



CITY OF SOMERVILLE, MASSACHUSETTS
DEPARTMENT OF TRAFFIC AND PARKING
 133 Holland St, Somerville, MA 02143
 Tel: 311 or from outside Somerville (617) 666-3311
 www.parksomerville.com

VO

COMMERCIAL/CONTRACTOR
PARKING PERMIT
APPLICATION

Applicant Information:

Today's Date _____

Name of Contractor _____

Address of work site _____

Phone # _____

Email _____

Plate _____

Number _____

Vehicle Year / Make _____

Vehicle Color _____

Permit Information:

Effective Date _____

Expiration Date _____

Permit Number(s) _____

Cost: \$35.00

Duration: Up to 12 months

Hours: 7 a.m. – 7 p.m. (unless otherwise posted)

Location: On street or adjacent street to property or properties currently under construction

Application Checklist:

- Application Form
- Copy of valid building permit(s) for Somerville locations
- Copy of vehicle(s) registration
- Check or money order for \$35.00 (cash accepted in person, no credit cards)

Permits may be address-specific with various plates OR plate-specific with various addresses.

Permits requested at window will be processed immediately. In person orders of more than 5 permits cannot be processed immediately – contractors should apply by mail in advance to expedite order or arrange pick up at a later date.

Permits requested by mail will be mailed within 14 business days after receipt of paperwork.

All checks and money orders should be made out to "City of Somerville". No permits will be issued to anyone with unpaid parking tickets – all tickets must be paid in full at time of purchase. All permits must be paid for in advance of issuance.