

SOMERVILLE LICENSING COMMISSION

Applications REQUIRING ADS

For New Alcohol License, Transfer of License, Transfer/Issuance of Stock, New Stockholders, Change of Location, Alter Premises, Seasonal to Annual, Change of License Type, Cordials and Liqueurs, 2AM Closing, Outdoor Patio

For Entertainment

Applications that do not require an AD

For Alcohol Licenses: New Officers/Directors, Pledge of Stock, Pledge of License, Change of Corp. Name, Change of D/B/A, Change of Manager, Change of Hours

For CV, Special Alcohol, Innholder License & Special Farmer Winery License

**SPECIAL ALCOHOL LICENSES
THAT REQUIRE BOARD OF ALDERMAN APPROVAL**

Special Alcohol License that requires Board of Alderman approval:

Section 9-1 of the Code of Ordinances subsection 9-1(a)(1)

(1). The above prohibition in subsection (a) shall not apply to public events in or upon a public park or recreational area, excepting athletic fields, where prior written consent has been issued by way of a license from the Board of Alderman, a license has been issued by the Somerville Licensing Commission to serve alcoholic beverages to the extent required by law, and provided that no disturbance or annoyance is created thereby.

MEETING PLACE	2017 MONTH	DAY	DATE	TIME	DEADLINE FOR APPLICATIONS THAT REQUIRE AN AD ARE DUE BY 10:00 AM ON:	DEADLINE FOR APPLICATIONS THAT DO NOT REQUIRE AN AD ARE DUE BY 10:00 AM ON:	DEADLINE FOR SPECIAL ALCOHOL APPLICATIONS THAT REQUIRE BOARD OF ALDERMAN APPROVAL ARE DUE BY 10:00 AM ON:
					4 WEEKS PRIOR TO LIC. COMM. MEETING	17 DAYS PRIOR TO LIC. COMM. MEETING	8 WEEKS PRIOR TO EVENT

Please consider submission of application at least 1 week prior to due date, to allow for any issues, or incomplete applications.

NO INCOMPLETE APPLICATIONS WILL BE ACCEPTED

TAB - SENIOR CENTER	JANUARY	MON	1/9/17	6:00PM	12/5/16	12/23/2016	
TAB - SENIOR CENTER	FEBRUARY	MON	2/13/17	6:00PM	1/16/17	1/30/2017	
TAB - SENIOR CENTER	MARCH	MON	3/13/17	6:00PM	2/13/17	2/24/2017	8 weeks prior to event
TAB - SENIOR CENTER	APRIL	MON	4/10/17	6:00PM	3/6/17	3/24/2017	8 weeks prior to event
TAB - SENIOR CENTER	MAY	MON	5/15/17	6:00PM	4/10/17	4/28/2017	8 weeks prior to event
TAB - SENIOR CENTER	JUNE	MON	6/19/17	6:00PM	5/15/17	6/2/2017	8 weeks prior to event
TAB - ATRIUM	JULY	THU	7/20/17	6:00PM	6/22/17	7/3/2017	8 weeks prior to event
TAB - ATRIUM	AUGUST	THU	8/17/17	6:00PM	7/20/17	7/31/2017	8 weeks prior to event
TAB - ATRIUM	SEPTEMBER	THU	9/14/17	6:00PM	8/17/17	8/28/2017	8 weeks prior to event
TAB - ATRIUM	OCTOBER	THU	10/12/17	6:00PM	9/14/17	9/25/2017	8 weeks prior to event
TAB - ATRIUM	NOVEMBER	THU	11/16/17	6:00PM	10/19/17	10/30/2017	8 weeks prior to event
N/A	DECEMBER	N/A	N/A	N/A	N/A	N/A	

YOU MAY ACCESS THE OLD WEBSITE AT: ARCHIVE.SOMERVILLEMA.GOV

TO ACCESS THE SOMERVILLE LICENSING COMMISSION CALENDAR:

- somervillema.gov
- Click: Departments Tab
- Click: City Clerk
- Click: Licensing Commission (Lower Left corner)
- Click: Unit Calendar

TO ACCESS THE SOMERVILLE LICENSING COMMISSION APPLICATIONS:

somervillema.gov

Click: Departments Tab
Click: City Clerk
Click: Licensing Commission (Lower Left corner)
Click: Unit Forms

THE NEW SOMERVILLE WEBSITE

TO ACCESS THE SOMERVILLE LICENSING COMMISSION CALENDAR:

somervillema.gov
Click: Your Government Tab
Click: Departments and Boards
Click: Licensing Commission (under Boards, Commissions & Authorities)
Click: Calendar (upper right hand corner, under Search)
Click: Licensing Commission (under Department)

You may access the Somerville Licensing Commission either through the City Clerk or the Somerville Licensing Commission

To access through the City Clerk:

Click: City Clerk
Click: Click Related Links - Licensing Commission (lower right corner)
Click: Additional Resources - Forms & Information (lower right corner)
Click: Application you are looking for

To access by Somerville Licensing Commission:

Scroll down to Boards, Commission & Authorities

Click: Licensing Commission (lower left side)
Click: Additional Resources - Forms & Information (lower right corner)
Click: Application you are looking for

TO ACCESS THE ABCC eLicensing Website:

www.mass.gov/abcc/
Click: eLicensing and ePermitting Portal (Under: QUICK LINKS)
Click: <https://elicensing.state.ma.us/Citizen Access/> (Under: Link for eLicensing and ePermitting Portal)
Click: New Users: Register for an Account (Under: Log in - in gray box)
Follow instructions for Terms of Use & Creating a Username and Password.

YOU MAY ACCESS THE OLD WEBSITE AT: ARCHIVE.SOMERVILLEMA.GOV

AN APPLICATION FOR ALCOHOL FOR A RESTAURANT - ALL FORMS OR WINE & MALT MUST ALSO HAVE A COMMON VICTUALLER LICENSE
IF YOU PLAN ON ANY ENTERTAINMENT - SUCH AS TV'S, RADIO... YOU MUST ALSO HAVE AN ENTERTAINMENT LICENSE