

CITY OF SOMERVILLE, MASSACHUSETTS
SOMERVILLE AFFORDABLE HOUSING TRUST FUND

JOSEPH A. CURTATONE

MAYOR

Mary Cassesso, Managing Trustee

Trustees

Dana LeWinter
Donna Haynes
Beth Munroe-Howe
Daniel LeBlanc
Eleanor Rances
Andrea Shapiro
Mark Niedergang

Minutes

March 13, 2014 Meeting – 6:15 PM

City Hall, Third Floor Conference Room
93 Highland Avenue Somerville MA 02143

Trustees Present: Mary, Dana, Donna, Beth, Danny, Eleanor, Andrea and Mark
Guests Present: Jennifer Goldson and Lisa Davidson

The meeting began at 6:15 PM. *All Trustees listed above present but Mary, who arrived at 6:50pm. Andrea served as chair.*

1. Lisa Davidson presented an additional funding request from the Somerville Homeless Coalition (“SHC”) for the Tenancy Stabilization Program (“TSP”) in the amount of \$10,000 to serve 8-10 additional households through June 30, 2014. The average amount spent per household is \$1200; payments are made in monthly installments with case management. They have received 137 applications and 98 were approved and received funding from various sources, 32% served through Trust funding. Those not served were over income or could not be stabilized. The Trust and Walk funds are the last resources SHC uses for the TSP Program. After Lisa finished the presentation and answered questions from the Trustees, she left the meeting.

With a motion from Danny, and a second from Beth, the Trust VOTED 7-0 to approve an additional \$10,000 for TSP managed by SHC for FY14.

2. Jennifer Goldson presentation to the Trust. Jennifer presented a handout she prepared for the Trust entitled “Preliminary Recommendations for Board of Trustees Consideration.” The first six pages covered the recommendation and the following pages demonstrated how she came to the recommendations.

There was a discussion on changing the Trust composition by reducing either the second Somerville resident seat or the 2nd nonprofit seat to allow for a member of the CPC to serve as a Trustee. *Mary joined the meeting during this discussion at 6:50pm and Mark had to leave the meeting for another meeting.* Noted that the City recommended reducing the Trust by one in a recent study (Trust is one of the largest boards) and the solid selection process for CPC

members. Also discussed talking to Sue Connolly and Emily Monea about getting the Trust on a CPC meeting agenda. There was also a discussion as to whether the Trust would fund Jennifer Goldson's time to appear at a CPC meeting.

With a motion from Mary, and a second from Danny, the Trust VOTED 7-0 to approve up to 5 hours of additional time for Jennifer Goldson to prepare for and appear at a CPC meeting at \$100/hour.

3. Reading of March 13, 2014 Meeting Minutes

With a motion from Danny, and a second from Eleanor, the Trust VOTED 7-0 to approve the March meeting minutes.

4. Financial Review January and February 2014. It was noted that the Trust's weekly portion of Kelly's salary was increased to \$100/week.

With a motion from Danny, and a second from Mary, the Trust VOTED 7-0 to approve the January and February 2014 financial reports.

5. FY15 NOFA – discussed sharing NOFA draft via email for comments. Putting out in May for a June return in time for consideration at our June meeting. Discussed including language that based on past experience, we receive 10-15 applications and that no one agency can ask for more than \$15,000.

6. Adjournment: The meeting adjourned at 8:30 PM.

Next meeting May 8th.