OBTAINING A COPY OF A MARRIAGE LICENSE

You may obtain, online or by mail, a certified copy of a marriage license from the City Clerk’s Office.

The fee is $15.00 per license requested.

Order Online:  
• Pay by credit card or electronic funds transfer.  
• Your payment is nonrefundable even if we don’t have the record.  
• The credit card processor charges a convenience fee.  
• Go to https://www.somervillema.gov/, then “Payments”, then “Get Vital Records”.

Order by Mail:  
• Make the check or money order payable to “City of Somerville.”  
• We’ll return your payment if we don’t have the record.  
• Don’t send cash.

For requests by mail, submit the following information:

<table>
<thead>
<tr>
<th>Information</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>The names of the applicants</td>
<td></td>
</tr>
<tr>
<td>The date of the marriage</td>
<td></td>
</tr>
<tr>
<td>Your phone number</td>
<td>(so we can contact you if necessary)</td>
</tr>
<tr>
<td>Your email address</td>
<td>(so we can contact you if necessary)</td>
</tr>
</tbody>
</table>

Include a self-addressed envelope and mail this form with the $15.00 fee per license requested (check or money order) to:
City Clerk’s Office, Somerville City Hall, 93 Highland Avenue, Somerville, MA 02143.