERVILLE	Form No: 1741 (66)
Property Name: Central Library	

Indicate each item on inventory form which is being continued below.

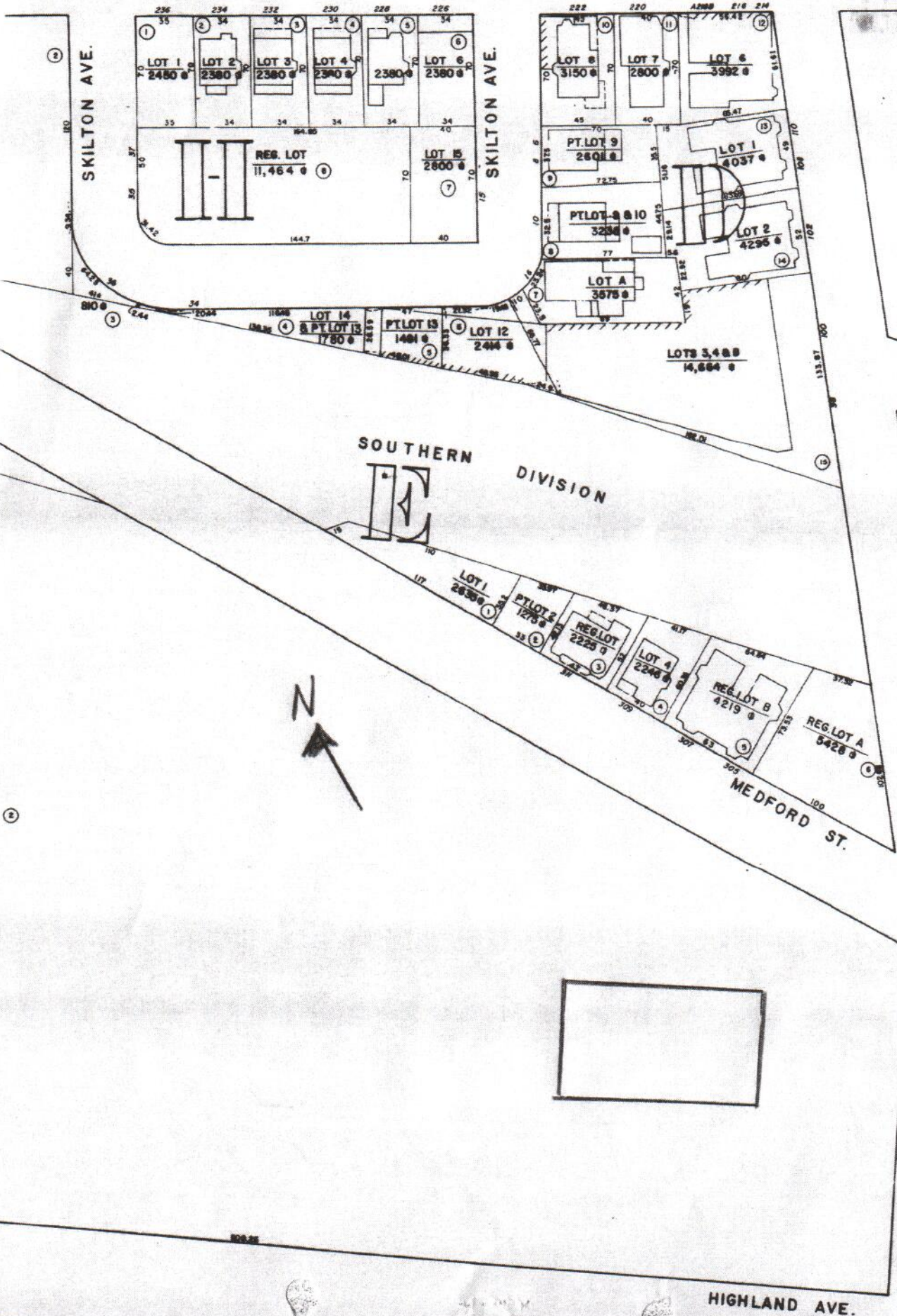
Criteria for Evaluation (Continued)

The library fulfills criteria A and C of the National Register of Historic Places on the local level.

PEARL ST.

SMV.66

CITY
CENTRAL
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RIGHT-
BLIND
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SOLID



HIGHLAND AVE.

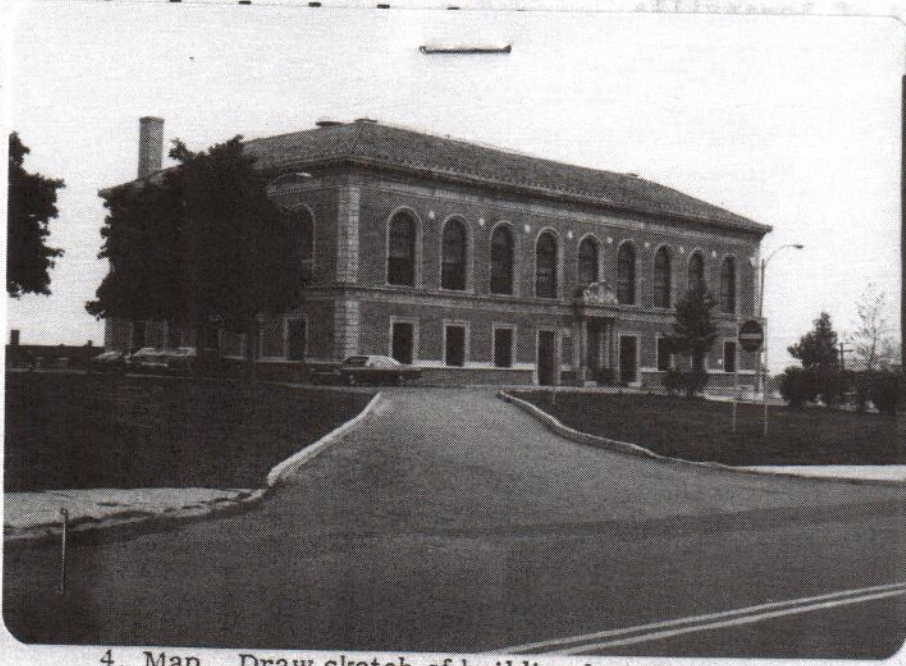
FORM B - BUILDING

MASSACHUSETTS HISTORICAL COMMISSION
Office of the Secretary, State House, Boston

LVD- 311115 (10)
NEMRAL/INA- 9/18/89 (10)

PI-CENTRAL
W. BOSTON

In Area no.	Form no.
AY, C	66



Town Somerville

Address Highland Avenue

Name CENTRAL LIBRARY
Public Library-Main Branch

Present use " "

Present owner City of Somerville

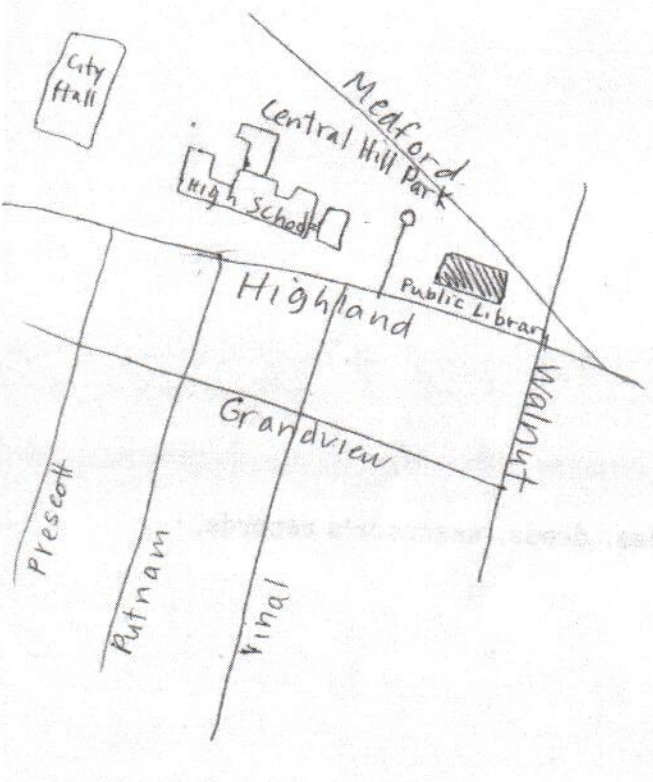
Description:

Date 1884

Source Interior plaque

Style Renaissance Revival

4. Map. Draw sketch of building location in relation to nearest cross streets and other buildings. Indicate north.



Architect George F. Loring

Exterior wall fabric yellow brick

Outbuildings (describe) _____

Other features 2-story rectangular
plan building with truncated
hipped roof with green pan tiles.

Interior reconstruction

Altered _____ Date 1976

Moved _____ Date _____

5. Lot size:

One acre or less X Over one acre _____

Approximate frontage 80'

Approximate distance of building from street
50'

6. Recorded by Harriet White

Organization MAPC

Date 8/16/78

(over)

7. Original owner (if known) City of Somerville

Original use library

Subsequent uses (if any) and dates _____

8. Themes (check as many as applicable)

- | | | | | | |
|-----------------------|-------|----------------------------|----------|-------------------------|-------|
| Aboriginal | _____ | Conservation | _____ | Recreation | _____ |
| Agricultural | _____ | Education | <u>X</u> | Religion | _____ |
| Architectural | _____ | Exploration/
settlement | _____ | Science/
invention | _____ |
| The Arts | _____ | Industry | _____ | Social/
humanitarian | _____ |
| Commerce | _____ | Military | _____ | Transportation | _____ |
| Communication | _____ | Political | _____ | | |
| Community development | _____ | | | | |

9. Historical significance (include explanation of themes checked above)

10. Bibliography and/or references (such as local histories, deeds, assessor's records, early maps, etc.)

INVENTORY FORM CONTINUATION SHEET

MASSACHUSETTS HISTORICAL COMMISSION
Office of the Secretary, Boston

Community: Somerville	Form No: 66
Property Name: Public Library	

Indicate each item on inventory form which is being continued below.

Other features:

Elaborated, bracketed cornice with egg & dart and dentil moldings. Rectangular entrance portico with Doric columns, surmounted by over-scaled shield held by classical figures. Semi-circular arched windows, in the 2nd story. On the 1st story there are rectangular windows with plain enframingent. All sash has been replaced with contemporary material.

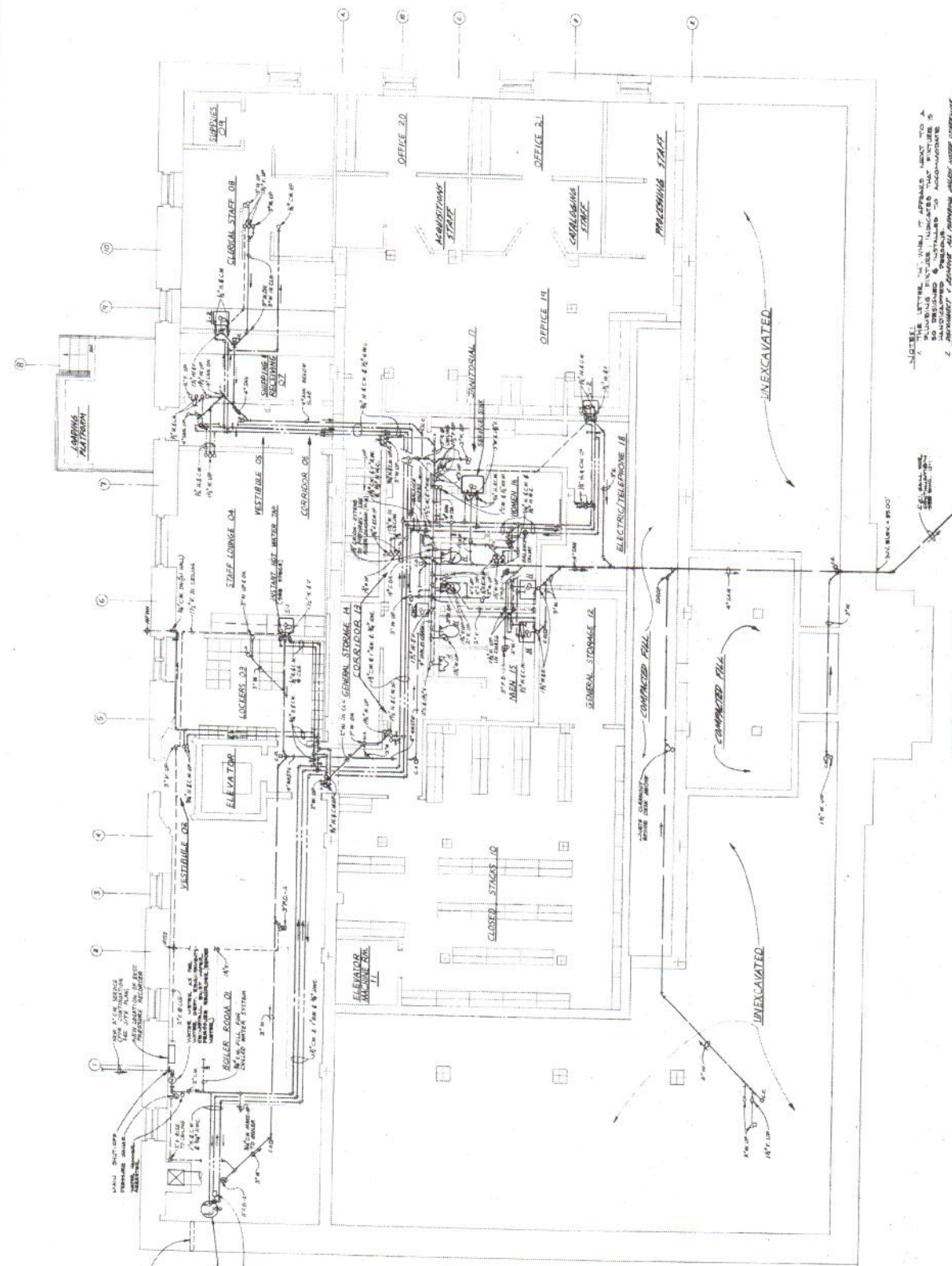
Elaborate belt band divides 1st and 2nd stories. This band is a projecting molding composed of squares and figures carved in low relief.

Semi-circular driveway and Civil War monument on lawn.

Staple to Inventory form at bottom



DWG NO
P-1



LEGEND
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2. COMPLETED FILL
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100. UNEXCAVATED

FINISHED FLOOR EL. = 87.53

PLUMBING
BASEMENT FLOOR PLAN
DATE: 18 MARCH 1978

SOMERVILLE PUBLIC LIBRARY
ALTERATIONS
SOMERVILLE, MASSACHUSETTS

NEW ENGLAND PARTNERSHIP
ARCHITECTS
NEW HAVEN, CT. AND BURLINGTON, VT.



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