

November 14, 2002

I. CALL TO ORDER

Chairman Dennis M. Sullivan called a Long Range Planning Committee of the Whole Meeting of the School Committee to order in the superintendent's conference room at 181 Washington Street, at 7:05 p.m., for a Pre-Response Conference with School Committee.

II. ROLL CALL

Present were Mr. Sullivan, Ms. Cardoso, Ms. Bauer, Ms. Harris and Ms. Taylor.

Ms. Murray, Ms. Rossetti, Mayor Gay, and Alderman White were absent.

Also present were Dr. Albert F. Argenziano, Superintendent of Schools, Ms. Marie B. Ferrari, Assistant Superintendent for Finance and Administration, Ms. Patricia Callinan, Purchasing Director, City Hall and six members of the audience.

III. Pre-Response Conference with School Committee

Chairman Sullivan opened the meeting and advised that this Long Range Planning Committee meeting was scheduled as a pre-response conference for interested vendors to come forward to provide the Somerville Public Schools with the required needs assessment. No vendors showed up at the meeting. Dr. Argenziano informed members the only response was from New England School Development Council (NESDEC), via a letter sent by courier, which he provided to the committee. Mr. Sullivan then turned the meeting over to Ms. Callinan, City Hall Purchasing Director. Since no vendors appeared at this evening's meeting, Ms. Callinan explained that the School Committee would have to decide on the following:

- To repeat the process for RFR/RFP as specified
- To have the process go out to bid, which would cost \$25,000.00 or more
- To obtain quotes for a three-quote contract, having the job remain under \$25,000.00 for the services, meaning the School Committee would not be able to choose the vendor, but must take the vendor with the lowest price who meets the written specifications as presented.

Discussion followed. Members gave input as to what their ideas and concerns were, whether it be adding or deleting to some of the specifications referred to under the "Scope of Work" as listed in the Request for Responses. It was decided that suggestions be put together by all members and to have the Comprehensive Study placed on the agenda for discussion during the November 18, 2002 Finance and Facilities Committee of the Whole meeting. A decision will then have to be made on how to proceed with the Comprehensive Study for the Somerville Public Schools (K-8).

VI. ADJOURNMENT

The meeting was adjourned at 8:05 p.m. by voice vote.

Dr. Albert F. Argenziano
Secretary