

**Program Application for CPA Funds**

1. Agency Name and Address:

Wayside Youth & Family Support Network, Address: 1 Frederick Abbott Way, Framingham MA 01701

2. Non Profit designation (if Applicable)

Wayside is a non-profit organization.

3. Contact name, phone number and email address for program manager:

Manager Antwan Steed, Phone: (617) 776-3377, Email: [Antwan\\_steed@waysideyouth.org](mailto:Antwan_steed@waysideyouth.org)

4. Name of proposed Program: Shortstop

5. Amount of request (CPA): \$26,107 to offset a gap in rental assistance/support.

Our HUD contract pays \$15,000 toward leasing, and client fees are \$12,000, all of which goes toward the rent of the building. The actual rental costs for the HUD program building rental is \$53,107. The gap between our rental revenue and actual rental costs is (\$26,107), which is the amount of our request.

6. If CPA, note which use category the proposed program fits (see pgs. 1-3) Answer: **“Support”**-Provide grants, loans, rental assistance, security deposits, interest rate- write downs or other forms of assistance directly to individuals and families who are eligible for community housing, or to entity that owns, operates or manages such housing, for the purpose of making housing affordable.

7. Describe proposed activities (please attached additional pages as needed)

The ShortStop Self Sufficiency Program currently serves 9 homeless young adults at the 116-118 North Street, Somerville location for youths ages 18 to 22. Our focus for described activities under the **Community Preservation Fund Allowance Spending Purpose Chart** will be under the “Support” section which will be to provide a portion of the cost of the rent for 9 individuals for up to 1 year. The In the past the program received over \$30,000 per year in rental assistance dollars through the City of Somerville, which ended two years ago. The program has had a deficit in its HUD program as a result of the loss of these funds – largely due to the high cost of rent in Somerville, and the fact that the HUD

contract and client fees only cover a portion of the actual rental expense.

8. Timeframe for performance: The time from for this proposed project will be 12 months annually.

9. If it is a new program, estimate time to set up program: This proposal will be for an existing program

10. Describe the needs within the community for the type of program proposed and note any other agencies that may be addressing it (to the extent applicant is aware) and how this program is different. The ShortStop program provides a vital service for homeless young adults in the area; assisting vulnerable young adults to become independent, return to school, become gainfully employed and to successfully transition into adulthood. HUD dollars have not increased in the many years of the contract, yet housing costs and other costs have skyrocketed during the same time period. CPA funding would help to reduce the deficit that the program has sustained by addressing the gap of funding for rental costs.

11. Provide the income level of the targeted beneficiary/beneficiaries: Clients of the Shortstop program will be the targeted beneficiaries of the CPA funds if approved. According to HUD's FY, 2015 Income limit of for single house hold person \$18,400 is considered extremely low-income. Within the Shortstop Program 70% meet the standards of being considered extremely low income while 25% earn slighter higher wages between, \$19,000 - \$25,000 annually.

12. Description of who the program will benefit (Veteran population, homeless, etc. and please notes the extent to which beneficiaries are Somerville residents): The population that will benefit from the (CPA) funding source will consist of the "Homeless" young adult population. Currently, Shortstop serves 1/9=11% from Somerville resident. However, in FY, 2014-2015 we had 3 clients successfully transition out of the program and are now residing within the City of Somerville.

14. Describe how the program outcomes will be measured and tracked: The Shortstop Program is an active member of the Somerville (CoC) Continuum of Care, in which all programs and agencies are required to use a database system called ETO-Social Solution. Within this system, we are able to track measurable outcomes that are collected and reported. This system is a sufficient way for the program track each of our clients entering/exiting Shortstop in various areas relating to their individual goals.

15. Please attached a complete Budget and include the status of all funding source (note any funds pending or already received) and all sources and use by the amount.

Please see attached budget.

16. Describe whether the proposed activities will be carried out with or without future funding from the Trust: The program will continue to function, but at a significant deficit.

17. Experience and capacity of the agency and staff- Please describe the staff available to work on project (and note if all staff need to be hired) and describe and similar successful programs and how they relate to other programmatic activities: Shortstop staff consist of a diverse team of professionals. 5/9= 55% have over 7 years of experience working in the human services field. 4/9=44% are considered new to the field with under 2 years experience. Two are bilingual. All program staff receives ongoing training to improve quality of services provided to our population of young adults. Shortstop program currently have 6-FTE staff members and 3-Provisional milieu staff members that provide additional support in the community such as employment, educational and housing assistance .

Example of similar successful programs: As an active member of the homeless population, Shortstop encountered a program in Allston/Brighton called "Trinity" that works with a similar age population 18-24, that requires youths to be employed and save 30% of his/her gross income or a maximum of \$250 monthly. It was reported by the Trinity program that this method of requiring youths to save will increase housing opportunities and decrease time spent in homeless programs and shelters. Shortstop has the same arrangement for young adults and has successfully "graduated" over 85% into permanent housing.

18. Note if applicant has previously been funded by the Trust and if so, concise summary of the number of residents served in the prior fiscal year and the impact of the program: In Fiscal Years, 2014 and 2015 the Somerville Affordable Housing Trust Fund has provided assistance with funding a portion of a case management position that otherwise would have been eliminated due to increasing costs for staffing, rent and utilities at the Shortstop program. Case managers works intensively with 4-5 young adults. With the funding from the Somerville Affordable Trust Fund (\$10,000 per year for the last two years), Shortstop has been able maintain the current case management staff.

19. Explain how the proposed activities/project addresses a need and/or strategy in City of Somerville

The project addresses and fosters life skills proficiency, housing readiness and independent living skills so that homeless young adults can successfully transition into adulthood. Through a consistent, structured and nurturing environment in which there are high expectations for success and self sufficiency, a culturally diverse professional staff trained in the unique needs of young adults cultivates resiliency skills which can assist them to be independent, productive and responsible members of their communities. This concept is based upon the belief that providing intensive services to young adults who are eager to succeed in life, and who are at the nexus of their development, will enhance their employment marketability and self sufficiency.

20. Explain how the proposed activities/project addresses a Goal of Action Step in the SomerVision Comprehensive Plan (Can be viewed online at [www.somervillema.gov](http://www.somervillema.gov)).

This project does not specifically address one of the Goals of the SomerVision Comprehensive Plan, however, it does support the needs of young adults from Somerville who wish to stay in the community and become responsible citizens within their community. All ShortStop residents must be working or in

school at least 25 hours per week by the end of the first month of living at the program, and must sustain this progress. The program has excellent results in academic and employment achievement, increase in income, and self-sufficiency, which benefits the Somerville community at large.

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**ShortStop - HUD Transitional Housing Program**

<b>Revenue</b>		
HUD	240,315	
Somerville Housing Trust	10,000	
Client Fees	12,000	
<b>Total</b>	<b>262,315</b>	
<b>Expenses</b>		
Personnel, taxes and fringe	182,648	
Training		
Leasing	53,107	HUD pays \$15,000 toward leasing
Main/Repair	23,263	
Heat, electric	7,200	
Mileage/Other veh		
Furniture	3,028	
Food		
House Maint/Supp		
Other client care exp		
Ed/Rec		
Stipends		
Equipment	6,145	
Computer Allocation		
Telephone		
Postage		
Office		
Total before Admin	275,391	
Admin .147	15,631	
<b>Total</b>	<b>291,022</b>	
<b>Revenue vs. Expenses</b>	<b>(28,707)</b>	

**Our HUD contract pays \$15,000 toward leasing, but our expenses are \$53,107. Client fees help to offset rental costs, but the gap is (\$26,107). This is the amount we are requesting.**