CITY OF SOMERVILLE, MASSACHUSETTS
DEPARTMENT OF PARKING
133 Holland St, Somerville, MA 02144
Tel: 311 or from outside Somerville (617) 666-3311
www.parksomerville.com

Business Parking APPLICATION

**Applicant Information:**

Today’s Date ________________________________

Name of Applicant ________________________________

Phone # ________________________________________

Email __________________________________________

Plate ________________ Make ______________________

Name of Business/Employer _________________________

Address _________________________________________

Phone # _________________________________________

**Do you have a current Business Permit YES or NO (circle)**

On-Street Parking $150/year/shift

Hours Requested __________________________________

Desired Location __________________________________

Off-Street Parking $1200/year/shift

Hours Requested __________________________________

_____ Buena Vista Lot _____ Grove St Lot _____ Rite Aid Lot

While attempts are made to accommodate location requests, assignments of permits are based on availability. There are limited permits issued.

**Duration:** Up to 12 months (city is divided into 4 areas based on address)

Permits issued in up to 10 hour consecutive increments

**Hours:** Printed on permit  **Location:** Printed on permit

---

**Application Checklist:**

- Application Form
- Applicant’s Vehicle Registration (MA, NH, RI, ME only)
- Copy of payroll stub with employer’s address or statement on employer letterhead confirming employment
- Permits are non-transferrable
- Check, cash, money order, MC, Visa or Discover
- Cost: $150.00/year on street
  $1200.00/year Davis Lot

All outstanding parking tickets must be paid in full prior to issuance.

Tickets may be paid online or by calling 844-807-9069.

Permits are based on availability. Not all permits will be issued. There is a limited amount available.

Permits requested by mail/email will be reviewed and applicant notified of status within 15 business days after receipt of paperwork.

Permits may be renewed 2 months prior to expiration. All renewals must be submitted a minimum of one month prior to expiration listed on permit.

Permits are non-refundable and non-transferrable.

If lost replacement fees apply.

Contact Julliane DeBona to submit applications:

Email: jdebona@somervillema.gov or businesspermits@somervillema.gov

Phone 617-625-6600 x7935

Office hours Monday, Tuesday, Wednesday 9am-4pm; Thursday 9am-7pm; Friday 9am-12pm.