



CITY OF SOMERVILLE, MASSACHUSETTS  
 DEPARTMENT OF TRAFFIC AND PARKING  
 133 Holland St, Somerville, MA 02144  
 Tel: 311 or from outside Somerville (617) 666-3311  
 www.parksomerville.com

**MOVING VAN / CONTAINER (no wheels)**  
**Permit Application**

**Information on Party being Moved:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Emergency

Phone \_\_\_\_\_

Email \_\_\_\_\_

**Information on Moving Company:**

Company

Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address

Phone \_\_\_\_\_

Emergency Phone \_\_\_\_\_

Email \_\_\_\_\_

Fax Number \_\_\_\_\_

**Information on Address of Move and Moving Device:**

Street Name & Number \_\_\_\_\_

Parking Restrictions? \_\_\_\_\_  
 (Meter, No Parking, Commercial Zone, etc)

List Meter #'s (if applicable) \_\_\_\_\_

Moving Van or Container? \_\_\_\_\_

Total length of Van or Container(s) \_\_\_\_\_

Permit Start Date & Time \_\_\_\_\_

Permit End Date & Time \_\_\_\_\_

**Application Checklist:**

- Application Form
- Check or money order for appropriate fees cash, check and credit cards-MC, Visa, Discover
- The storage container is **NOT** an unattached trailer.

**Charges:**

1) *Legal parking of a moving van or storage container requires a minimum permit fee if a guest permit is not available and not using a metered space.*

**Minimum Charge:**

\$40/day X \_\_\_\_\_ = \$ \_\_\_\_\_  
 (# of days) (base permit fee)

2) *Would you like a reserved parking space for your van / container?*

If yes, please add the following:

**Additional Parking Reservation Sign Fees:**

\$5 per sign X \_\_\_\_\_ = \$ \_\_\_\_\_  
 (1 sign per 15ft of truck/container) (total sign fee)

3) *Is your reserved parking space in front of a parking meter?*

If yes, you must purchase reservation signs and also pay a meter bagging fee.

**Meter Bagging Fee:**

Bagged meters: \_\_\_\_\_ X Cost per day: \$35 = Subtotal

1: \_\_\_\_\_ Meter # required: \_\_\_\_\_

Subtotal 1: \_\_\_\_\_ X # of days: \_\_\_\_\_ =

Subtotal 2: \_\_\_\_\_

Subtotal 2: \_\_\_\_\_ + **\$35** Fee for Bagging meters =

\_\_\_\_\_ Total Fee

**Minimum Charge + Sign Fee (if applicable) + Meter Bagging Fee (if applicable) = TOTAL FEE**

All checks and money orders should be made out to the "City of Somerville". All permits must be paid for in advance of issuance