

**Addendum No. 2 to RFP 21-44**



**CITY OF SOMERVILLE, MASSACHUSETTS**  
**Department of Purchasing**  
**JOSEPH A. CURTATONE**  
**MAYOR**

To: All Parties on Record with the City of Somerville as Holding RFP 21-44  
Title: Flow Metering Services

From: Prajka Waditwar, Construction Procurement Manager

Date: 3/4/2021

Re: Answers some questions, updates the Section 4: Price Form

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**Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.**

**NAME OF COMPANY / INDIVIDUAL:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**TELEPHONE/FAX/EMAIL:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED INDIVIDUAL:** \_\_\_\_\_

**ACKNOWLEDGEMENT OF ADDENDA:**

**Addendum #1** \_\_\_\_\_ **#2** \_\_\_\_\_ **#3** \_\_\_\_\_ **#4** \_\_\_\_\_

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**Question 1: RFP states 95% uptime or reliable data points. Who makes the determination of reliable data points? Will consideration be given for data points off from normal due to site conditions (e.g. level higher than normal due to blockage)?**

**Answer:** Uptime is based on communication status, not data points off from normal. Data points off from normal due to site conditions shall be addressed per Sections 1.4.3, 1.5.1, and 1.5.2 of the project scope and are subject to review and confirmation by the City.

**Question 2: RFP states minimum of quarterly maintenance but requires monthly reports that include notes from site visits and reviewed data. Is it okay to send monthly reports on preliminary data since data analyst will have no field notes to reference when reviewing data? Or does this essentially require monthly maintenance visits at a minimum?**

**Answer:** The monthly reports shall include any information that is available from the previous month. For the months that coincide with the minimally required quarterly inspections or other site visits, the monthly report shall include notes from the site visit.

**Question 3: RFP states that meters will be accessible by City crews to download data independent of the web data. If City crew causes issue with meter during visit, how will those visits to rectify equipment be paid/handled?**

**Answer:** Please refer to Updated Section 4: Price form attached below, which includes the addition of Item #8 for 'Repairs to rectify equipment in case of issues caused by the City'.

**Question 4: RFP states "more frequent data collection may be initiated by the City through the data management system". How will we determine battery life and thus visit frequency unless we know what data collection frequency might be required in the future. Will this be a negotiable point for change in fee if/when it happens?**

**Answer:** The contractor shall provide a system meeting the stated criteria. Changes to that criteria will be negotiated.

**Question 5: Is uptime requirement based on Raw of final data?**

**Answer:** The uptime requirement is based on raw data.

**Question 6: Please clarify CSO "Contractor shall update the web based application and provide the City with a summary report within 3 business days". Is there an existing site that were uploading data to or is the City looking for a "public Notification" web page that automatically updates based of data coming from sensors?**

**Answer:** The contractor will need to host and manage near real time and historic data on a simple web browser that the contractor owns and maintains and that has a user-friendly interface. The contractor shall provide remote access to the data for select City staff. The City is not looking to develop a public facing web page under this contract.

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**Flow Metering Services**

**SECTION 4.0**

**PRICING**

By signing this Price Form, the Proposer certifies the following bulleted statements and offers to supply and deliver the materials and services specified below in full accordance with the Contract Documents supplied by the City of Somerville entitled: Error! Reference source not found.

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| <ul style="list-style-type: none"> <li>• The proposals will be received at the office of the Purchasing Director, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143 no later than 03/09/2021, 12:00PM EST.</li> <li>• If the <b>awarded</b> vendor is a Corporation a “Certificate of Good Standing” (produced by the Mass. Sec. of State) must be furnished with the resulting contract (see Section 3.0.)</li> <li>• <b>Awarded Vendor</b> must comply with Living Wage requirements (see Section 3.0; only for services)</li> <li>• <b>Awarded Vendor</b> must comply with insurance requirements as stated in Section 3.0.</li> <li>• The Purchasing Director reserves the right to accept or reject any or all proposals and/or to waive any informalities if in her/his sole judgment it is deemed to be in the best interest of the City of Somerville.</li> <li>• The following prices shall include delivery, the cost of fuel, the cost of labor, and all other charges.</li> <li>• This form to be enclosed in sealed proposal package.</li> </ul> |
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**Please provide Unit Price for the following and include any additional fees not listed:**

<b>Item #</b>	<b>Description of Task</b>	<b>Estimated Quantity</b>	<b>Unit Cost</b>	<b>Total Cost (Estimated quantity X Unit Price)</b>
1	Installation of monitoring equipment	7		
2	Installation of rain gauge	1		
3	Monthly rental of monitoring equipment	36 Months		
4	Quarterly Maintenance of monitoring equipment	12 visits		
5	Monthly reports	36 Reports		
6	3 business day reporting of CSO volume and duration	36 Months		
7	Web-based data management and hosting	36 Months		
8	Repairs to rectify equipment in case of issues caused by the City	3		
<b>Total</b>			\$	

<b>Name of Company/Individual:</b>	
<b>Address, City, State, Zip:</b>	
<b>Tel #</b>	<b>Email:</b>

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**Signature of Authorized  
Individual**

Please acknowledge receipt of any and all Addenda (if applicable) by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

**ACKNOWLEDGEMENT OF ADDENDA:**

Addendum #1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_ #4 \_\_\_\_\_ #5 \_\_\_\_\_ #6 \_\_\_\_\_ #7 \_\_\_\_\_ #8 \_\_\_\_\_ #9 \_\_\_\_\_ #10 \_\_\_\_\_