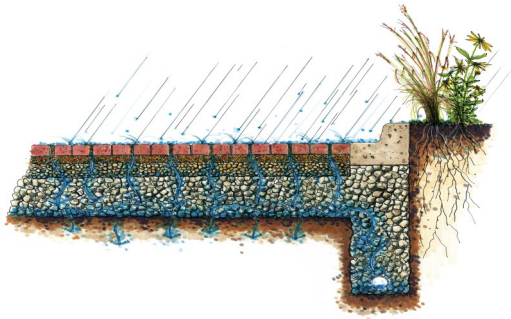


## WHY ARE PERVIOUS SURFACES REQUIRED?

City ordinance 11-165 (b):

“No roof water, surface water or other drainage matter, except sewage, shall flow from said premises, directly or indirectly, into any public sewer ”



The City concludes that infiltrating 3/4” of runoff from the impervious area satisfies this ordinance.

The main goal is to keep the streets from flooding, not only yours but your neighbors’ as well.

## HOW TO APPLY/ DIRECTIONS:

*[www.somervillema.gov/citizenserve](http://www.somervillema.gov/citizenserve)*

**Step 1:** Click on the Blue and gray letters that says [citiEenserve](#).

**Step 2:** Click create account or log in if you are an existing user.

**Step 3:** On the drop down menu for application type select Engineering Site Permit, sub type choose Driveway/Pavement/Site.

**Step 4:** Input the corresponding address.

**Step 5:** Select the size of the project (click on the [Site Construction Permit Rules & Regulations](#) to verify the size of the project.)

**Step 6:** Input the necessary information for your project.

**Step 7:** Upload the documents for your project.

**Step 8:** Click Submit Application.

**Step 9:** Submit payment (\$100-\$500 based on project size)

**Step 10:** You will receive a confirmation email.

**Step 11:** Work cannot begin until permit is issued.

City of Somerville

1 Franey Road, Somerville, MA 02145

Phone: 617-625-6600 X5400

E-mail: [engineering@somervillema.gov](mailto:engineering@somervillema.gov)

City of Somerville

# DRIVEWAY & PAVEMENT PERMITS

*Engineering Division  
Infrastructure and Asset Management*



TEL: 617-625-6600 X5400

## ***DO I NEED A PERMIT?***

- ⇒ Are you planning to repave your existing driveway or other paved area?
- ⇒ Are you planning to expand your driveway or other paved area?
- ⇒ Are you planning to build a new driveway or other paved area?
- ⇒ Are you planning to remove an existing driveway or other paved area?
- ⇒ Are you planning to construct, modify or remove a curb cut?



If you answered YES! to any of the questions above, then you need a

### **DRIVEWAY & PAVEMENT PERMIT.**

A Driveway & Pavement Permit will allow you to pave or repave while meeting the City's ordinances.

## **WHAT DO I NEED FOR MY DRIVEWAY & PAVEMENT PERMIT?**

- ⇒ Photos of the current driveway.
- ⇒ Contract between the owner & contractor.
- ⇒ Site plan with construction details.
- ⇒ Photo ID of contractor.
- ⇒ Insurance from contractor.
- ⇒ Site Table (new or expanded paved areas).
- ⇒ Demolition and erosion control plan.
- ⇒ Traffic Management Plan.
- ⇒ A mitigation plan for storm runoff.

## **WHAT CAN I DO TO MITIGATE STORMWATER RUNOFF?**

- ⇒ Landscaped Areas: Direct all pavement areas to a landscaped area at least half the size of the paved area.
- ⇒ Drywells: Sized to store runoff water equal to 3/4" times the impervious area. Use Trench-drain and/or catch basin grate to collect water that's being directed to the drywell



- ⇒ Permeable Pavements: Provide 1 square foot of permeable pavement for every 5 square feet of paved area. Locate permeable



pavement at the lowest point of the driveway. There are various types of permeable materials that can also be used such as: permeable asphalt, crushed stone, etc.

- ⇒ New or expanded pavement: These areas require twice the mitigation noted above, or hire an engineer for further analysis.