

Addendum No. 1 to RFP 21-16



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding RFP 21-16
Title: Animal Control Officer/Animal Inspector Supplemental Services

From: Prajka Waditwar, Construction Procurement Manager

Date: 9/1/2020

Re: 1. Updates the requirements in the specification.
2. Updates pricing form.

Addendum No. 1 to RFP 21-16

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

Addendum No. 1 to RFP 21-16

1. Section 2.0 Rule for Award / Specification / Scope of Services

Scope of Services

The City of Somerville is seeking to hire a qualified vendor to provide Animal Control Officer and Animal Inspector (hereinafter referred to as ACO for both positions) services for the City.

Is updated to:

The City of Somerville is seeking to hire a qualified vendor to provide Animal Control Officer, Animal Inspector (hereinafter referred to as ACO for both positions), **and kenneling services** for the City.

2. Section 2.0 Rule for Award / Specification / Scope of Services

F. Kennel Facilities and Care of animals in Custody, clause 4: Boarding fees are not to exceed \$40 per each 24 hour period per animal or any part thereof that the animal is held thereafter.

Is updated to:

Boarding fees are not to exceed **\$65** per each 24 hour period per animal or any part thereof that the animal is held thereafter.

3. Price Proposal Instructions

The kenneling fee is the daily (i.e. 24-hour period) price, per dog/animal, that you will invoice to the City for the kenneling (water, food, shelter, etc.) of said dog/animal whenever required. There is a maximum price of \$40 per 24-hour period for kenneling, for all 3 years of this contract. Your submitted price cannot exceed that amount.

Is updated to:

The kenneling fee is the daily (i.e. 24-hour period) price, per dog/animal, that you will invoice to the City for the kenneling (water, food, shelter, etc.) of said dog/animal whenever required. There is a maximum price of **\$65** per 24-hour period for kenneling, for all 3 years of this contract. Your submitted price cannot exceed that amount.

Addendum No. 1 to RFP 21-16

Updated Pricing Form:

Error! Reference source not found.

**SECTION 3.0
PRICING**

By signing this Price Form, the Proposer certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville entitled: Animal Control Officer/Animal Inspector Supplemental Services

- | |
|---|
| <ul style="list-style-type: none"> • The proposals will be received at the office of the Purchasing Director, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than Error! Reference source not found. • If the awarded vendor is a Corporation a “Certificate of Good Standing” (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 4.0.) • Awarded Vendor must comply with Living Wage requirements (see Section 4.0; only for services) • Awarded Vendor must comply with insurance requirements as stated in Section 4.0. • The Purchasing Director reserves the right to accept or reject any or all proposals and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville. • The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges. • This form to be enclosed in sealed proposal package. |
|---|

This Price Proposal must be submitted in a separate sealed envelope. Please refer to the section titled “Submission Requirements”, in the technical portion of this document for full instructions.

Description	Pricing for Year 1 (\$)	Pricing for Year 2 (\$)	Pricing for Year 3 (\$)
Daily Kenneling Fee (not to exceed \$65 per 24-hour period)	\$	\$	\$
Dog/Animal Euthanize Prices	\$	\$	\$
Dog/Animal Disposal Prices (up to 19 lbs.)	\$	\$	\$
Dog/Animal Disposal Prices (20 – 69 lbs.)	\$	\$	\$
Dog/Animal Disposal Prices (70–114 lbs.)	\$	\$	\$
Dog/Animal Disposal Prices (115 lbs. or more)	\$	\$	\$
Total Price	\$	\$	\$

Name of Company/Individual:	
Address, City, State, Zip:	
Tel #	Email:

Addendum No. 1 to RFP 21-16

**Signature of Authorized
Individual**

Please acknowledge receipt of any and all Addenda (if applicable) by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 ____ #2 ____ #3 ____ #4 ____ #5 ____ #6 ____ #7 ____ #8 ____ #9 ____ #10 ____