

Addendum No. 1 to IFB 20-67



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB 20-67

Title: **Fertilization, Weed and Insect Control of Parks, Islands and Athletic Fields**

From: Prajкта Waditwar, Construction Procurement Manager

Date: 4/6/2020

- Re:
1. Extends bid submission deadline to April 15th, 1:00PM EST
 2. Updates Scope of Work
 3. Updates Quality Requirements
 4. Livestream of Bid Opening;
 5. Methods of Bid Submission

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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1. Bid submission deadline is extended to Wednesday April 15th, 1:00PM EST.

2. Section 2.0: RULE FOR AWARD / SPECIFICATIONS/SCOPE OF SERVICES

Following Requirements is added under the Scope of Services.

The City seeks a 16-0-5 N-P-K Bridged Organic fertilizer that provides a foundation of carbon, mineral, and fertility to help sustain resilient turf on athletic fields and parks spaces. The 16-0-5 will be applied to fields and open spaces that do not show a Phosphorous deficiency. The 16-0-5 must be in the form of a formulated dry organic granular application. Fertilizer must be primarily derived from organic, poultry waste, and/or natural sources. Biosolids will not be considered an acceptable source.

Annual Testing to be performed

Modified Morgan tests for phosphorous through the UMASS soil testing laboratory to achieve regulatory state compliance must be performed annually.

Silicon test analysis readings will also be tracked on athletic fields to test effectiveness of calcium micronutrient supplement annually. The primary representation must interpret silicon testing and application recommendations according to test results.

Provide paste extract test analysis annually and the primary representation must interpret paste testing and application recommendations according to test results.

Provide water test analysis annually and the primary representation must interpret water testing and application recommendations according to test results.

Planning software must have the following capabilities:

- Ability to remotely record dates, rates and types of applications being performed on specific sites/management units with inventory needs for each site.
- Production of printable PDF's of management programs for each unit with MSDS and labels for all specified products.
- Generation of monthly/yearly budget data, sortable by individual sites/management units and product categories.
- Generation of product applicator technician sheets for reporting of all fertilizer and pesticide applications.

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- Generation of MA state compliant pesticide and fertilizer usage reports.
- Generation of printable application and budget reports.
- Planner must be cloud-based

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3. Section 2:0: Quality Requirements

(Please use the updated Quality Requirements form while submitting your bid)

Quality requirements, or basic business requirements, are the minimum set of standards that an entity must meet and certify to be considered responsible and responsive. **Please complete the Quality Requirements form, below, and submit it with your completed bid.** The City of Somerville will disqualify any response that does not meet the minimum quality requirements. A "No Response" to items 1 through 3, or a failure to respond to any of the following minimum standards will result in disqualification of your bid.

QUALITY REQUIREMENTS		YES	NO
1.	Has the Vendor been in the business of supplying Fertilization, Weed and Insect Control Services (materials and labor), for at least five (5) years?		
2.	Can the Vendor provide the services, according to the specifications?		
3.	Can you provide web accessible, cloud based, planning software to assist in the development, record keeping, and financial summaries of City of Somerville's turf management program for each site? (Please refer to scope of services for more information regarding the planning software)		
4.	Optional: Are you a Mass. Supplier Diversity Office MBE/WBE certified minority or woman owned business? Additional minority designations may be submitted by attaching supporting documentation.		

In order to provide verification of affirmative responses to items 1 through 3, under the quality requirements listed in the Quality Requirements Form, Offeror must submit written information that details the general background, experience, and qualifications of the organization. Subcontractors, if applicable, must be also included.

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4. Livestream of Bid Opening:

Date: Wednesday, April 15th, 2020

Time: 1:00PM EST

Results of this bid will be posted as soon as possible on the Purchasing webpage for the City of Somerville.

Topic: Bid Opening: IFB#20-67: Fertilization, Weed and Insect Control of Parks, Islands and Athletic Fields

Time: Apr 15, 2020 01:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/850483343?pwd=ejBGSDRqWm02WTQwRnhJdy8zckFBQT09>

Meeting ID: 850 483 343

Password: 068476

5. Methods of Bid Submission:

Bidders may submit bids in any of the following ways. All bids will be time-stamped and must be received no later than 1:00 p.m.

- 1) Deposit your sealed bid package in the black drop box located by the School Street entrance to City Hall, located near the corner of School Street and 93 Highland Avenue.
- 2) Sealed bids can be sent to City Hall through the US Postal Service or other delivery service (e.g. FedEx, UPS).
- 3) BidExpress.com is an online bidding platform where bidders can submit all required documents. The fee to use this service is approximately \$35.00 unless your company has a subscription with BidExpress. You can access the bid package and forms via the City of Somerville BidExpress page at:

<https://www.bidexpress.com/businesses/33100/home> A user guide is attached for your reference.

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4) For any technical assistance while submitting the online bid, please contact the BidExpress Customer support team at www.bidexpress.com.