

Addendum No. 1 to IFB#19-54



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB#19-54
Title: **Electrical Generator Repairs & Maintenance**

From: Prajkta Waditwar, Construction Procurement Manager

Date: 2/7/2019

Re: Updates SECTION 4.0 FORM FOR GENERAL BID (pricing sheet) – added pricing section for semi-annual maintenance

Addendum No. 1 to IFB#19-54

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

Addendum No. 1 to IFB#19-54

Updated Pricing form is given below: Please use updated Pricing Form while submitting your bids.

SECTION 4.0 FORM FOR GENERAL BID

The undersigned proposes to furnish all labor and materials required for: **Electrical Generator Repairs & Maintenance.**

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville.

- The bids will be received at the office of the Purchasing Director, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than 02/13/2019, 12:00PM EST.
- If the **awarded** vendor is a Corporation a “Certificate of Good Standing” (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 3.0.)
- **Awarded Vendor** must comply with Living Wage requirements (see Section 3.0; only for services)
- **Awarded Vendor** must comply with insurance requirements as stated in Section 3.0.
- The Purchasing Director reserves the right to accept or reject any or all bids and/or to waive any informality if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed bid package.

Please quote on the following items. Prices are to include delivery, additional fuel costs, mileage, environmental compliance disposal and all other charges related to the services & products listed below.

The quantities are estimates only and are not guaranteed. The City may opt to purchase additional or fewer quantities than those reflected in this bid package. In case, the City opts to purchase additional quantity, unit prices will govern.

Schedule A: Semi-annual Maintenance

	Year 1 2/18/2019 – 02/17/2020		Year 2 2/18/2020 – 02/17/2021		Year 3 2/18/2021 – 02/17/2022	
	Unit Price (\$)	Total Price (Unit Price X Estimated Quantity) (\$)	Unit Price (\$)	Total Price (Unit Price X Estimated Quantity) (\$)	Unit Price (\$)	Total Price (Unit Price X Estimated Quantity) (\$)
Hourly rate for repairs (Regular Hours 7:30am – 4:30pm) Service Call (Estimated hours = 150 per year)						
Hourly rate for Overtime repairs 4.30Pm – 7.30AM) Service Call (Estimated Hours = 50 per year)						

Addendum No. 1 to IFB#19-54

Semi-Annual Maintenance As outlined in the specifications	\$	\$	\$
Annual total (Hourly rates + Semiannual maintenance)	\$	\$	\$
Subtotal of Schedule A (Sum of the annual total for 3 years)	\$		

Schedule B. Parts & Materials not supplied by the City: (Please quote % rate)

	Year 1 2/18/2019 – 02/17/2020	Year 2 2/18/2020 – 02/17/2021	Year 3 2/18/2021 – 02/17/2022
% mark-up or discount	%	%	%
Estimated budget for parts & materials	\$10,000.00	\$10,000.00	\$10,000.00
Pricing for the Parts and Materials cost {Estimated budget + (___% * Estimated Budget)}	\$	\$	\$
Subtotal of Schedule B for 3 years	\$		

Schedule C. Total Bid Pricing

Total bid pricing in figure (Sum of subtotal of Schedule A + Schedule B)	\$
Total bid pricing in words (Sum of subtotal of Schedule A + Schedule B)	\$
<i>(If applicable)</i> The contract price does not include the items listed on the attached “Bid Form for Alternates;” the bidder understands that the project construction cost estimate provided by the City is inclusive of all the work described in this form.	

Addendum No. 1 to IFB#19-54

The unit prices shall include cost of fuel, all labor, materials, equipment, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for. Changes shall be processed in accordance with the provisions of the General Conditions governing changes in the work.	
Executed this _____ day of _____, 20____.	
Name of Company/Individual:	
Address, City, State, Zip:	
Tel #	Email:
Name and Title of Person Signing	
Signature of Authorized Individual	
Please acknowledge receipt of any and all Addenda (if applicable) by signing below and including this form in your bid package. Failure to do so may subject the proposer to disqualification.	
ACKNOWLEDGEMENT OF ADDENDA:	
Addendum #1 ____ #2 ____ #3 ____ #4 ____ #5 ____ #6 ____ #7 ____ #8 ____ #9 ____ #10 ____	