

**SOMERVILLE RETIREMENT BOARD  
REQUEST FOR PROPOSAL**

Pension Administration Software for the Somerville Retirement Board

The Somerville Retirement Board invites sealed bids for Pension Administration Software for the Somerville Retirement Board.

A Request For Proposal (RFP) and specifications may be obtained at the Somerville Retirement Board, 323 Broadway, Somerville, MA 02145 on or after Monday, September 17, 2018 or electronically via e-mail request at [mpasquariello@somervillema.gov](mailto:mpasquariello@somervillema.gov)

Sealed proposals will be accepted at the above office until October 15, 2018 at 11:00 a.m. The sealed proposals will be opened on October 16, 2018 at 2:30 p.m. The Somerville Retirement Board reserves the right to reject any or all proposals if, in her sole judgment, the best interest of the Somerville Retirement Board would be served by so doing. Late proposals will be rejected.

Proposals should be submitted to:

[mpasquariello@somervillema.gov](mailto:mpasquariello@somervillema.gov)

Michael Pasquariello, Executive Director  
Somerville Retirement Board  
323 Broadway  
Somerville, MA 02145

The ideal proposer will have at least 3 years of pension database software support services to at least 5 other Massachusetts public employee retirement boards. The desired contract term is seven years. The start date shall be January 1, 2019.

Any questions related to this proposal, please call the Retirement Office at (617) 625-6600 extension 4600 or email at [mpasquariello@somervillema.gov](mailto:mpasquariello@somervillema.gov)

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Executive Director  
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