

Prop Location:	Apartment Use Property	Calendar Year: Jan – Dec 2016
City of Somerville, Massachusetts	Rental Income Statement	Due: Monday May 1, 2017

Occupancy Information:								
Floor Level	# Bedrooms/ #Baths	Heat (Y/N)	Electricity (Y/N)	Monthly Rent 2016	Annual Rent 2016	Lease Or TAW	Furnished or Unfurnished	Parking
				\$	\$			
				\$	\$			
				\$	\$			
				\$	\$			
				\$	\$			
				\$	\$			
				\$	\$			
				\$	\$			
				\$	\$			
				\$	\$			
				\$	\$			

<i>Property Summary</i>	# of Units	Avg. Monthly Rent	Owner Occupied?	<i>Parking Information</i>	Total # of Spaces	Single Space Monthly
Studio		\$		Indoor		\$
One		\$		Outdoor		\$
Two		\$		Total:		
Three		\$		Comments:		
Four		\$				
Total # of Units:						
Total # Vacant Jan1						

Calendar Year 2016 Income Summary

Total Potential Gross Income 2016	Total Rent Concessions	Total Vacancies 2016	Total Collection Loss	Total Parking Income	Total 2016 Other Income	Total Rent Collected 2016
\$	(\$)	(\$)	(\$)	\$	\$	\$

Annual Expenses for All Property Uses

Prop Location:		City of Somerville, Massachusetts		Expenses for Calendar Year: 2016	
2016	Landlord Amount	Tenant Amount	2016	Landlord Amount	Tenant Amount
Management & Administrative			Maintenance & Cleaning		
Management Wages or Fee	\$	\$	Wages	\$	\$
Legal & Accounting 03	\$	\$	Supplies	\$	\$
Security Wages	\$	\$	Maint. Service Contract Fee	\$	\$
Payroll	\$	\$	Grounds Keeping	\$	\$
Group Insurance	\$	\$	Rubbish Removal 08	\$	\$
Telephone	\$	\$	Snow Removal 11	\$	\$
Advertising	\$	\$	Exterminator	\$	\$
Commissions	\$	\$	Other	\$	\$
Other	\$	\$		\$	\$
Total	\$	\$	Total	\$	\$
Repairs & Alterations 02			Capital Improvements		
Exterior	\$	\$	Description		
Interior	\$	\$		\$	\$
Mechanical	\$	\$		\$	\$
Electrical	\$	\$		\$	\$
Plumbing	\$	\$		\$	\$
Total	\$	\$	Total	\$	\$
Utilities			Other Expenses		
Electricity 04	\$	\$	Real Estate Taxes	\$	\$
Gas 01	\$	\$	Reserve for Replacement 09	\$	\$
Oil 01	\$	\$	Apartments for Employees	\$	\$
Water 07	\$	\$	Insurance (1 yr. Premium) 05	\$	\$
Sewer 10	\$	\$		\$	\$
Total	\$	\$	Total	\$	\$

I certify under the pains and penalties of perjury that the information supplied herewith is true and correct.
 For Property Location: _____ in Somerville, Massachusetts. We thank you for your co-operation.

Submitted by: _____ Phone: _____ Signature: _____