

Addendum No. 1 to IFB 20-49



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Purchasing
JOSEPH A. CURTATONE
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB 20-49
Title: Sprinkler Alarm Repairs and Maintenance for the City

From: Prajкта Waditwar

Date: 2/3/2020

Re: Extends bid submission deadline to 02/06/2020 2:00PM EST
Answers some questions

Addendum No. 1 to IFB 20-49

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

Addendum No. 1 to IFB 20-49

Bid submission deadline is extended to February 6th, 2:00PM EST.

Addendum No. 1 to IFB 20-49

Question 1: Who is the current vendor?

Answer: Fire Equipment, Inc.

Question 2: Can you provide the last bid results?

Answer: Bid results are attached.

Question 3: Is the “5 Year Inspection” included in the base price?

Answer: Yes

Question 4: Are Annual Backflow Tests included in the base bid price? If so, why they are not listed on the site inventory page?

Answer: Yes. Bidder should bid with the assumption that all buildings have a backflow.

Question 5: On the “Form for General Bid” , “Schedule A”, Please clarify the following

- #1 Two (2) Preventative Maintenance Visits for each of the municipal buildings” **
- #2 Two (2) Visit for Testing Operation of the Fire Alarm Systems (not less than 50% per Visit) (testing)

What is the Vendor expected to do during the two “Preventative Maintenance visits”?

Answer: During Preventative Maintenance visits, vendor should inspect and when necessary test all Fire Alarm Systems. Any necessary repairs or interventions should be reported immediately to the Superintendent of Buildings and Grounds.

Question 6: Are the Pumps done on regular time?

Answer: Both regular and emergency time depending on the requirement.

Question 7: The Form for General Bid indicates four (4) fire Pumps, yet the inventory page indicates only 3 Argenziano School; West Somerville High; Capuano Elementary; Please clarify 3 or 4 and where is the 4th?

Answer: The form and Inventory should be updated to reflect FIVE pump locations:

Capuano School

West Somerville

Argenziano

Healey

East Somerville

Updated General Bid Pricing Form is attached.

IFB # 20-49

SECTION 4.0

FORM FOR GENERAL BID

The undersigned proposes to furnish all labor and materials required for: Sprinkler Alarm Repairs and Maintenance for the City

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville

- The bids will be received at the office of the Purchasing Director, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **02/05/2020 by 2PM EST**
- If the **awarded** vendor is a Corporation a “Certificate of Good Standing” (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 3.0.)
- **Awarded Vendor** must comply with Living Wage requirements (see Section 3.0; only for services)
- **Awarded Vendor** must comply with insurance requirements as stated in Section 3.0.
- The Purchasing Director reserves the right to accept or reject any or all bids and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed bid package.

Prices are to include delivery, the cost of fuel and all other charges related to the services listed below. Prices are to remain the same for the entire contract period.

If you are sub-contracting any services, their costs must be included in your bid pricing. You may not add additional charges for sub-contracting services to any invoices.

Schedule A: Installation (if required) Inspection, Testing and Maintenance of Sprinkler Alarm Systems

Flat Rate amount for services specified which include, but not limited to the following:

1. Two (2) preventative maintenance visit for each of the municipal buildings sprinkler alarm systems.
2. Two (2) visit for testing operation of the sprinkler alarm systems (not less than 50% percent of the devices each visit), for each of the municipal buildings.
3. All buildings x 2 visits for emergency service calls.
4. Annual Fire Pump Test for five (5) buildings.

Price	Year 1 03/01/2020 – 02/28/2021	Year 2 03/01/2021 – 02/28/2022	Year 3 03/01/2022 – 02/28/2023
Flat rate amount per year	\$	\$	\$
Subtotal of Schedule A (sum of the flat rates for 3 years)	\$		

Schedule B: Hourly Labor rates

Labor Rates Per Hour to furnish labor for services not provided under the flat rate bid such as repairs or additions to sprinkler alarm systems, as follows:

1. Travel time cannot be billed under this contract.
2. Labor shall be charged only for time spent on the job.
3. Working hours for regular service are Monday through Friday, 7:30AM to 3:30PM
4. Estimates are given only for the final bid calculation purpose and subject to change.

Labor Rates	Year 1 03/01/2020 – 02/28/2021	Year 2 03/01/2021 – 02/28/2022	Year 3 03/01/2022 – 02/28/2023

	Hourly Labor rate	Total price (Hourly labor rate X Estimated Value)	Hourly Labor rate	Total price (Hourly labor rate X Estimated Value)	Hourly Labor rate	Total price (Hourly labor rate X Estimated Value)
Regular Hours: 7:30 AM to 3:30 PM (Estimated hours = 30)	\$	\$	\$	\$	\$	\$
Emergency Hours: 3:30 PM to 7:30 AM (Estimated Hours = 10)	\$	\$	\$	\$	\$	\$
Annual total of labor rates (sum of the total of regular + emergency hours)	\$		\$		\$	
Subtotal of Schedule B (Sum of the annual total of labor rates for 3 years)	\$					

Schedule C: Parts & Materials

For the purpose of evaluating bids, the City of Somerville has estimated that this contract will include parts and materials that may be required for the unscheduled activities equal to (\$10,000.00) ten thousand dollars, based on the pricing described as included in the Technical Specifications.

The bidder shall enter below any bid mark up or discount to be applied to the estimate of ten thousand dollars.

This markup or discount will apply to all parts and materials that may need to be purchased by the awarded

Contractor. It will not apply to labor costs or to the lump-sum bid in section 1.

The bidder must indicate what type of net price is being used (a discount or a mark-up, and by what percentage)

and must submit a copy of her/his current list price schedule with the bid.

% mark-up or discount, or "not applicable"	Year 1 03/01/2020 – 02/28/2021	Year 2 03/01/2021 – 02/28/2022	Year 3 03/01/2022 – 02/28/2023
Estimated budget for parts & materials	\$10,000	\$10,000	\$10,000
Annual pricing for parts & materials (10,000 + % mark-up or -discount, or "not applicable)	\$	\$	\$

The Undersigned Bidder has submitted all requested referenced information on the Reference Form.

The Undersigned Bidder understands that the contractor and subcontractors will be required to pay prevailing wages to laborers and mechanics, and that if the Undersigned's bid is significantly below the average bid, the Awarding Authority may require the Bidder to substantiate that the bid is based on payment of wages at prevailing rates.

The Undersigned Bidder certifies that it can achieve substantial and final completion by the dates notes in Section 2.2, herein, unless otherwise noted in the Notice to Proceed as delivered to the awarded vendor.

Should certain additional work be required, or should the quantities of certain classes of work be increased or decreased from those required by the Contract Documents, by authorization of the City, unit prices listed on the attached "Unit Price Form" shall at the option of the City be the basis of payment to the Contractor or credit to the City, for such increase or decrease in the work. The unit prices shall represent the exact net amount per unit to be paid the Contractor (in the case of addition or increase) or to be refunded the City (in the case of decrease). Contractually noted adjustments will be allowed for overhead, profit, insurance or other direct or indirect expenses of the Contractor or Subcontractors.

The unit prices shall include cost of fuel, all labor, materials, equipment, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for. Changes shall be processed in accordance with the provisions of the General Conditions governing changes in the work.

Executed this _____ day of _____, 20____.

Name of Company/Individual:

Address, City, State, Zip:

Tel #

Email:

Name and Title of Person Signing

Signature of Authorized Individual

Please acknowledge receipt of any and all Addenda (if applicable) by signing below and including this form in your bid package.

Failure to do so may subject the proposer to disqualification.

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 ___ **#2** ___ **#3** ___ **#4** ___ **#5** ___ **#6** ___ **#7** ___ **#8** ___ **#9** ___ **#10** ___



CITY OF SOMERVILLE, MASSACHUSETTS
 Department of Purchasing
 JOSEPH A. CURTATONE
 MAYOR

BID # IFB 17-50 DATE: 2/24/2017 TIME: 12:00pm

A true copy of bids received at the opening of the above bid for:

Sprinkler Alarm Testing and Maintenance

Name	Company	Bid Amount total (3 yr.)	Bid Deposit 5%	Addenda X2	DCAM NA	Non-Collusion/Tax Compliance
-	Encore Fire Protection	\$ 68,052.00	✓	✓	X	✓
-	Fire Equipment Inc.	\$ 43,500.00	✓	✓		✓
-	K&M Fire Protection	\$ 154,065.00	✓	✓		✓
-	Tri State Protection	\$ 367,900.00	✓	✓		✓
Lauren Sullivan	Simplex Grinnell	\$ 43,351.00	✓	✓		✓

Under the penalties of perjury, the above list represents the names of all bidders and the amounts of their bids and I declare that said list is a complete and accurate list of bids opened in the presence of a witness.


 Michael Richards
 Assistant Director


 Witness

IFB # 17-50

SECTION 4.0

FORM FOR GENERAL BID

The undersigned proposes to furnish all labor and materials required for: Sprinkler Alarm Testing; Maintenance & Repairs

In accordance with the accompanying plans and specifications prepared by @@@@, Inc. (# @@@, MA) and specified below, subject to additions and deductions according to the terms of the specifications.

The bidder certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville

- The bids will be received at the office of the Purchasing Director, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than **02/22/2017 by 11:30 AM EST**
- If the **awarded** vendor is a Corporation a "Certificate of Good Standing" (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 3.0.)
- **Awarded Vendor** must comply with Living Wage requirements (see Section 3.0; only for services)
- **Awarded Vendor** must comply with insurance requirements as stated in Section 3.0.
- The Purchasing Director reserves the right to accept or reject any or all bids and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.
- The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.
- This form to be enclosed in sealed bid package.

The proposed contract price is (total bid in figures):

\$

\$ 14,500 per year

Total in words:

fourteen thousand & five hundred (per year)

(If applicable) The contract price does not include the items listed on the attached "Bid Form for Alternates;" the bidder understands that the project construction cost estimate provided by the City is inclusive of all the work described in this form.

The undersigned agrees that, if he is selected as general contractor, he will within five days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond (as indicated in the "Key Project Information" section on the 2nd page of this bid), each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price; provided, however, that if there is more than one surety company, the surety companies shall be jointly and severally liable.

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to section 44A.

The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the

V. Rule for Award

One contract will be awarded to the responsible and eligible bidder offering the lowest total price. All bids shall be measured by adding the building maintenance price; and **500 hours** of regular rate hours; and **250 hours** of emergency hours. The number of hours utilized here are estimates for purposes of measuring each vendor's bid on an equal footing.

The award shall be made to the responsible and responsive bidder with the lowest price combining the first year base price plus the first year labor rate hours.

The Vendor proposes to inspect, test and maintain the Fire Sprinkler Systems as indicated in these specifications for the amounts listed below, it being understood that the city will be sole judge as to acceptance of bids and award of the contract. The bid proposal shall contain the vendors' price for the first year of the contract and optional pricing for the second and third year. This contract may, at the discretion of the Purchasing Director, be extended for a maximum of two (2) one year consecutive terms. The Purchasing Director reserves the right to decide whether or not to extend or renew any or all contracts awarded under these terms.

VI. Bid Pricing Sheet

Please bid on the following items. Prices are to include delivery, the cost of fuel and all other charges related to the services listed below. Prices are to remain the same for the entire contract period.

If you are sub-contracting services, their costs must be included in your bid pricing. You may not add additional charges for sub-contracting services to any invoices.

Price Proposal for Installation (if required) Inspection, Testing and Maintenance of Fire Sprinkler Systems

Flat Rate amount for services specified which include, but not limited to the following:

1. Two (2) preventative maintenance visit for each of the municipal buildings fire sprinkler systems.
2. Two (2) visit for testing operation of the fire sprinkler systems (not less than 50% percent of the devices each visit), for each of the municipal buildings.
3. All buildings x 2 visits for emergency service calls.

Price	3/1/17-02/28/18	Opt. Yr 2 3/1/18-2/28/19	Opt. Yr 3 3/1/19-2/28/20
Flat Rate Amount Per Year	14,500	14,500	14,500

Labor Rates

Labor Rates Per Hour to furnish labor for services not provided under the flat rate bid such as repairs or additions to fire alarm or sprinkler alarm systems, as follows:

1. Travel time cannot be billed under this contract.
2. Labor shall be charged only for time spent on the job.
3. Working hours for regular service are Monday through Friday, 7:30AM to 3:30PM

Labor Rates:	3/1/17-02/28/18	Opt. Yr 2 3/1/18-2/28/19	Opt. Yr 3 3/1/19-2/28/20
Regular Hours: 7:30 AM to 3:30 PM	\$ 120	\$ 120	\$ 120
Emergency Hours: 3:30 PM to 7:30 AM	\$ 190	\$ 190	\$ 190

*: FEI charges a 4 hr minimum on all after-hours and weekend service **Parts and Materials** calls.

*: FEI charges travel costs on all service work
Part and Materials as required to repair, replace or add to fire sprinkler alarm systems. *orders*
Estimated dollar value of parts that may be required yearly is \$10,000.00.

Parts and Materials:	Please indicate one option choice (x)
1. List Price = Net Price	X
2. List Price - _____% Discount = Net Price	
3. List Price + _____% Discount = Net Price	

****The Vendor must provide a copy of the list pricing (before any discounting) of parts and materials, that will be provided to the City of Somerville, for repairs that are not covered under the Maintenance Contract.**

Name of Company: Fire Equipment Inc

Submitted By: Walter Meeley

Address: 20 Hall street
Medford, MA 02155

Phone: 617-438-7296 Fax: 888-296-1384

Email: Wmeeley@firefire.com Date: 2/21/17

ADDENDA #1 #2 #3 #4 ACKNOWLEDGED
Failure to acknowledge receipt of addenda may result in your bid being rejected.