



CITY OF SOMERVILLE, MASSACHUSETTS

DEPARTMENT OF PARKING

133 Holland St, Somerville, MA 02144

Tel: 311 or from outside Somerville (617) 666-3311

www.parksomerville.com

Religious Organization

PERMIT APPLICATION

Applicant Information:

Today's Date _____

Name of Organization _____

Address of Organization _____

Phone # _____

Email _____

Plate Number _____

Vehicle Year / Make _____ Vehicle Color _____

Permit Information:

Effective Date _____

Expiration Date _____

Permit Number(s) _____

Cost: \$40.00

Duration: 12 months

Hours: 8:00AM-6:00PM

Location: On street or adjacent street to property.

Application Checklist:

- ◇ Application Form
- ◇ Letter from Organization on letterhead with reason for request
- ◇ Copy of vehicle registration(s)
- ◇ Check, money order, cash, MC, Visa or Discover
- ◇ Cost \$40.00

All outstanding parking tickets must be paid in full prior to issuance.

Tickets may be paid online or by calling 844-807-9069.

Permits may be address-specific with various plates OR plate-specific.

Permits requested at window may be processed immediately depending on location of Organization. In person orders of more than 5 permits cannot be processed immediately – Organizations should apply by mail in advance to expedite order or arrange pick up at a later date.

Permits requested by mail will be mailed within 14 business days after receipt of paperwork and payment.

Permits are based on availability.

Permits are given on a case-by-case basis. Requests will be balanced against the needs of neighboring residents and their access to curbside parking.

No refunds or replacements for lost permits.

Permits are for Religious Organization business only . Not to be used for Fundraisers, Funerals, Functions etc...